

TERREY HILLS TENNIS CLUB INCORPORATED ASSOCIATION
OPERATING RULES
7 December 2017

1. Preamble

These Operating Rules (Rules) are made in accordance with the powers given to the Committee in the Association's (Club's) Constitution and the Associations Incorporation Act 2009. If inconsistent with the Act, the Act shall prevail.

A copy of these Rules shall be posted in the Clubhouse, on the Club's website, and provided to all members.

2. Rules and Etiquette of Tennis

- a) Tennis shall be played in accordance with the rules as set down in the Official Rule Book of the Australian Lawn Tennis Umpires Association.
- b) Competition Tennis shall be played in accordance with competition and tournament rules as set down by Tennis Northern Beaches and Sydney Badge Tennis.
- c) All players are expected to be in suitable tennis attire as determined by the Committee.
- d) All players are expected to conduct themselves in a sportsperson-like and courteous manner.

3. Membership

- a) Application for membership and payment of joining and annual fees shall be in accordance with the Club's Constitution. The Committee may waive the joining fee in special circumstances.
Annual fees are due on January 1 and payable by March 1.
A schedule of fees shall be posted in the Clubhouse and on the Club's website.
- b) The total membership of the Club and composition of the membership between adults and juniors, male and female, shall be determined from time to time if needs be by the Committee.
- c) Members
A member may:
 - i. play tennis on any Club day/evening;
 - ii. play for the Club in any Tennis Northern Beaches and Sydney Badge Tennis competitions;
 - iii. stand for any position on the Committee; and
 - iv. vote at the AGM or any special general meeting of the Club.
- d) Junior Members and Family Junior Members
For the purpose of membership fees, junior members shall be those members who are under the age of 18 years at January 1 when membership fees are due.
The minimum age at which juniors may apply for membership shall be determined by the Committee and may be varied based on tennis ability.
Junior members may, with Committee approval:
 - i. play on the designated weekend Club day; and
 - ii. play as a member of a Club competition team.Junior members cannot:
 - i. stand as Committee members; or
 - ii. vote at the AGM or other special general meeting.
- e) Family Membership
Family Membership comprises at least one parent/guardian and one child as defined in (d).
Fees for the parent(s)/guardian(s) shall be as for members and for the children, a reduced annual fee as set by the Committee.
- f) Leave of Absence
The Committee may, at its discretion, grant a member leave of absence.
- g) New Members
New members shall be given a letter advising them of matters pertinent to their membership, together with a copy of these Rules.

4. **Member's Use of Courts**

Courts are provided for member's use at no cost for social, competition play and special Club days. Details of court times held for members shall be posted in the Clubhouse.

Members inviting playing guests on Club days are responsible for collecting a guest fee, as determined by the Committee, and for forwarding this fee to the Club's Treasurer.

Members wishing to invite a guest on Saturday afternoons must first clear this with the Club Captain.

At all other times, courts are for use by the Centre Manager; however members may use courts if not required by the Centre Manager, such use must be cleared with the Centre Manager prior to use. Member invited playing guests at these times are required to pay the guest fee to the Centre Manager.

5. **Social Play**

- a) A member of the Committee, or in their absence, a Club member shall act as Court Captain for the day
- b) No court shall be occupied by players for more than eight (8) games.
- c) No singles play is allowed if players are waiting.
- d) There shall be no hit-ups if players are waiting.
- e) Sets shall be arranged by the Court Captain for the day and players shall abide by their ruling.
- f) Court Captains are to use the sets whiteboard.
- g) Players arriving late are not entitled to a set until all players sitting off have had their next set, unless determined otherwise by the Court Captain.
- h) Players unavailable for a nominated set will have their names placed at the end of the waiting list, unless determined otherwise by the Court Captain.

6. **Working Bees**

The Committee shall determine when and if to call working bees and every member is asked to make every effort to attend.

7. **Competition Teams**

When necessary, the following rules and processes will apply:-

- a) A Selection Committee comprising the Club Captain and at least two other Committee or Club members, elected at the AGM, will be responsible for selection, composition and grading of all competition teams, if required, following nominations;
- b) Only financial Club members are eligible to be selected in competition teams, except when a reserve is required and a suitable Club member is not available, the Team Captain may use a player from outside the Club;
- c) The Club Captain will have an original and casting vote on the Selection Committee, if necessary;
- d) The Selection Committee will be responsible for resolving any questions relating to players playing on a rotational basis, the appointment of Captains of each team, the selection of teams to play in semi-finals and finals where there are rotating members in a team, and all decisions regarding reserves;
- e) A notice inviting nominations for teams will be posted in the Clubhouse by the Club Captain;
- f) Once teams have been selected, they are to be advised in writing to the full Committee before being submitted to Tennis Northern Beaches or Sydney Badge Tennis. The full Committee shall ratify the selected teams in discussion with the Selection Committee;
- g) Registration fees for each competition shall be decided by the full Committee;
- h) The full Committee may appoint a replacement to the Selection Committee if, during the year due to resignation, the number on the Selection Committee falls below a total of three;
- i) The Team Captains are responsible for ensuring all monies levied by the Committee, Tennis Northern Beaches or Sydney Badge Tennis are paid.

8. **Life Membership**

The Committee may declare any member or past member of the Club as a Life Member of the Club if the Committee decides that the person has given meritorious service to the Club.

Meritorious, in this context, is to be considered as service to the Club substantially above and beyond what would normally be expected of a member, with consideration given to:-

- years of membership, i.e. 15 years plus;
- service on the Committee, i.e. 5 years plus; and
- working bee attendance.

For such person to be elected, they must be declared by a majority of 75% of the Committee present and voting at that particular Committee meeting. A Life Member of the Club must pay their subscriptions while still a playing member.

The reasons for declaring a member or past member a Life Member must be recorded in the minutes of the meeting.

9. **Additions, Deletions and Amendments**

These Rules may be added to, deleted or amended by the Committee, and also by members in a duly constituted general meeting.