



South Hawthorn  
Tennis Club

# How to Join and Register Membership Online

(SHTC uses Tennis Australia's Platform ClubSpark)

*Junior Memberships (Under 18 years old) need to be managed by a main contact (parent/guardian)  
A Parent will be required to Register (No cost for non-members) and during the purchasing process Junior  
Player details can be added to the Parent account.*

If you have any questions, or need help, feel free to email us at [memberships@shtc.org.au](mailto:memberships@shtc.org.au)

## STEP 1:

Go to ClubSpark linked to South Hawthorn Tennis Club

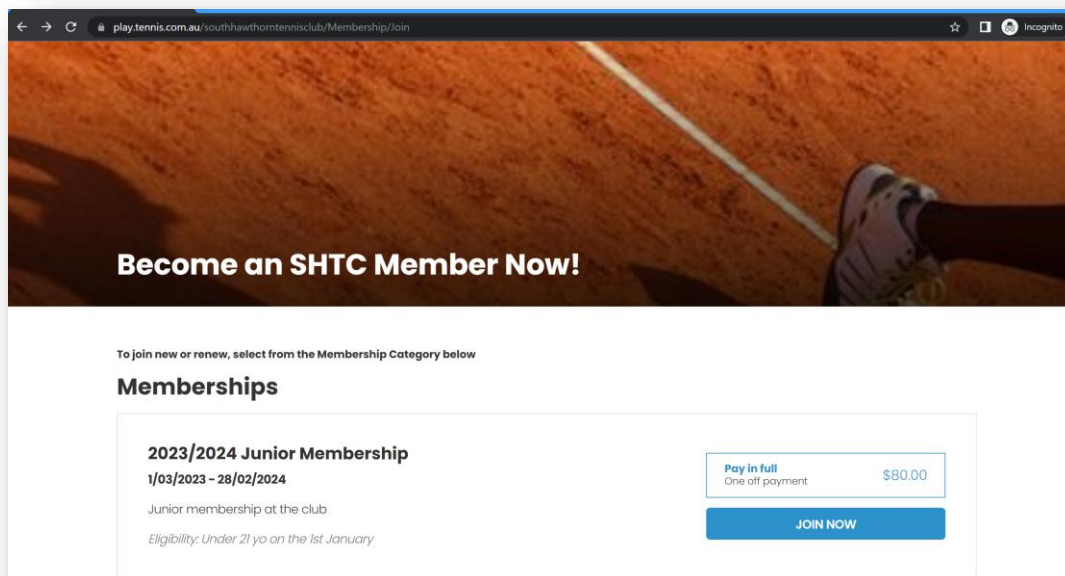
Go directly to: <https://play.tennis.com.au/southhawthorntennisclub/Membership/Join>

## STEP 2:

Select the type of membership by Clicking "JOIN NOW"

There are various memberships available, including:

- Junior Membership - (Under 21 years old as of 1 January)
- Senior Membership – (70 years old or older as of 1 January)
- Adult Membership – (21 – 69 years old as of 1 January)
- Family Membership – (At least one Adult, with all family living together at the same address)



### STEP 3:

## Requires a ClubSpark Tennis Account

Junior Memberships (Under 18 years old) need to be managed by a main contact (parent/guardian)  
A Parent will be required to Register (No cost for non-members) and during the purchasing process  
Junior Player details can be added to the Parent/Guardian account.

If you already have an account, just **Sign in** and proceed to the next step

If new, please register for a ClubSpark account –  
“Haven’t created an account? **Click here**” and  
“**Register to join**”, complete details and “**Submit**”

South Hawthorn Tennis Club

### Sign in to join South Hawthorn Tennis Club

**Please note**

- Every time you sign in you will need to use the same method you selected to create your account

[Haven't created an account? Click here](#)

Sign in with email...

Email address

Password

Remember me?

Forgot your password?

**SIGN IN**

Sign in with your social account...

Facebook

Google

South Hawthorn Tennis Club

### Register to join

**Please note**

- You can create an account with email and password or use a social login
- Every time you sign in you will need to use the same method you selected to create your account
- You won't be able to change and use another method after your sign in is set up

**Parents/guardians**

- If you're purchasing on behalf of a family member please create an account with your OWN name
- You'll be asked to add member/player details (this could be child's details) after your account has been set up

[already have an account? sign in](#)

Register with an email address and password...

Please complete all the information below:

First name

Last name

Email address

We use this to confirm a booking and provide club specific information.

Confirm email address

Mobile number

We use this to send booking details and booking reminders

**Date of birth** Day Month Year

**Gender** Male Female Non-Binary

I use a different term  I prefer not to say

Postcode

Password

This will enable you to manage this booking and improve the process of future bookings.

By creating this account I agree to Tennis Australia's [privacy policy](#) and consent to the collection, storage, use and disclosure of my personal information in accordance with the terms [conditions of sale](#) and the terms [conditions of use](#) which contains information about their marketing, access and use of my personal information. I have read and understand a breach of my privacy and how the complaint will be dealt with.

I wish to receive further offers from Tennis Australia and other Australian Tennis Organisations regarding other products and services.

I wish to receive other offers from third parties who have a relationship with Tennis Australia or other Australian Tennis Organisations about their products and services.

**SIGN UP**

Register with your social account...

Facebook

Google

## STEP 4:

### Complete Purchaser Details

- “Basket” lists fee cost
- Contact Details to be Completed
- Confirm and agree to “Terms and Conditions”

The screenshot shows the 'Purchaser details' step of the membership process for South Hawthorn Tennis Club. The page is titled 'South Hawthorn Tennis Club' and has a navigation bar with 'Purchaser details', 'Members', 'Add-ons', 'Payment', and 'Confirmation'. The 'Purchaser details' section is highlighted with a red box and contains the following fields: First name (Demo), Last name (Demo), Phone number, Email address (gmail.com), Date of birth (01/02/1980), Gender (Female), Purchaser's contact details (Address 1, Address 2 (optional), Address 3 (optional), City, State, Postcode (3123), Work number (optional), Mobile number (optional)), Terms and Conditions (checkbox), and buttons for 'CANCEL' and 'CONTINUE TO MEMBER DETAILS'. A 'Your basket()' summary is visible on the right side of the page.

## STEP 5:

### Complete Member Details

- Confirm the Member Details

***For Juniors under 18 years old and Family Memberships - to list all people complete “Add a New Member” and provide details***

The screenshot shows the 'Member details' step of the membership process for South Hawthorn Tennis Club. The page is titled 'South Hawthorn Tennis Club' and has a navigation bar with 'Purchaser details', 'Members', 'Add-ons', 'Payment', and 'Confirmation'. The 'Member details' section is highlighted with a red box and contains the following fields: Member details (Choose or add the member who this membership is for below, You (Demo Demo), edit details), Any new members below (+ Add a new member), and buttons for 'BACK TO DETAILS' and 'CONTINUE TO ADD-ONS'. A 'Your basket()' summary is visible on the right side of the page.

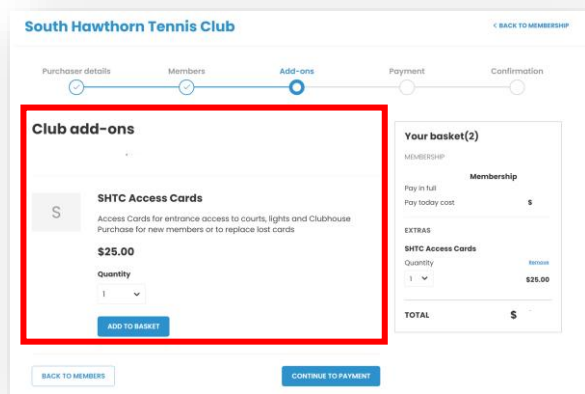
The screenshot shows the 'Member details' step of the membership process for South Hawthorn Tennis Club. The page is titled 'Member details' and contains the following fields: Choose or add the member who this membership is for below, You can check or update member information via the 'Edit' link on the right of each member, All fields are mandatory unless stated otherwise, First name, Last name, Gender (Male, Female, Non-Binary, I use a different term, Prefer not to say), Date of birth (Day, Month, Year), Emergency number, and buttons for 'BACK' and 'CONFIRM PLAYER DETAILS'.

## STEP 6:

### Complete Add Ons

Add to "Basket":

- For New Members add Joining Fee
- Access Card Fees can also be added for new and lost cards



South Hawthorn Tennis Club

Purchaser details Members Add-ons Payment Confirmation

**Club add-ons**

SHTC Access Cards  
Access Cards for entrance access to courts, lights and Clubhouse  
Purchase for new members or to replace lost cards

\$25.00  
Quantity: 1

ADD TO BASKET

**Your basket(2)**

MEMBERSHIP  
Membership  
Pay in full  
Pay today cost: \$

EXTRAS  
SHTC Access Cards  
Quantity: 1  
Cost: \$25.00

TOTAL \$

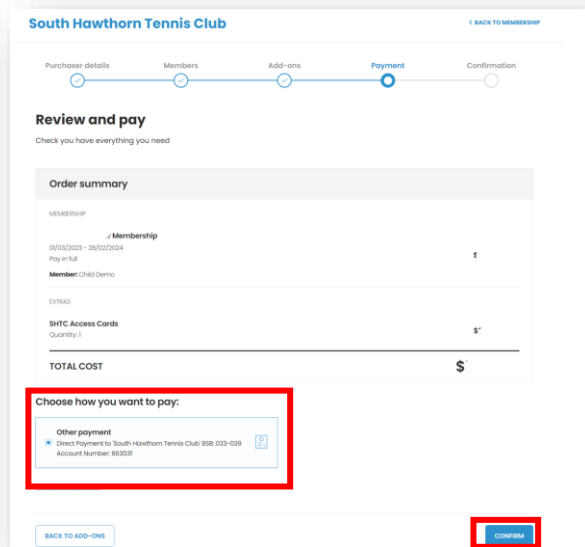
BACK TO MEMBERSHIP CONTINUE TO PAYMENT

## STEP 7:

### Complete and CONFIRM Review and Pay

- An Order Summary is provided with Total Cost
- Select Other Payment Option and transfer payment to:
  - BSB: 033039
  - Acct No: 863 031

**State your Surname in the Reference when EFT'ing payment** – many thanks!



South Hawthorn Tennis Club

Purchaser details Members Add-ons Payment Confirmation

**Review and pay**  
Check you have everything you need

**Order summary**

MEMBERSHIP  
Membership  
01/01/2023 - 28/02/2024  
Pay in full  
Member: Child Demo  
Cost: \$

EXTRAS  
SHTC Access Cards  
Quantity: 1  
Cost: \$

**TOTAL COST** \$

**Choose how you want to pay:**

Other payment  
 Direct Payment to South Hawthorn Tennis Club BSB: 033-039  
Account Number: 863031

BACK TO ADD-ONS CONFIRM

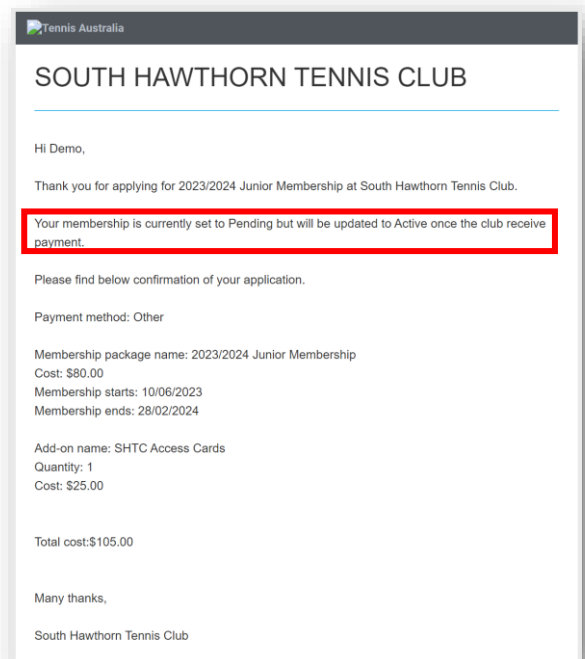
## STEP 8:

### Membership Confirmation – Show as Pending

- Confirmation and pending will display on website
- An Email will also be sent to confirm

When payment has been received, the membership will be changed to Active. **Once ACTIVE you will be able to book-a-court online.**

After Activation, an email will be sent about the access card (if applicable to your membership purchase)



Tennis Australia

**SOUTH HAWTHORN TENNIS CLUB**

Hi Demo,

Thank you for applying for 2023/2024 Junior Membership at South Hawthorn Tennis Club.

Your membership is currently set to Pending but will be updated to Active once the club receive payment.

Please find below confirmation of your application.

Payment method: Other

Membership package name: 2023/2024 Junior Membership  
Cost: \$80.00  
Membership starts: 10/06/2023  
Membership ends: 28/02/2024

Add-on name: SHTC Access Cards  
Quantity: 1  
Cost: \$25.00

Total cost: \$105.00

Many thanks,  
South Hawthorn Tennis Club