



Viewbank Tennis Club Community Sport and Recreation (CSR) COVID Safe Plan

The definition of *community sport* is all community sport playing activities that are authorised by the State Sporting Association. For tennis, this includes on court activities i.e., coaching, competitions, tournaments, training/social play, and court hire.

Organisation name:

VIEWBANK TENNIS CLUB INC

Plan completed by:

SYLVIA WATSON

Date reviewed:

27 April 2022

Viewbank Tennis Club retains the overall responsibility for the effective management and implementation of sport activities and operations outlined in this Plan.

The Executive Committee of Viewbank Tennis Club is responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.
- The Executive Committee has appointed the following person as the Viewbank Tennis Club COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

Name	Sylvia Watson
Contact Email	secretary@viewbanktc.com.au
Contact Number	0411 272 760

Viewbank Tennis Club expects all members, participants, coaches, officials, administrative staff, volunteers and Contractors to:

- Comply with the current health directions of government and public health authorities
- Understand and act in accordance with this Plan as amended from time to time and to adhere to current advice from DHHS – Links available below.
- Comply with any testing and precautionary measures implemented by Viewbank Tennis Club.
- Act with honesty and integrity regarding the state of their personal health and any potential symptoms; and Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms



PLEASE NOTE: FOR THE MOST UP TO DATE ADVICE ON COVID PROCEDURES PLEASE ALWAYS CHECK THE FOLLOWING WEBSITES TO ENSURE COMPLIANCE.

<https://www.coronavirus.vic.gov.au/>

<https://www.tennis.com.au/vic/news-and-events/latest-covid-updates-for-victoria>

1. Ensure physical distancing

Requirements

Ensure participants, volunteers and organisers are 1.5 metres apart as much as possible.

Action by VBTC:

- Modifying Tennis activities if applicable and communicating to Members, Spectators, Coaches, etc, to ensure participants remain 1.5 metres apart where possible, except when engaging in physical activity permitted under the chief Health Officer directions (e.g., Squad Coaching/ doubles play etc).
- Where Tennis activities are permitted to open for members of the public, specific additional requirements apply such as staggering class/session times that will be in place.
- Minimising the build-up of people waiting to enter and exit our facility.
- Using floor markings to provide minimum physical distancing guides, if required.
- Reviewing protocols to limit contact between organised events/Comps and volunteers (where relevant)

2. Wear a facemask

**Updated public health advice on masks is available at:
<https://www.dhhs.vic.gov.au/face-masks-vic-covid-19>**

Requirements

- VBTC will ensure all participants, volunteers and organisers entering our facility wear a face mask as per public health advice – Please refer to link above.

Action by VBTC

Communicate with Members, Spectators, Contractors etc through social media applications and signs up around the club

3. Practise good hygiene

Requirements

- VBTC will frequently and regularly clean and disinfect shared spaces, including high-touch communal items such as doorknobs, shared equipment.
- We will:
 - Clean surfaces with appropriate cleaning products, including detergent and disinfectant
 - Replace high-touch communal items with hygienic alternatives, for example single-use or contactless options, where possible to do so



- Ensure sharing of equipment to be kept to a minimum and all equipment must be cleaned and disinfected between use
- Clean between user groups or sessions
- We will make soap and hand sanitiser available for all participants, volunteers and organisers throughout our facility and encourage regular handwashing.

Action by VBTC

- Ensure all Competition teams/Coaches have a Cleaning Roster in place for each Competition/Coaching Sessions.
- Make available COVID approved cleaning products for Cleaning.
- Appropriate Hygiene posters up in Club Room/Bathrooms.
- Make readily available hand sanitizer and Soap Dispensers

4. Keep records and act quickly if participants, volunteers, or organisers become unwell

Requirements

- VBTC will support participants, volunteers and organisers to get tested and stay home even if they only have mild symptoms.
- VBTC have a plan developed to manage any outbreaks.

This includes:

- Having a plan to respond to a participant, volunteer or organiser that have notified us that they are a positive case and attended the facility whilst infectious. People who show symptoms or have been in close contact should NOT attend the facility or activity until they receive their test results or have completed their quarantine period and are cleared by DHHS.

Action by VBTC

Refer below to our **COVID-19 guidelines for suspected or confirmed case**

VIEWBANK TENNIS CLUB INC COVID-19 guidelines for suspected or confirmed case.

What should we do if someone at Viewbank Tennis Club has a suspected case of COVID-19 or has been in contact with someone who has COVID-19?

COVID -19 Club Contact – Sylvia Watson PH 0411 272 760 EMAIL secretary@viewbanktc.com.au

Managing a suspected COVID-19 case

In Australia, currently most respiratory tract infections will be tested for COVID-19.

If an individual is being tested for COVID-19:



They must immediately self-isolate and discontinue training/social play, etc until COVID-19 has been excluded and they have been medically cleared by a doctor to return to the training environment.

— Isolation of close contacts will be a decision for medical staff, based on case specific details.

<https://www.coronavirus.vic.gov.au/>

Please refer to the link above and click on “Your COVID checklists” and follow the guidelines for managing a COVID outbreak

5. Avoid interactions in enclosed spaces

Requirements

- VBTC will reduce the amount of time participants, volunteers, organisers, parents, carers and anyone in attendance are spending in enclosed spaces (e.g., bathrooms/changerooms and clubhouse).

Action by VBTC

- Enabling activities in outdoor environments
- Moving as much activity outside as possible, including meetings, Junior interactions, Competition suppers, etc – The Club have purchased outdoor Café tables to encourage outdoor participation when socializing.
- Enhancing airflow by opening windows and doors
- Optimising fresh air flow in air conditioning systems.

6. Create workforce/activity bubbles

Requirements

- You should limit the number of participants, volunteers and organisers engaging in activities across multiple teams/venues/facilities where practical. This includes avoiding as much as possible, having participants playing across multiple teams.

Action by VBTC

- Stagger start and finish times, to reduce the use of common areas at the same time.
- Communicate training groups to participants prior to attending Club to reduce number of people on premises.
- Designated areas within the Club for each group to store equipment and belongings (baskets, racquets, Balls etc.)
- Encourage participants, volunteers and organisers to minimise time in shared facilities when taking breaks/between games/sessions



VIEWBANK TENNIS CLUB COMPETITION GUIDELINES

(Applies to all Night Comps, including any Twilights, Junior Comps & Pennant)

As part of the Minister for Health's changes to pandemic orders from midnight 22 April the following applies:

Suppers/Canteen/BBQ or social functions are now allowed regardless of Vaccination status.

1. Participation/Attendance

- a. Do not attend the courts if you:
 - are feeling unwell
 - are awaiting the results of a Covid-19 test
 - have had a positive test for Covid-19 and are required to self-isolate

3. Before Play

- a. Sanitise your hands with the sanitiser provided

4. During play

- a. Players should bring their own full water bottles
- b. Endeavour to keep at least 1.5 metres distance between yourself and others.
- c. Where possible avoid/minimise the sharing of equipment.
- d. No shaking hands
- e. Avoid touching your face

5. Spectators

- a. Spectators should keep at least 1.5 metres from others while watching a game.
- b. Masks are strongly recommended when you can't physically distance.

6. Communal Indoor Facilities

- a. The clubhouse will be open



- b. Post-match suppers/Canteen allowed – Inside & outside. Whilst there is no density limit requirement anymore, please use common sense and wait before entering the Club Rooms if there are too many people already in there.
- c. Consider the option of having food and drinks outside too minimize the amount of people indoors
- d. Face masks are now no longer required but is strongly recommended when you can't physically distance.

7. Club Room & COVID Safe food handling procedures

- a. Use disposable gloves available when preparing food
- b. Nominate 1 or 2 people to serve food using Tongs or other utensils
- c. Make sure all dishes/cutlery etc are washed and dried before leaving
- d. The “duty team” rostered for each session will be responsible for cleaning key touch points in the clubhouse (door handles, light switches, taps, toilet flush buttons, tables and kitchen bench/sink, fridge handles etc) with appropriate cleaning products, including detergent and disinfectant
- e. The rostered team will also be responsible to clean outside touch points on gates entering each court and the main gate

NOTE:

The above requirements have been adapted from the most recent DHHS published guidelines for community sport and recommendations from Tennis Victoria