

VICTORY PARK TENNIS CLUB

Occupational Health and Safety Policy

Aim of this OHS Policy

To inform committee, members, visitors, contractors and volunteers that OHS is an integral part of all operations at Victory Park Tennis Club (VPTC).

Who has ultimate authority and responsibility for OHS at VPTC?

The Committee of VPTC. The daily administration of OHS matters has been delegated to the Safety Officer.

Commitment to OHS

VPTC is committed to ensuring, so far as is reasonably practicable, the health, safety and welfare of everyone using VPTC's facilities or working at VPTC. Your safety is our number one priority. We are committed to ensuring :

- All coaching staff working with Junior players, must have a Working with Children Check.
- Safe access and egress to the courts.
- Provision and use of safe plant and equipment
- Chemical safety - No hazardous chemicals are stored at the courts. However, contractors who use hazardous chemicals are required to provide control measures to eliminate or reduce the risk of exposure to any person as far as is reasonably practicable.
- Contractor safety - contractors and sub-contractors will be responsible for:
 - Fulfilling their duties under OHS legislation and acting in a safe manner.
 - Taking reasonable care of their own health and safety and that of others affected by their actions.
 - Complying with the safety procedures and directions provided by VPTC. Acting in accordance with agreed procedures for accident and incident reporting and reporting potential hazards to the Committee or his/her representative.
- Electrical safety – regular electrical inspections are conducted by qualified personnel, with all electrical appliances tested and tagged as per Australian Standards.

- Fire safety – adequate fire safety equipment is provided and audited by a 3rd party fire safety company annually.
- Prevention of slips and trips – we conduct regular inspections of the clubhouse, courts and access areas to identify and eliminate slip and trip hazards.
- OHS is discussed at every Committee meeting and actions taken to eliminate or reduce risk of injury as far as is reasonably practicable.

This policy has been endorsed by the Victory Park Tennis Club Committee on
25 July 2023

Next review date: 25 July 2024 (12 months from adoption)

Relevant Legislation Victoria Occupational Health and Safety Act 2004