

**BY-LAWS
OF
ST MARY'S TENNIS CLUB (GREENSBOROUGH) INCORPORATED**

1. BY-LAWS

1.1 Availability to members

An up-to-date copy of these By-laws is kept on display inside Kalparrin Clubroom. A copy will also be made available to any member who requests them.

1.2 Changes to By-laws

All additions, deletions or amendments to the By-laws shall comply with Rule 78 of the club's Rules of Association.

2. MEMBERSHIP

The following classes of membership and their sub-classes shall be available to applicants

2.1 SENIOR MEMBERSHIP

Available to persons who have attained the age of eighteen years.

2.1.1. Competition

Available to persons who wish to play and represent the Club in interclub competitions and shall enjoy all rights and privileges available to members.

2.1.2. Pennant

Available to persons who wish to only play and represent the Club in Tennis Vic. Pennant during that calendar year. Such members shall enjoy all rights available to members but have limited privileges as determined by the Committee of Management.

2.1.3. Student

Available to persons who are full time students and wish to play and represent the Club in interclub competitions. Such members shall enjoy all rights and privileges available to members. Copy of current Student Card must be provided upon request by the Registrar.

2.1.4. Social

Available to persons who do not wish to play and represent the Club in interclub competitions. Such members will only have access to spare courts during periods of competitive play in representative competitions and/or scheduled coaching sessions and at all times when competitive play is not in progress. Such members shall enjoy all rights and privileges available to members.

2.1.5. Non-playing

Available to persons who do not play at all. Such members shall enjoy all rights available to members but have limited privileges as determined by the Committee of Management.

2.2 JUNIOR MEMBERSHIP

Available to persons under the age of nineteen years on the first day of January of the current financial year.

2.2.1 Competition

Available to persons who wish to play and represent the Club in interclub competitions. Such members shall enjoy the rights pursuant to Club Rule 14 and all privileges available to members

2.2.2 Hot Shots

Available to persons who are only enrolled in coaching programs conducted by the club coach. Such members shall enjoy the rights pursuant to Club Rule 14 and all privileges available to members.

2.3 FAMILY MEMBERSHIP

Available to parents/guardians and their dependent children who wish to play and represent the Club in interclub competitions. Such members shall enjoy the rights and privileges available to members and associated members pursuant to Club Rule 14.

2.4 PENSION MEMBERSHIP

Available to persons who currently hold one of the following:

- Age Pension Card issued by the Government of country of birth
- Pensioner Concession Card issued by the Government or Veteran's Affairs
- Seniors Health Card issued by the Government
- Health Care Card issued by the Government

Such members shall enjoy all rights and privileges available to members. Copy of current Card must be provided upon request by the Membership Manager.

2.5 HONORARY LIFE MEMBERSHIP

Available to persons in accordance with By-law 3.

2.6 HONORARY MEMBERSHIP

2.6.1 The Committee of Management may at any time confer Honorary Membership for such period as it thinks fit upon the Parish Priest or authorised representative of the diocese and/or the Club Coach and no annual subscription shall be payable. Such membership does not normally allow for the playing of competitive tennis.

2.6.2 The Parish Priest or authorised representative of the diocese shall have the right to attend and address all meetings and power to vote on all resolutions passed by the Committee of Management or any meeting.

2.7 INCENTIVES

The Committee of Management shall have the authority to offer incentives for first year memberships.

2.8 MEMBERSHIP DISCOUNTS

Any member who is appointed to hold a position on the Committee of Management and/or competition co-ordinator shall be entitled to a membership discount between 20% - 50%, as determined by the Committee of Management, based on a single membership rate excluding any external fees eg. Tennis Vic. fee.

2.9 REFUNDS

Any requests for refund of membership fee must be made in writing and addressed to the Secretary. Such request shall be tabled at the next Committee meeting for ruling by the Committee of Management.

2.10 VISITORS and PROSPECTIVE MEMBERS

Visitors and prospective members may be allowed use of the courts at the discretion of the Committee of Management.

3. LIFE MEMBERSHIP

3.1 Nominations

The Committee of Management may recommend at the Annual General Meeting, the election to Honorary Life Membership of the Club, members who have given outstanding service to the Club. When such recommendations are adopted these members shall enjoy all privileges of membership and shall be deemed to be financial members.

3.2 Eligibility

Members are eligible for Honorary Life Membership only upon having served on Committees for a minimum of 10 years including 5 years on the Committee of Management and only if by the recommendation of 75% of all the elected Committee; OR unless by recommendation of 90% of all the elected.

4. GENERAL

4.1 Club premises

No person is entitled to enter, remain upon or utilise the premises of the Club and its facilities unless explicitly or implicitly authorised by the Committee of Management.

4.2 Damage to property

Any person who willfully causes damage to the facilities, courts or any property shall be liable to pay for repair or replacement.

4.3 Use of courts

4.3.1. Members may use the courts at any time, with the restriction that competition tennis and/or scheduled coaching lesson takes precedence over social tennis. If social players wish to play while competition and/or scheduled coaching lesson is in progress, permission should be sought from the competition players and/or coach using the courts.

4.3.2. During social play periods, when all courts are in use and other members are waiting, play will be restricted to one set on a rotating basis. Singles tennis is not to be played under these conditions.

4.4 Rules of tennis

The Rules of Tennis, as adopted by the governing body of tennis in Victoria, shall apply to all matches unless otherwise specified by the relevant association or match committee. This shall also apply to tennis etiquette, dress and code of conduct.

4.5 Footwear

All players must wear approved porous court tennis shoes. No cross trainer or jogging shoes allowed.

4.6 Tennis Attire

4.6.1 Competition: Attire as per the relevant Association Rules.

4.6.2 Social: Neat attire, including a top, must be worn at all times.

4.7 Alcohol

4.7.1 Members and visitors must comply with all conditions of the BYO Permit granted to the club by Consumer Affairs Victoria. Such conditions are displayed on the Kalparrin clubroom noticeboard.

4.7.2 Alcohol is not permitted on Club premises except with the prior approval of the Committee of Management.

4.7.3 Alcohol must not be left or stored on Club premises and all rubbish must be removed from the Club premises at the end of play and/or social events.

4.8. Smoking

No smoking is allowed within the defined areas of courts and clubrooms.

5. COMMITTEE OF MANAGEMENT

5.1 Ordinary Members

Ordinary Members elected on the Committee of Management shall assist with organising and/or overseeing the duties associated with the running of the club, in particular:

- All Junior, Day and Night competition
- Maintenance to courts and clubrooms
- Purchasing court and clubroom supplies
- Social events

5.2 Honoraria

Honoraria will be paid to members as decided and directed by the Committee of Management.

5.3 Petty cash

Petty cash advances may be granted to the Secretary and any other Officer as required. The amount advanced can only be changed with the sanction and consent of the Committee of Management.

5.4 Out of Pocket Expenses

Out of pocket expenses shall be paid to any member of the Club who incurs expenditure on bona-fide tennis club matters.

6. COMPETITION TENNIS

6.1 Association Rules and By-laws

Competition tennis shall be played as specified by the Rules and By-laws of the relevant tennis association.

6.2 Balls

The Club will use balls in accordance with the rules laid down by the various governing bodies relating to competition tennis.

6.3 Eligibility for competition tennis

6.3.1 All competition players must be financial members of the Club.

6.3.2 Any member wishing only to play one season of competition per year must pay full yearly membership.

6.4 Selection of teams

6.4.1 Teams for competition tennis shall be determined by the appropriate selection committee.

6.4.2 Juniors

A Selection panel consisting of the Co-ordinator of Junior Competition and the Team Manager of each team shall meet at the end of the current season to assist with the selecting of teams for the forthcoming season.

6.4.3 Seniors

A financial member from each team, who has nominated to play in the relevant competition for the forthcoming season, shall communicate with the relevant competition Co-ordinator at the end of the current season to assist with selecting teams for the forthcoming season.

6.4.4 All selection committees may directly approach potential team members if there are not enough names entered on lists to field a team in the appropriate section.

6.5 Emergencies

The following procedures shall apply to any team who require an Emergency during a season:-

6.5.1 All competitions (except Pennant)

- (a) contact a member from a lower graded team in the same competition; OR
- (b) contact a club member at or below a similar standard

6.5.1.1 If no club member is available only then may a non-club player be approached to be an emergency provided they understand that they play at their own risk.

6.5.1.2 Any non-club player upon playing four (4) matches for the club in any one season is required to become a financial member of the club.

6.5.1.3 If no emergency can be obtained the captain/team manager can elect to:-

- (a) play without a full listed team; OR
- (b) forfeit that match.
- (c) All senior teams shall be responsible for the payment of any fines the club receives from the relevant association.

6.5.2 Pennant

- (a) contact a member from a lower graded team in the same competition; OR
- (b) contact a club member at or below a similar standard

6.5.2.1 If no club member is available only then may a non-club player be approached to be an emergency.

6.5.2.2 Any non-club player upon playing four (4) matches for the club in any one season is required to become a financial member of the club.

6.5.2.3 If no emergency can be obtained the captain/team manager can elect to:-

- (a) play without a full listed team; OR
- (b) forfeit that match.
- (c) All teams shall be responsible for the payment of any fines the club receives from the relevant association.

6.6 Team fines

Teams incurring fines may, at the discretion and direction of the Committee of Management, be responsible for paying those fines. Fines incurred by individual players for breaches of the Association Rules, such as not meeting the dress code, are liable to pay the fine.

6.7 Teams for finals

Where a team is made up of rotating players and no agreement can be reached regarding team players for finals, the players with the best personal scores throughout the season shall play. If any team member has any further objections, the final decision rests with the appropriate selection committee.

6.8 Association delegates

6.8.1 At least one delegate to represent the Club at combined meetings shall be elected at each Annual General Meeting. Such delegates shall report to the Committee of Management on the matters discussed at such meetings.

6.8.2 When a delegate is elected on to the executive of an association, a new delegate may need to be elected to represent the Club on that association.

7. KEYS

7.1 Financial members of the Club are entitled to be issued with a key to the courts, upon paying the appropriate fee. Only one key per membership shall be issued. A register of key holders is maintained by the Committee of Management.

7.2 At the discretion and direction of the Committee of Management, keys to Clubrooms and court lights shall be issued to Committee Members, team captains and such other members of the Club as is deemed necessary.

7.3 Members are not to lend keys to non-members without the prior approval of the Committee of Management.

7.4 Keys remain the property St. Mary's Tennis Club (Greensborough) Inc., and must be returned if membership is not renewed.

7.5 Replacement for lost keys are available from the Treasurer at the member's cost.

8. HIRE OF CLUBROOMS & COURTS

8.1 Clubrooms

Under conditions of Lease between Banyule Council and the club the clubrooms cannot be hired out for private use.

8.2 Courts

8.2.1 Without Court Lights

Courts are available to the public upon the payment of \$10 per court per hour. All persons using the courts must abide by By-law 4 and its sub-categories.

8.2.2 With Court Lights

Members – may hire courts for personal use upon approval of the Committee of Management and payment of \$20per hour for two courts.

Non-members – may hire courts upon the approval of the Committee of Management and payment of \$40per hour for two courts. All persons using the courts must abide by By-law 4 and its sub-categories.

8.3 Competition

The Committee of Management may from time to time permit other clubs and/or private teams to use the courts for competition tennis for the whole or part of a season and upon the payment of the relevant fee as set by the Committee of Management. All persons using the courts must abide by By-law 4 and its sub-categories.