



Viewbank Tennis Club Inc,  
96 Rutherford Rd,  
Viewbank 3084  
(Registered no A0017758M)  
ABN 54 630 083 942  
WEB: <https://play.tennis.com.au/viewbanktennisclub>  
EMAIL: [secretary@viewbanktc.com.au](mailto:secretary@viewbanktc.com.au)

## **Annual General Meeting Viewbank Tennis Club INC**

**Date: Sunday 28 August 2022**

**Time: 1 pm – 2.30pm (AGM time), then light refreshments  
will be available, a hit of Tennis followed by a BBQ**

**Venue: Viewbank Tennis Club – Club House  
Rutherford Road, Viewbank Vic 3084**

**RSVP to [secretary@viewbanktc.com.au](mailto:secretary@viewbanktc.com.au) by 23 August 2022 to register your  
attendance to ensure we have a quorum and for Catering purposes**

### **AGENDA**

- 1 Open Meeting
- 2 Attendance/Apologies/Proxies
- 3 Confirmation of Minutes of previous Annual General Meeting
- 4 Ordinary Business
  - 4.1 Presentation of Treasurer's Financial statement of the Association
  - 4.2 Presentation of Annual Reports
  - 4.3 Adoption of Annual Report
  - 4.4 Election of New Committee and appointment of Auditor
  - 4.5 Vote of thanks to outgoing Committee
  - 4.6 Determination of Annual Membership Fee - To adopt Membership price increase of 5% on all Memberships from 1 July 2023.
- 5 Notice/s of Motion
  - 5.1 Give powers and authority to elected Committee to adopt new trail Membership categories for Membership over the next 12 Months
- 6 General Business
- 7 Close



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Viewbank Tennis Club AGM 3 November 2021

1. Welcome & attendance
2. Apologies: Chirag, Howard Brentnall

Attendance: Adam, Sylvia, Ben Rushby, Tom, Peter, Sue, Nicole, Michael Hodder, Craig, Ben (Coach), Annie Hand, Michael Brown, Brayden, Jag, David, Adi, Greg, Neil, Laura, Darren

3. Agenda 1) Darren Seconded: Nicole
4. Proxy: Chirag (President) Howard (President)
5. Ordinary Business
  - 5.1. Annual report: Adam - moved Peter, seconded Tom

Thanks to committee for all the help and for raising the grants to assist with cleaning expenses, maintenance, etc and taking part of all the new initiatives and the challenges that were thrown at us again, this year with Covid.

\$250k received from Council for LED lighting to be completed by June 2022.....100% of allocation received.

- 5.2. Financial Statements: What is the Club House expense of \$20, grant expense \$42k CH – Book a court expense \$20K, \$42k grants in fences \$50,930 in grant revenue

Insurance expenses – affiliation fee through TV and separate contents Insurance – changed Insurances this year \$400 saving.

- 5.3. Election of committee

President: Adam Betts – Sylvia, Darren

Vice president: Chirag - Adam, Nicole

Secretary: Sylvia Watson – Adam, Darren

Treasurer: Neil George – Adam, Sylvia

Membership: Thomas Elmer – Sylvia, Brayden

Night tennis liaison - Michael Hodder – Adam, Tom

Juniors' secretary: Brayden Patterson – Sylvia, Darren

Twilight liaison - Darren Hodgson – Adam, Craig

General: Laura Waddingham, Nicole Keok, Jag Kaur

David (coach)

#### 5.4. Election of committee

The membership fees will remain. Special consideration for special Covid 19 situation.  
50% reduction in M/ship fee for 21/22 m/ship period if paid in 20/21

Nicole, Darren

Juniors \$90

Students \$90

Seniors \$170

Family \$340

Associate \$100 – proof they are member of another club

#### NEW M/SHIP PROPOSAL

Single Parent/Family m/ship 1 adult/ as many dependants residing at same address \$260 - All in Favour

#### 6. General Business:

6.1. Congratulations to Adam for being a finalist in the Tennis Vic awards for Volunteer of the year.

6.2. Michael Brown – M/ship Retention, what are we doing to attract new members and keep engagement.

Teens for Tennis

Culture diversity days

Open Court Sessions

Women in Tennis – Partnership with Rosanna TC to get Females back on court

Book a Court – Public Hire – some have become Members

Club Map

#### 6.3 Funding for renovating/Rebuilding Club House

Meeting with Kate (Council) to gain support for Renovating/Rebuild due to Boroondara Tennis Centre relocating to Glen Waverley due to the Northeast Link Development.

Establishing a relationship with Viewbank Scouts to look at possibility of both facilities working together to make our facility a “Hub”.

6.4 Coaches – All Coaching staff and Coaching Participants all very excited to be back out on the Court after the long COVID break. Coaching Team are continuing to rebuild Caching Program by their own Marketing in the Community as well as working with Club to organise Events to attract new Members and Coaching participants.

Meeting of 2021 AGM closed 8.45pm

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## **Treasurer Report 2021/22 - AGM**

Firstly, I'd like to thank all our financial members, who have stood by the club over the last two, difficult years. Additionally, I'd like to thank all levels of government who have provided various levels of financial support to the club as well.

**Income** decreased by \$44,000 (from \$89,000 to \$45,000). Of this, Income from Grants decreased by \$43,000. Membership Income remained the same.

**Expenses** decreased by \$40,000. Of this, Expenses relating to Grants decreased by \$34,500. Expenditure on repairs and maintenance of club facilities increased by \$8,000.

To explain the difference between Grant Income and Grant Expenses, let me use the following example. Grant Income can include a component for "electricity" – use of the lights at night. This cost won't appear under Grant Expenses but electricity.

Going forward, Cleaning and Maintenance will be the areas the club experiences the greatest pressure on costs.

Whilst our bank balance in the Balance Sheet sits at \$61,000; \$19,000 of this represents grants we have received but are yet to spend.

Finally, I'd like to thank my predecessor, Neil George; for his support and guidance in this role.

Damian Mullens

Acting Treasurer

# Management Report

Viewbank Tennis Club Inc

For the period ended 30 June 2022



Prepared on

17 July 2022

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# Profit and Loss

July 2021 - June 2022

	<b>Total</b>
<b>INCOME</b>	
Club Championship Fees	330.00
Competitions Fees	
Competition Fees - Juniors	2,100.00
Competition Fees - Night	1,475.00
Competition Fees - Other	125.00
<b>Total Competitions Fees</b>	<b>3,700.00</b>
Court Hire	0.00
Court Hire BAC	3,182.71
Court Hire Others	7,498.55
<b>Total Court Hire</b>	<b>10,681.26</b>
Discounts given	-1,148.63
Fundraising	
Juniors - fundraising	136.89
<b>Total Fundraising</b>	<b>136.89</b>
Grants Received	7,592.50
Key Refunds	-400.00
Membership Fees	
Associate Membership - 2021/22	200.00
Family Membership - 2021/22	6,075.00
Family Membership - 2022/23	3,595.00
Junior Membership - 2021/22	1,080.00
Junior Membership - 2022/23	1,750.00
Senior membership - 2021/22	6,205.00
Senior membership - 2022/23	3,682.45
<b>Total Membership Fees</b>	<b>22,587.45</b>
Sponsorship	2,000.00
<b>Total Income</b>	<b>45,479.47</b>
<b>GROSS PROFIT</b>	
<b>45,479.47</b>	
<b>EXPENSES</b>	
Accounting Fees	157.50
Cleaning	3,893.50
Club Events	1,720.08
Clubhouse Maintenance and Supplies	2,391.84
Competition and Registration Fees	2,789.00
Council Rates	856.89
External Court Hire	225.00
Fundraising Expenses	
Club Championships	103.20
<b>Total Fundraising Expenses</b>	<b>103.20</b>
Grant Expenses	8,308.41
Gratitudes and Honorariums	112.57
Insurance	508.06
Junior management - Saturdays	2,024.40
Lease of Buildings & Courts	309.65

	<b>Total</b>
Miscellaneous Expenses	792.00
Postage and Stationary	187.65
Repair and maintenance	
Courts	7,223.15
Equipment and Repair	1,854.60
Garden Maintenance	6,351.95
<b>Total Repair and maintenance</b>	<b>15,429.70</b>
Tennis Balls	1,995.53
Tennis Vic (Stripe) payment fees	918.87
Utilities	
Electricity	1,283.08
Telephone & Data Charges	440.00
Water	154.11
<b>Total Utilities</b>	<b>1,877.19</b>
Website Costs	65.84
<b>Total Expenses</b>	<b>44,666.88</b>
<b>NET EARNINGS</b>	<b>A\$812.59</b>



# Balance Sheet

As of June 30, 2022

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
Bendigo bank Transaction account	61,084.19
<b>Total Current Assets</b>	<b>61,084.19</b>
<b>Total Assets</b>	<b>A\$61,084.19</b>
<b>LIABILITIES AND SHAREHOLDER'S EQUITY</b>	
<b>Current liabilities:</b>	
Unearned Revenue	19,242.50
<b>Total current liabilities</b>	<b>19,242.50</b>
<b>Shareholders' equity:</b>	
Net Income	812.59
Retained Earnings	41,029.10
<b>Total shareholders' equity</b>	<b>41,841.69</b>
<b>Total liabilities and equity</b>	<b>61,084.19</b>

1 August 2022

**AUDIT CERTIFICATE - YEAR ENDED 30 JUNE 2022**

On the documentation provided, I consider the Statement of Receipts and Payments for the period ended 1 July 2021 to 31 March 2022 to be a true and accurate representation of the financial position of the Viewbank Tennis Club Inc. (Registered No. A0017758M).



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**John Beasley CA**

Dated: 1 August 2022

1 August 2022

**AUDIT CERTIFICATE - YEAR ENDED 30 JUNE 2022**

On the documentation provided, I consider the Statement of Receipts and Payments for the period ended 1 April 2022 to 30 June 2022 to be a true and accurate representation of the financial position of the Viewbank Tennis Club Inc. (Registered No. A0017758M).



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**John Beasley CA**

Dated: 1 August 2022



Dear members

### **President report 2021/22 - AGM 28 August 2022**

On behalf of our committee, I hope you and your families are keeping well.

Coming off the back off two challenging years of COVID restrictions and lockdowns, the last 9 or so months since our 2021 AGM has been a period of much more positive news and vibes from a tennis front.

The good news is that we are back and running at the club, with all courts open, capital works improvements on the way again along with smaller upgrades around the club and tidy ups too, events are back, competition is back, food and drink restrictions lifted, and more is happening around the club. Plus, there has and is going to be some key personnel changes on the committee.

Before providing an update on some things happening at the club, I wanted to express my gratitude to all our members and their families. The last 9 months has still provided some challenges as we have opened again, and everyone's understanding and cooperation during this time has been much appreciated by all on the committee. I want to thank you for the ongoing support and understanding that you all have shown to us as we have had to navigate our way through one of the most changing landscapes in sport and in the community. We really appreciate everyone sticking with the Club and the messages of support that some members have sent through to us.

Without our members, the club wouldn't be what it is today. So, a massive thank you - you guys are awesome and I am super proud of how everyone has supported each other and the club during these difficult times.

### **Competitions and participation**

Starting on court, it is always a good time to reflect on the highlights of how the Club's teams have performed.

#### For night tennis:

Unfortunately, the Spring 2021 season was cancelled due to COVID.

In Autumn 2022, we saw the full season being played which was a very welcome result after such an interrupted couple of years. Congratulations to all teams for their play and competing this season. Special mention to the 3 men's team who made finals – Men's 9, Men's 12, and Vets 8.

#### Victoria Pennant:

The pennant team also had their season cancelled on them in 2021.

So far, in 2022 (and at the time of sending this report), our Grade 7 teams sits in 4<sup>th</sup> on the ladder with one round to go. Good luck to them team in the final round and hopefully finals!

#### Juniors:

The same as night comp, the Autumn 2022 season saw the return of a full season being played. Congratulations to all teams for their play and competing this season. Special mention to the Friday Night Junior DVTA team who made finals and two Saturday morning NEJTA teams (boys 3 and 7) who made grand finals.

### **Events**

At our 2021 AGM, we had a few people ask us what our club was planning to do in terms of member and community engagement coming out of COVID.

As promised and as we committed to, we have held and planning several key events in the calendar:

- We teamed up with Rosanna Tennis Club to do a Women's twilight social tennis program as well as introduce some Viewbank members to Rosanna's Friday social. The twilight was a huge success with lots of women coming down each week, including both brand new players to tennis, women returning to tennis and competition players. Thank you to all the women who came down to make our twilight program a success. Also, a special mention to our helpers to make it possible: Sylvia Watson, Jenny Brown, Sue



Nolan, Darren Hodgson, Tom Elmer, Laura Waddingham, Sonja Krajcar, and from Rosanna Ros Marshall and Barbara Carpenter. Following on from the success of the Women's Twilight program we are working on a Ladies Twilight Social Competition to start, run like our very successful Men's Twilight Social Competition.

- We held our open day on 29 January 2022 which was a big day, and we had both members and non-members attend in big numbers to make the day so successful.
- We had the return of our club championships on 3 April 2022!
- We held a family day on 26 June 2022 and had a good turnout despite the weather. We also had our new sponsor Back in Motion (and Sean Downes) present about some tips and tricks on looking after our bodies for playing tennis.

Our goal continues to be to engage more with our members and the broader community, both in a tennis and social setting. Our club has been and still is committed to bringing people back together and to interact with one another, in a way that is safe based on our new covid normal.

We are also committed to initiatives by Banyule Council and Tennis Victoria. We are currently sitting on a Council working group to help actively promote and show our commitment with inclusiveness in sport being that of age, gender, cultural or sexuality, religious beliefs, just to name a few. So, watch this space with upcoming initiatives and events that we will be holding at the club.

Due to the success and our commitment to the Women's Twilight Program, Sylvia Watson and myself were invited to speak at Tennis Victoria's Thriving Tennis Tour event held in May.

Sylvia Watson has been recognized by her hard work and commitment in challenging times and has been nominated by our Club Development Officer at tennis Victoria, to take part in the Women Leaders in Tennis Program.

### **Capital projects**

Following our exciting news last year, that we managed to secure \$245,000 from Banyule City council, we have now had all our other lights on courts 1,2,4,5,6,7 and 8 upgraded to LED, which now look awesome and makes a massive improvement when playing under lights.

Also, we have \$75,000 allocated to investing in our landscaping around the club property, which has been re-confirmed by Council during the week for work to be undertaken before 30 June 2023. A massive thank you to Banyule for their support and the strong relationship that we have built over the past 5 or 6 years.

On other projects funding and projects that we have obtained include:

- \$8,000 from Kate Thwaites MP to cover the cost of a new defibrillator at the club, new bins around the ground to help with separating recycling and waste, and two small new fences to replace old fences near court 6 and court 8.
- \$1,500 to cover the cost of new nets which have been installed on courts 1,2,3,4,5,6.
- \$2,000 from Banyule Council to cover the cost of our LGBTQIA+ Pride day, to help promote our goal and commitment to inclusiveness in the community.
- \$1,500 to cover the cost of our youth mental health day and tennis event.
- \$2,000 from Sonja Terpstra MP
- \$5,000 from Victorian Government to fund our rollout of our ladies and girls' tennis programs over the spring and summer months in late 2022.

### **Committee changes**

This year we are seeing some major changes to our committee:

1. We say goodbye and thank you to Jagdeep Kaur and Chirag Bhargava for their contributions.
2. Neil George was our incredible treasurer over the past 3 and a half years has been a big support for the club. We have yet another smooth transition of this key role of treasurer (as we have done in past years), and Damian Mullens has been in the acting Treasurer role and will formally be appointed as club Treasurer at the AGM. Thank you, Neil, for everything you have done with managing our finances but all the work you do with facility management.
3. Tom Elmer took over from Annie Hand and has been in the membership secretary role the last couple of years in what has been a major period of change with a new system in place for membership, book a court



and Covid changes to memberships to support members. Tom is stepping down and I wanted to say thank you for the support to myself and Sylvia in what you have done.

4. Finally, I will be stepping down as President and moving into Tom's Membership role. It's been a big 4 years in the role, and it is time for me to step aside and pass on the baton to someone different with new energy and ideas. I'm super proud of what we have all achieved as a great team on the committee during my time as President, so I think this timing makes sense. I have been working with Craig Landy on a transition of the role to him, so he can take over from the AGM.

### **Thank you!**

Without the support of our great sponsors for their significant contributions across the year, a lot of what we do wouldn't be possible:

Our sponsors:

Bendigo Bank  
LDB Accountants and Advisors  
Sonja Terpstra MP  
Extendahand Property Services  
Sports First Eltham  
Back in Motion Eltham

We would like to thank the Victorian Government, Tennis Victoria and Banyule City Council for funding and grants received throughout the year. Our relationship that we have built with Tennis Victoria and Banyule Council has never been stronger and that has been a big focus along with member engagement/participation across the past few years.

I would also like to acknowledge the hard work and commitment of the 2021/22 Committee - it has been such a big year for the club and you have all been integral to the development and management of the club throughout the last year. I appreciate the support over the past 12 months.

Being my last President report, I wanted to also pass on some more personal thank you messages. In 11 years on the committee (3 as treasurer and 4 as President), there are a lot of people I need to thank, so to all past Committee members, thank you for making my time on the Committee such a great time. There are a couple of people I wanted to extend special mentions to:

1. To Peter Nolan, who has been a great support to me, especially early on in my time in the role.
2. Nicole Koek and Neil George who were Secretary and Treasurer during my time as President.
3. Sylvia Watson who has been Secretary the last couple of years – she has been an enormous support for me over the last couple of years and helping navigate our way through Covid and compliance.
4. Finally, my family – wife Claire, daughter Lucinda and dog Molly. Being President or in any executive Committee role is something that you need to be all in for. Without their support in my taking the role and during my time, the work I and we have done would not have been possible. So, thank you!

In closing, I want to pass on a big thank you to all our members for your continuing support of the club. Without our members, we would not be in existence, and this is even more emphasized throughout the pandemic. So, we hope you have enjoyed getting back to playing tennis more consistently with no interruptions, and you continue to enjoy the recent upgrades to our lighting and improvements to our grounds with garden tidy ups.

Have a great year everyone, and keep having fun with friends and family, and enjoying the great game of tennis!

Best wishes  
Adam Betts  
President - Viewbank Tennis Club Inc



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**Membership AGM Report 2021/2022**

No doubt the 2021/2022 season had proved to be another up and down year with COVID causing another season of tennis cancelled due to lockdowns. This in return causing us to rethink membership packages for the remainder of the membership season when tennis courts were allowed back open but also ensuring we looked after members who purchased a full membership prior to the lockdown in August. The committee therefore decided to offer half price memberships from October but also offer members who purchased a full membership 50% off their 2022/23 membership. We have had a few special memberships to attract new members to the club including having the ladies twilight. This has resulted in new members joining Viewbank from different avenues than mid-week or Saturday competitions.

This year we have recorded the high membership numbers which as a community club is fantastic to see. Even with tennis seasons being cancelled in the past few years, there has not been a major decline and with the Book-a-court system, we are seeing more members use the courts more often, especially during the evenings.

Fingers cross with a full year ahead with no interruptions, we expect to see more memberships and court usage. We are currently working on induction kits and membership packs so all members when they join are familiar with the club as well as our current sponsors and the various discounts and services they offer.

Unfortunately with my current work commitments I will be stepping down as Membership Secretary, but I leave knowing the club it is in great hands with a new committee structure for 2022/2023. I would personally like to thank Adam & Sylvia for all the help and support they have given me in this role as well as all committee members.

Lastly and big thank you to all members who continue to support the club, especially in the past few years!

<b><u>Membership Type</u></b>	<b><u>Total 2020/2021</u></b>	<b><u>Total 2021/2022</u></b>
Senior	79	95
Juniors	40	46
Family	110	155
Students	7	5
Life*	9	9
Associate	2	7
	247	317

*\*Life members who have a current Club Spark account*

<b>Males</b>	<b>Females</b>	<b>Undisclosed</b>
206	109	2
<b>Seniors</b>	<b>Juniors</b>	
216	101	

**Thomas Elmer**  
**Membership Secretary**



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## **Junior report 2021/22 - AGM**

The last year has been a rebuilding effort following the covid break, with the retention of our teams for the 2022 seasons.

Friday nights DVTA team made the finals in their first season and lost by 1 game in the semi-final. Saturday morning NEJTA Autumn season had 2 teams playing in grand finals Matches both ending as runners up.

Viewbank have representation on both Friday DVTA and Saturday NEJTA again this Autumn season, with 1 team on a Friday night and 8 teams playing on a Saturday morning.

Andrew Milesi is the current supervisor on a Saturday morning and assists the club with recruitment and enrolments, he took this over from Emily.

Regards,  
Brayden Paterson  
Viewbank Tennis Club Junior Coordinator





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## Night Tennis AGM Report 2021/2022

The Spring 2021 season was affected by COVID, which resulted in the season being cancelled during the first round of the season. In the Autumn 2022 season, 2 Men's teams and 1 Vets team made finals, unfortunately no team continued through to the Grand Final.

The club appreciates the effort competition players have made in following the COVID protocols set by the committee over the previous season.

From a numbers point of view, there has been a long term downwards trend in the number of teams playing competition. The following table shows the number of team entries over the past 3 years (including the current NENTG Spring season),

	Spring 2019	Autumn 2020	Spring 2020	Autumn 2021	Spring 2021	Autumn 2022	Spring 2022
Monday Night DVTA	-	-	-	2	2	1	-
Tuesday Night (Men's)	5	7	-	5	4	4	5
Tuesday Night (Vet's)	6	6	-	5	5	4	4
Wednesday Night (Women's)	3	3	-	1	1	1	1
Thursday Night (Mixed)	2	2	-	2	2	1	1
<b>Total Teams</b>	<b>16</b>	<b>18</b>	-	<b>15</b>	<b>14</b>	<b>11</b>	<b>11</b>

Michael Hodder  
Night Competition Coordinator



### **Coaches Report**

The coaching year of 2021 - 2022 has been a very busy one. We have been operating our usual classes on Monday, Tuesday, Wednesday, Thursday and Friday afternoons from 3.30pm with Saturday afternoon classes also operating, all sessions are running at full capacity.

We have just finished our latest round of Hot Shots Squad Match play, We have had a great turn out with all players having a good time and getting some extra practice in. Coming into the warmer months we will also be running again our successful tournament program on Saturday afternoon's so please visit [www.toplinetennis.com](http://www.toplinetennis.com) to find out the dates.

We are also running a Friday morning tennis introductory program with Viewbank Primary School; this has been a great way to introduce tennis to a raft of new players who have never had access to tennis before.

For anyone interested in a new tennis racquet Topline Tennis has just extended our relationship with Head Tennis the number 1 racquet company in the world. Head racquets are currently used by more professional players than any other brand. We also offer a comprehensive racquet restringing service with the full range of Head strings on offer.

If you would like any information about the different coaching programs available at Viewbank or any of the services, we offer to help your tennis please give us a call on 0425 831 666.

David Underwood & Brayden Paterson  
Topline Tennis Pty Ltd