



COVID-19 SAFETY PLAN

YARRA GLEN TENNIS CLUB

Club	Yarra Glen Tennis Club
Location	14 Anzac Avenue, Yarra Glen
Club President	Grant Cannell
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Contact Mobile Number	0401 368 998
Plan last updated	19/11/2021
Scheryl Williams is responsible for this document	

1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by Yarra Glen Tennis Club to support the Club and its members and participants in the staged resumption of community sport and club activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the Yarra Glen Tennis Club and any facilities it controls, the playing/training behaviour of all members and participants and the monitoring and reporting of the health of attendees at Yarra Glen Tennis Club facilities.

This Plan includes, but is not limited to, the conduct of:

- a. Tennis activities (sport operations); and
- b. facility management and supporting operations (facility operations).

At all times the Plan is subject to all regulations, guidelines and directions of government and public health authorities.

2. Key Principles

This Plan is based on, and accepts, Tennis Victoria and Sport and Recreation Victoria Guidelines.

The Plan also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on Yarra Glen Tennis Club's return to sport plans;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- Coaching, Training and Play cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to sport process Yarra Glen Tennis Club must consider and apply all applicable State Government and local restrictions and regulations. Yarra Glen Tennis Club needs to be prepared for any localised outbreak at our facilities, within our competitions or in the local community.

3. Responsibilities under this Plan

Yarra Glen Tennis Club retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Committee of Yarra Glen Tennis Club is responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.

The Committee has appointed the following person as the Yarra Glen Tennis Club COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

Name	Grant Cannell
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Contact Number	0401 368 998

Yarra Glen Tennis Club expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this Plan as amended from time to time;
- Comply with any testing and precautionary measures implemented by Yarra Glen Tennis Club;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

4. Return to Sport Arrangements

As at the date of this Plan, participants are playing under restrictions announced on the 29th October 2021. The Plan outlines specific requirements that Yarra Glen Tennis Club will implement during this level of restrictions.

Yarra Glen Tennis Club will review and update the Plan when the level of restrictions changes and in accordance with Federal/State/Local Government requirements and Tennis Victoria Guidelines.

The requirements for conducting sports operations (tennis activities) and facility operations are set out in the Appendix.

Appendix: Outline of Return to Tennis Arrangements

Part 1 – Sport Operations

Area	Plan Requirements
Approvals	<p>The club must obtain the following approvals to allow a return to play:</p> <ul style="list-style-type: none"> • State Government approval of the resumption of community sport. • Relaxation of public gathering restrictions to enable play to occur. • Local government approval to return to play. • Tennis Victoria's approval of return to play for community sport. • Club committee has approved return to play for club.
Permitted Tennis Activities	<ul style="list-style-type: none"> • Coaching and Training • Casual Play • Court Hire • Competition Tennis • Tournaments
Player Responsibilities	<ul style="list-style-type: none"> • Register your contact details using the QR Code provided on the fence. • Vaccination status is not required to be confirmed for anyone participating Permitted Tennis Activities. • Anyone over the age of 12 years and 2 months must be fully vaccinated to share food or beverages at the facility including the Clubhouse. • Anyone over the age of 12 years and 2 months entering the Clubhouses for any other purpose than permitted tennis activities must be fully vaccinated and have their check-in verified. Toilets are excepted. • Follow the personal health/hygiene protocols below.

Personal health/ Hygiene	<ul style="list-style-type: none"> • Stay home if unwell, have COVID-19 or have been exposed to someone with COVID-19 in the last 14 days; • Wash and Sanitise hands prior to, during and after play. • Be aware of what surface you touch and ensure you clean them after play. • Cover your coughs and sneezes with your elbow and avoid touching your face whilst playing. • Sanitiser will be supplied by the Club for any Club/Coaching organised play – Players should bring their own sanitiser at other times.
Communications	<ul style="list-style-type: none"> • All Members will be emailed details of the up to date Permitted Tennis Activities. • Details of the Permitted Tennis Activities will be posted to the Club's Facebook Page and Website. • Posters promoting good personal hygiene practices will be displayed around the Facility.

Part 2 – Facility Operations

Area	Plan Requirements
Approvals	<p>The club must obtain the following approvals to allow use of club facilities.</p> <ul style="list-style-type: none"> • State Government approval of the resumption of facility operations. • Local government approval to use of facility, if required. • Club committee has approved plan for use of club facilities.
Facilities	<ul style="list-style-type: none"> • If the facilities, including the Clubrooms, are only open for community sport, attendees do not need to be fully vaccinated nor comply with any density limits. • If the facilities, including the Clubrooms, are being opened for other purposes including food and beverage, social functions, gym type activities etc, all attendees will need to be fully vaccinated and have their check-in status verified by a COVID Check-in Marshal. • Anyone using the Clubrooms will need to undertake a thorough clean of the Clubrooms before leaving.
Facility access	<ul style="list-style-type: none"> • There will be no access to the facility for anyone who has COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days or has Flu-like symptoms. • Any attendees to the venue will be required to register their attendance using the QR Code System. Posters detailing this system will be placed at the main gates, Lock Box and Clubhouses.

Hygiene	<ul style="list-style-type: none"> • Hand sanitiser is to be available at entry/exit points to the venue during all club/coaching organised activities. • High touch surfaces around the courts, including locks, gates, scoreboards, nets etc. will be cleaned regularly. • Hygiene Posters will be displayed around the Club. • The Club will supply Hand Sanitiser, Cleaning product for clean high touch surfaces and supply suitable gloves for cleaning.
Management of unwell participants	<ul style="list-style-type: none"> • Any unwell players, members, volunteers and their families are to be isolated at the onset of any symptoms. • Any facilities used by symptomatic participants must undertake a deep clean. <ul style="list-style-type: none"> Wash – Use hot water and detergent Rinse – Rinse of the detergent Sanitise/disinfect – Sanitise/disinfect all surfaces using White King mixture Leave – Leave on the surface for a minimum of 10 minutes Rinse – Rinse off the sanitiser/disinfectant to remove all chemical residue Dry – Allow the surfaces to air dry or use single use paper towels. • Any symptomatic participants must be advised to take a COVID-19 test and self isolate until the results are known.
Club responsibilities	<p>The club will oversee:</p> <ul style="list-style-type: none"> • Provision and conduct of hygiene protocols as per the Plan. • The capture of a record of attendance at all coaching and club activities and maintaining an up-to-date log of attendance. • Operation of the club's facilities in accordance with this Plan.