



**PENINSULA TENNIS ASSOCIATION INC**

**Reg No A0042584A**

**JUNIOR RULES  
AND  
BY-LAWS**



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## JUNIOR RULES AND BY-LAWS (All Formats)

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## 1. RULES

- a) The Rules of Tennis as adopted by the Governing Body of Tennis in Victoria shall apply to all matches, except where modified here-in-after. This shall apply to Tennis Etiquette, dress and the Code of Conduct.
- b) The Association has the right to request the use of any affiliated Club courts for Association competition.
- c) PTA decision is final.

## 2. COURTS

- a) The type, condition and surroundings of each competing Club's courts shall be subject to the approval of the Executive
- b) A match can be played on two different surfaces if the home Club Supervisor and away team's Team Manager for juniors agree. If there is no agreement, the home team shall have the choice of surface and matches played on the same surface. Finals matches can only be played on one court surface.
- c) The Executive of the Association may request any Club to make repairs to their courts and surroundings that they deem necessary.
- d) Any club failing to make such repairs, to the satisfaction of the Executive may be suspended from the Association.
- e) Any club that feels aggrieved by a decision of the Executive to repair their courts or surroundings may appeal to Tennis Victoria who can be requested to inspect the courts. Any decision by Tennis Victoria to repair or allow the appeal shall be final.
- f) Any costs incurred by the Club appealing to Tennis Victoria and the fee imposed by Tennis Victoria to inspect the courts shall be the sole responsibility of the Club.

## 3. COMPETITIONS

The Executive shall arrange all competition play and at all times determine the days, dates and formats of competition match play. ALL matches **MUST** be played on the **DATE** and **TIME** as shown on the fixture.

## 4. ENTERING TEAMS

- a) Clubs may enter teams in all formats of competitions provided by the PTA.
- b) Teams must be submitted on or before the closing date for competitions as determined and advised by the PTA. Teams must be entered on League Manager or as directed by the PTA. Each club must nominate the Competition format and Section in which it desires to enter a team. All Documentation named in **Rule 4 (d)** must be fully completed and returned by closing date as notified. Any entry not fully completed shall be rejected by the Junior Liaison and returned to the Club to be completed. The amended entry form must be lodged by the closing date. Late entries will not be accepted.  
BASE players only to be entered into teams on League Manager.  
RESERVES must be completed on Junior Reserve List NOT on League Manager.
- c) Team entry payments **MUST** be paid by date as set by Treasurer. At the commencement of each Season if there are **ANY** outstanding monies by a Club, points will not be allocated for **ANY** matches until payment is received in full.
- d) Clubs **must** submit the following documentation each season when entering teams:
  - (i) Junior Team Registration Sheet (TAB 1)
  - (ii) Junior Reserve List (TAB 2)
  - (iii) Junior Club Details & Invoice (TAB 3)
- e) The team entry fee will be determined at the Annual General Meeting of the Peninsula Tennis Association for the following twelve months.
- f) Any club withdrawing a team after grading has occurred shall incur a fine of **\$50.00**. The team entry fee must be paid and will not be refunded.
- g) If a team withdraws after the season has commenced the following will apply:
  - (i) If a complete rotation has been played (7 rounds for 8 draw & 5 rounds for 6 draw) results will stand.
  - (ii) If during a rotation, then all results will be deleted.
  - (iii) The withdrawn team will be changed to a BYE and no points awarded.

## 5. REGISTRATION

- a) Prior to commencement of each season, Clubs must register all team members known as BASE Players on League Manager or as directed by the PTA.  
All players must have a Date of Birth, Gender and Email address registered against their profile.
- b) Players must be financial members of the club of which they are nominated to play.
- c) Players can only nominate and play with only one (1) affiliated Club in any one format during a season unless granted a clearance in writing by the PTA as set out in **Rule 10**.
- d) A player may withdraw the nomination to play with a club up until the deadline for submitting teams to the PTA has closed.
- e) If the closing date has passed any player wishing to withdraw the nomination to play for a club and play for another club must apply for a clearance as per the procedure set out in **Rule 10**.
- f) Players must be 18 years, or younger, as at 31st December in the year in which the season commences.
- g) Clubs may seek permission to add to the team list submitted in writing prior to the season and graded by the Grading Committee. Any additional players may be added to a team up to and including commencement of round seven (7) of the season being played. Any application to add a player to a team list must be submitted in writing to the Junior Liaison stating reasons why the player was not included in the original team and the player's recent playing history.
- h) All BASE players listed in the teams as submitted by the Clubs must play in the section as graded by the Grading Committee. No player will be permitted to play in a lower section without prior written permission of the Junior Liaison.
- i) Any club wishing to change the **composition or the order** of any team after grading must submit the amended team and the reason for applying to change the order of the team in writing to the Junior Liaison. Such application to be lodged no later than 7 days prior to the first match of the season commencing. A fee of **\$20.00** must be lodged with an application for change of order.
- j) Any person playing under an assumed name (as a person other than themselves) will be judged as committing an act of intent to deceive, and will be suspended for a period not exceeding one season (or the equivalent number of weeks) as determined by the PTA Committee, and the offending club will incur a fine of **\$200.00**.

## 6. RESERVES

- a) Reserves should be registered prior to the season commencing by completing the Junior Reserve List (Tab 2).  
If a Reserve has not been registered and graded prior to the season commencing the Club Secretary or Junior Coordinator (not a parent or team captain):
  - (i) Must seek permission in writing to the Junior Liaison prior to playing (preferable) **OR**
  - (ii) Must include a note in Comment Box with name of player and an email to League Manager:  
**Either option must supply the following information:**
    - Name of player
    - Gender
    - Date of Birth
    - Email  
Failure to complete either option will result in a fine of **\$20.00**.
- b) Reserves may not play below the Section for which they are registered and graded unless request is made in writing to the Junior Liaison and approved.
- c) A Reserve cannot play in a position higher than the player they are replacing.  
A Reserve can play in the position or below of the player they are replacing.  
**Base** players may play in a higher singles position (if the team adheres to correct singles order of merit as stated on score sheet).
- d) Reserves will be ineligible to play in a lower section after having played **four (4)** matches in a higher section.
- e) Reserves must not strengthen the team. If a Reserve is deemed to have unduly strengthened the team, the matches played by the Reserve shall be awarded to the opposition to nil.  
This Rule does not apply to the Top Section – Les Moss - 1
- f) In the event that a player is injured or suffers a medical condition during the course of a rubber/set, a once only injury time period of up to a maximum of ten (10) minutes will be made available to the player to recover. The

player concerned may under supervision leave the court during the period and the match is to recommence immediately at the conclusion of the injury time otherwise the rubber/set will be forfeited to the opposing player. In the event that the injured player is unable to play on for the remainder of the day then an eligible player may be used in accordance with **Rule 8 (a)**. If the player completes the match he/she is playing then a substitute player cannot be used to complete any of the injured players remaining matches.

- g) In the event that a BASE player cannot play all their matches and leaves the courts a Reserve cannot take the place of a BASE player if the BASE player has played and completed a previous match.
- h) A player who is unable to complete their matches as per **Rule 6 (f or g)** shall be ineligible to play in any further match on that day.
- i) If a team has a full complement of BASE players they may not play any Reserve players.
- j) A Reserve may play in finals if they have played a minimum of **three (3)** matches within that format as per **Rule 8 (c)**.
- k) In finals, the PTA Committee may, where a club requests that a player nominated as per **Rule 5 (a)** and exceptional circumstances exist that result in no other player being available to play as a Reserve, grant permission for that player to play in the match.

## 7. POOL PLAYERS

- a) Prior to Round seven (7), to participate as a Pool Player, the Committee of the club involved must give permission for nominated players to be submitted to the Junior Liaison.
- b) If a player is nominated as a Reserve player for any Club then that player will be ineligible to nominate for inclusion as a Pool Player.
- c) A player whose application to be nominated as a Pool Player is not processed within 14 days or is rejected by their club may appeal in writing to the Peninsula Tennis Association Secretary. Such appeals must then be ruled upon by the Executive within 14 days and all parties advised in writing of the decision.
- d) Such appeal must be lodged before the commencement of Round 7 of the season that the player wishes to be listed as a Pool Player.
- e) A Pool Player can play **four (4)** matches for any given club. If more than **four (4)** matches are played for any one club then that player is tied to that club for the remainder of the season in that competition.
- f) Pool Players are ineligible to play in any finals match without first obtaining permission from the Junior Liaison. Such application must be in writing.
- g) Clubs requesting permission to play a Pool Player in a finals match must submit a list of financial members of the club eligible to play and the reason for requesting permission to use a Pool Player.
- h) For a Pool Player to be eligible to be requested to play in a finals match, that player must have played a minimum of **three (3)** matches for that club with a total of **four (4)** matches for the season within the format.
- i) Clubs using an emergency Pool Player may charge the emergency player a nominal fee. When requesting a Pool Player to play the club must state any fees that the player needs to play.

## 8. ELIGIBILITY

- a) No players may play below their approved personal grade.
- b) Once a player plays more than **three (3)** matches in any team, that player cannot play for another team in the same section.
- c) No player will be eligible to play in finals unless they have played a minimum of **three (3)** matches within that format. To be deemed as played, the player's name must appear on the score sheet and entered in League Manager against the match the player would have played. **See Rule 8 (f) (i) (ii) & (iii)**.
- d) Total washouts, Heat outs and Covid Lockdowns are not deemed to be classified as a played match.
- e) All players registering must be financial members of the clubs registering them.
- f) A player shall be deemed to have participated in a match if,  
Their name has been recorded on a score sheet and entered on League Manager when:
  - (i) A match has been played and completed.
  - (ii) A match has commenced but is unable to be completed due to unplayable conditions
  - (iii) Their team has received a win via a forfeit from the opposition.
- g) A player WILL NOT be deemed to have played a match when their name has been recorded on a score sheet and the match has been abandoned due to unplayable conditions **before** the commencement of the match.

## 9. TIEING

- a) The BASE players will be tied to the section they are graded to.  
The Grading Committee will grade all Reserve players.
- b) Players shall be tied to a section after playing **four (4)** matches in that section or above and cannot play in a lower section without the permission of the Junior Liaison.
- c) A Club which has more than one team graded in a section:
  - \* **Les Moss - 1, Loretta Thrupp – 2, Craig Watson – 3, Sections 4 to 13**  
Must tie the first 2 nominated players to that team and they will be ineligible to play in the other teams graded to that section.  
The 3<sup>rd</sup> and below nominated players will be tied after playing **3** matches in A team and will be ineligible to play in the other teams graded to that section.
  - \* **Sections 14 to 25**  
Must tie the first 3 nominated players to that team and they will be ineligible to play in the other teams graded to that section.  
The 4<sup>th</sup> and below nominated players will be tied after playing **3** matches in A team and will be Ineligible to play in the other teams graded to that section.
  - \* **Emergencies for all teams**  
Will be tied after playing **three (3)** matches in A team and will be ineligible to play in the other teams graded to that section.

## 10. TRANSFERS

- a) When a Club approves an application for the clearance of a player during the current season, notice shall be forwarded to the Secretary of Peninsula Tennis Association Inc. signed by the Club President or Secretary. A copy of such notification shall be sent to the Secretary of the Club to which the player is transferring.
- b) No clearance shall be valid until confirmed, in writing by the Peninsula Tennis Association President or Secretary and sent to both Clubs.
- c) A player whose clearance application is not processed within 14 days or rejected by his club may appeal in writing to the Peninsula Tennis Association Secretary. Such appeals must then be ruled upon by the Executive within 14 days and all parties advised in writing of the decision.

## 11. TENNIS ATTIRE

Dress regulations for competition play for the PTA re as follows:

- a) Every competition player shall dress and present himself/herself for play in clean customarily acceptable tennis appropriate sports attire, preferably clothing with a pocket to hold a ball, and comply with the Tennis Australia Dress and Equipment Regulations.
- b) Tennis, non abrasive shoes shall be worn that are suitable for the type of court surface. Venue clubs may determine which types of footwear are suitable for their court surface, subject to Association approval.  
Ripple sole shoes and black or coloured marking soled shoes (on acrylic courts) shall **NOT** be worn at any time.
- c) Players should wear a hat or cap and use sunscreen at all times.
- d) Players who do not comply with the dress regulations **MUST** be given the opportunity to change their clothing (particularly before a match starts) prior to any action being taken.
- e) Players unable to change their clothing within 10 minutes of being asked shall be given a warning and the player must be reported to their Club and the Junior Liaison in writing within 24 hours in order for appropriate action to be taken.

## 12. COMPETITION FORMATS.

The Association shall provide but not be limited to the following formats:

- a) **JUNIOR MIXED Sections – Les Moss - 1, Loretta Thrupp - 2, Craig Watson – 3 & Sections 4 to 13.**  
Teams shall consist of a minimum of 2 players of any gender in any combination playing Rubbers.
- b) **JUNIOR MIXED Sections 14 to 23.**  
Teams shall consist of a minimum of 3 players of any gender in any combination playing Tie-break Sets  
**JUNIOR MIXED Sections 24 & 25**  
Teams shall consist of a minimum of 3 players of any gender in any combination playing Straight Sets -Green Ball.

**13. COMPETITION CONDITIONS OF PLAY FOR:  
LES MOSS  
LORETTA THRUPP  
CRAIG WATSON  
SECTIONS 4 TO 13**

- a) A minimum of one court shall be made available.
- b) Two pairs of **new** Tennis Australia approved yellow balls as set out in these rules.
- c) The score sheet **must** be completed prior to any matches commencing and cannot be changed.
- d) All matches must be played on the DATE and TIME as shown on the fixture.
- e) Home and away matches and final matches will consist of –
  - Two singles matches – best of two sets. –If one set all, a 10 point Match tiebreak will be played to determine the winner of the match (eg. 10 points to 8 wins the match).  
The score shall be recorded as 7/6 on the scoresheet.
  - One doubles match – best of two sets. - If one set all. A 10 point Match tiebreak will be played to determine the winner of the match (eg. 10 points to 8 wins the match).  
The score shall be recorded as 7/6 on the scoresheet.
- f) For singles, all **BASE** players **MUST** play in their graded order of merit as shown on score sheet.
- g) Matches **MUST** be played in the order as shown on the Score Sheet. **DOUBLES LAST.**  
If a team does not play in the above order a warning will be given the first time and loss of match thereafter.
- h) Clubs **MUST** request in writing to Junior Liaison any change in order of merit of Base Players prior to match being played. Changes can only be requested up to Round 10. Failure to submit request shall result in the player playing below their Base grade losing singles match to nil.
- i) The commencement time for matches is 8.15am with matches to finish at 12.30pm. Any game that has commenced prior to the finishing time must be completed.
- j) Where a club has nominated three or more BASE players in the team, up to **four (4)** players may play each week **including finals**. All players must be in attendance at the venue by 8.15am.  
Any player arriving after 8.15am shall not be eligible to play.
- k) Any team with less than two players at 8.15am shall forfeit the first set of the rubber not able to commence. However matches able to be played must commence immediately.
- l) Any team having less than two players at 8.30am shall forfeit all matches including any match already commenced.
- m) The Captain of the visiting team shall have choices to nominate the Singles Rubbers to be played.
- n) Competition Points will be awarded on the following basis:
  - (i) Two (2) points for each rubber won, plus four (4) points for the outright winner.
  - (ii) Sets or matches not completed: Points will be shared between both clubs.Finals matches will be played in the Home and Away format.
- o) For Grand Finals two courts shall be made available.
- p) For **Finals**, any Singles player not in attendance by 8.15 am shall forfeit the first set of their Singles Rubber.
- q) For **Finals**, any Singles player not in attendance by 8.30am shall forfeit their Singles Rubber. The player will remain eligible to play the Doubles Set subject to play being continuous.
- r) For **Finals**, if a player is only competing in the Doubles Rubber and is not in attendance by 9.00am the Doubles rubber will be forfeited.
- s) All matches, including **finals** are to be continuous. To be eligible to compete in **finals**, players must have played **three (3)** matches as per **Rule 8 (c)** during the current season. Any team which plays an ineligible player in a finals match shall forfeit the matches that player played to Nil.
- t) **For finals**, the PTA shall supply one can (4) of new balls.

**14. COMPETITION CONDITIONS OF PLAY FOR:  
SECTIONS 14 TO 23**

- a) A minimum of one court shall be made available.
- b) Two pairs of good quality Tennis Australia approved yellow used balls as set out in these rules with a minimum requirement that at the commencement of play the brand name be visible shall be provided by the home team.
- c) The score sheet **must** be completed prior to any matches commencing and cannot be changed.
- d) All matches must be played on the **DATE and TIME** as shown on fixture.
- e) Home and away matches shall consist of –  
Three Singles and Three Doubles six (6) game tie break sets.
- f) For singles, all **BASE** players **must** play in their graded order of merit as shown on score sheet.
- g) Matches **MUST** be played in the order as shown on the Score Sheet. **DOUBLES LAST.**  
If a team does not play in the above order a warning will be given the first time and loss of match thereafter.
- h) Clubs **MUST** request in writing to Junior Liaison any change in order of merit of **BASE** Players prior to match being played. Changes can only be requested up to Round 10. Failure to submit request shall result in the player playing below their Base grade losing singles match to nil.
- i) Any team having less than **3** players at 8.15am shall forfeit the singles set of the player who is not in attendance.
- j) Any team having less than **2** players at 8.30am shall forfeit the match including any sets already commenced or played.
- k) Where a club has nominated more than **3 BASE** players in a team, up to **six (6) BASE** players may play each week including finals. All players must be in attendance by 8.15am.
- l) Competition points will be awarded as follows:  
1 point for each set won, plus 4 points for the outright winner.  
Sets or matches not completed: Points will be shared between both clubs.
- m) To be eligible to compete in finals, players must have played **three (3)** matches as per **Rule 8 (c)** during the current season. Any team which plays an ineligible player in a finals match shall forfeit the matches that player plays to Nil.
- n) **Finals** matches shall consist of three (3) Doubles & three (3) Singles playing six (6) game tie break sets.
- o) **For finals**, any player not in attendance by 8.15am shall forfeit their Singles Set.
- p) **For finals**, any player not in attendance by 8.30am shall forfeit their Doubles Set.
- q) **In finals**, both teams shall nominate a tie break pair which shall be written on the back of the score sheet. The tie break pair must come from players nominated on the score sheet.
- r) In finals and a draw occurs the tie break pairs nominated shall play:  
A Match Tie Break to 10 points. First team to 10 points with a 2 point lead wins.
- s) Should either player nominated as the tiebreak pair be unable to play due to injury then at the sole discretion of the Home Court Supervisor a substitute(s) player may be permitted providing the Supervisor is satisfied as to the genuineness of the injury. In the event of the above, or a team fails to nominate a tiebreak pair, the Captain of the opposing team will select the tiebreak pair or replacement player(s), as the case may be, for them.
- t) **Finals** matches shall commence at 8.15am.
- u) A minimum of 1 court shall be made available for semi-finals.  
The Home Club may provide additional courts if available or use an alternate venue for their home finals.
- v) For the Grand Final, a minimum of **2** courts shall be made available
- w) **In finals** matches, each team shall supply one can (4) good quality used Tennis Australia approved balls as set out in these rules with a minimum requirement that at the commencement of play the brand name be visible.
- x) **In finals matches**, the Supervisor shall inspect all balls before the commencement of play. Any team having balls that are not of a sufficient standard shall not be permitted to use those balls. The host club may substitute the balls with suitable good quality balls. The host club will arrange for the balls to be forwarded to the PTA and if found to be of a standard not suitable for competition use will receive a fine of **\$50.00**.

**15. COMPETITION CONDITIONS OF PLAY FOR:  
SECTIONS 24 & 25 – Green Ball**

- a) A minimum of one (1) court shall be made available.
- b) 2 pairs of good quality Tennis Australia approved 'Green' used balls shall be provided, as set out in these rules with a minimum requirement that at the commencement of play the brand name be visible.
- c) The score sheet **must** be completed prior to any matches commencing and cannot be changed.
- d) All matches must be played on the **DATE and TIME** as shown on the fixture.
- e) Home and away matches shall consist of –  
(3) Three Singles & (3) Three Doubles playing six (6) game straight sets. First to 6 games shall win set.
- f) For singles, all BASE players **must** play in their graded order of merit as shown on score sheet.
- g) Matches **MUST** be played in the order as shown on the Score Sheet. **DOUBLES LAST.**  
If a team does not play in the above order a warning will be given the first time and loss of match thereafter.
- h) Clubs **MUST** request in writing to Junior Liaison any change in order of merit of Base Players prior to match being played. Changes can only be requested up to Round 10. Failure to submit request shall result in the player playing below their Base grade losing singles match to nil.
- i) Any team having less than **3** players at 8.15am shall forfeit the singles set of the player who is not in attendance.
- j) Any team having less than **2** players at 8.30am shall forfeit the match including any sets already commenced or played.
- k) Where a club has nominated more than **3 BASE** players in a team, up to six (6) BASE players may play each week including finals. ALL players must be in attendance by 8.15am.
- l) Competition points will be awarded as follows:  
Winning team receives 4 points  
No Winner both teams receive 2 points each  
Sets Won both teams receive 1 point for each set  
Sets incomplete both teams receive ½ point for each set
- m) To be eligible to compete in finals, players must have played **three (3)** matches during the current season as per **Rule 8 (c)**. Any team which plays an ineligible player in a finals match shall forfeit the matches that player played to Nil.
- n) **Finals** matches shall consist of –  
**(3) Three Singles and (3) Three Doubles** playing six (6) game straight sets. First to six games shall win the set.
- o) **For finals**, any player not in attendance by 8.15am shall forfeit their Singles Set.
- p) **For finals**, any player not in attendance by 8.30am shall forfeit their Doubles Set.
- q) **In finals**, both teams shall nominate a tie break pair which shall be written on the back of the score sheet. The tie break pair must come from players nominated on the score sheet.
- r) In finals and a draw occurs the tie break pairs nominated shall play:  
A Match Tie Break to 10 points. First team to 10 points with a 2 point lead wins.  
The Court Supervisor may assist with the Tie Break match as this format has not played tie breaks during the season.
- s) Should either player nominated as the tiebreak pair be unable to play due to injury then at the sole discretion of the Home Court Supervisor a substitute(s) player may be permitted providing the Supervisor is satisfied as to the genuineness of the injury. In the event of the above, or a team fails to nominate a tiebreak pair, the Captain of the opposing team will select the tiebreak pair or replacement player(s), as the case may be, for them.
- t) **Finals** matches shall commence at 8.15am.
- u) A minimum of 1 court shall be made available for semi-finals.
- v) For the Grand Final, a minimum of 2 courts shall be made available
- w) **In finals** matches, each team shall supply one can (4) good quality used Tennis Australia approved used balls as set out in these rules with a minimum requirement that at the commencement of play the brand name be visible. The balls all need to be the same for Home and Away matches and finals not a mixture.
- x) In finals matches, the Supervisor shall inspect all balls before the commencement of play. Any team having balls that are not of a sufficient standard shall not be permitted to use those balls. The host club may substitute the balls with suitable good quality balls. The host club will arrange for the balls to be forwarded to the PTA and if found to be of a standard not suitable for competition use will receive a fine of **\$50.00**.

- y) Clubs are encouraged to arrange a parent from each team with Tennis knowledge or a parent from the Club to assist new players on court. They may provide guidance but not make decisions for the players. eg. If the score isn't being called out then ask 'what's the score'; if it's incorrect then ask 'are you sure that's right? Try again'. Assistance may also be offered with what side of the court to stand on and teach some basic tennis etiquette – return ball to server, don't go on the next court when a point is being played, etc.

#### 16. SUPERVISORS

- a) The Supervisor from the Home Club must be in attendance by **8.00am** for the 8.15am start time and have the courts prepared for play, subject to prevailing weather conditions. Failure to comply will incur a fine of **\$50.00**.
- b) A senior person from each participating club must be in attendance at all times. Failure to comply will incur a fine of **\$50.00**.
- c) In accordance with Tennis Australia guidelines all Home Club Supervisors must have a current Working With Children Check.
- d) **For finals**, a Supervisor (Senior) from the Host Club must be in attendance by 8.00am and have the courts prepared for play, subject to the prevailing weather conditions. Failure to comply will incur a fine of **\$50.00**.
- e) The Home/Host Supervisor shall be responsible to –
- Ensure all players arrive on or before the scheduled starting time.
  - Ensure matches commence by the scheduled starting time.
  - Supervise all matches throughout the morning's play.
  - Ensure play is continuous on all courts.
  - Ensure scores are entered on the score sheet after each match.
  - Adjudicate on any dispute that arises during the course of play.
  - Report any incidences of misconduct between players or spectators and breaches of the Code of Conduct Regulations.
  - At the completion of all matches, check both the home and away team's score sheet, ensure all additions are identical, all names are entered and sign both score sheets.
- e) Where finals are rescheduled, ensure the rescheduled date and other information as required on the back of the score sheet is completed and secure the score sheet in a safe place until the play recommences on the rescheduled date. Where matches have commenced, score details shall also be recorded on the back of the score sheet.
- f) Where finals are rescheduled, the host club shall ensure a Supervisor is in attendance as per **Rule 19 (d)**.
- g) The Home Supervisor is required to wear the orange Supervisor's vest during the course of the morning until all matches are completed and all score sheets have been checked and signed. Failure to do so will incur a fine of **\$20.00**.

#### 17. FORFEITS

- a) Teams receiving forfeits shall score maximum to nil. The result must be entered on League Manager by 6pm on the Monday following the match. The result shall be confirmed by the forfeiting team by 6pm on the Tuesday following the match. If the match result is not entered by the team receiving the forfeit by 6pm on the Monday following the match, no points will be allocated.
- b) Team receiving forfeit should enter the names of players who would have played.
- c) A club that forfeits a finals match shall incur a fine of **\$100.00**.

## 18. EXTREME WEATHER.

In accordance with the Tennis Australia extreme weather policy the following rules shall apply:

### a) Wet Weather

- (i) Clubs are requested to notify the Wet Weather Contact/Junior Coordinator from visiting clubs as early as possible, but **no later than 45 minutes prior to the commencement of play** should the match be declared a washout. Where a washout is declared and neither team attends the venue, the Home Team shall enter the Washout on League Manager with the CLUB'S names only by Monday 6pm.
- (ii) A washout cannot be called earlier than **3 hours** prior to the commencement time of play as shown on fixture.
- (iii) In the event of wet weather, all teams shall remain in attendance for 45 minutes after the commencement time of play unless a washout is declared prior to that time by the Home Supervisor.
- (iv) The Home Supervisor shall have the sole responsibility for calling off matches due to wet weather. The Home Supervisor must assess the situation ensuring the safety of players. The courts (including the lines and surrounds) must be inspected to determine its suitability for play before any matches are commenced or resumed. All players must abide by the Home Supervisors determination of the condition of the courts. When a dispute arises during a final, the Home Supervisor must contact the Junior Liaison for a ruling. The decision of the Junior Liaison shall be final.
- (v) This includes courts covered by ice, dew or other dangerous substance.
- (vi) If a match is washed out prior to a decision being reached, points for the undecided Rubbers/Sets shall be divided equally.

### b) Hot Weather

During the morning's play if the Match Venue's temperature reaches 35C as shown on the Bureau of Meteorology (BOM) weather App, play will be abandoned and points for all unfinished Rubbers/Sets will be shared.

### c) Smoke

The PTA are currently looking into the EPA Guide regarding smoke situations and will update these rules and notify Clubs when a decision is reached.

The Home Supervisor must be aware of the dangers extreme conditions and take necessary steps to suspend play in the case of a significant potential risk. In the case of a specific fire alert in a particular area consideration must be given to the cancellation or suspension of play.

Points for matches not completed for this reason shall be shared.

### d) Lightning

When thunderstorms threaten, the Home Supervisor responsible must assess the situation ensuring the safety of players and spectators. When an individual can see lightning and /or hear thunder, players shall be considered at risk and play **must** be suspended until lightning cannot be seen and thunder cannot be heard.

- (i) The Home Supervisor must take all steps to ensure that all players and spectators where possible are inside a safe shelter during the thunderstorm
- (ii) Points for matches abandoned will be shared.

### e) High Winds

(i) Where high winds create unreasonable conditions and risks for players within the court enclosure or on-site spectators, play may need to be suspended by the Home Supervisor. These conditions may include but not be limited to court furniture or fixtures disturbed, fences damaged, items being blown onto court or players health threatened by the force of the wind.

- (ii) Points for matches not completed due to suspension of play shall be shared.

## 19. RESULTS.

- a) The **Home Team/Club** shall ensure that each result is entered on League Manager no later than **6pm** on Monday following the completion of the match. If all details including players names are not entered by **6pm** on the Monday following the match, a late entry fine or incomplete score sheet fine of **\$40.00** will apply.
- b) The **Away team/Club** shall confirm each result on League Manager no later than **6pm** on the Tuesday following the completion of the match.
- c) All clubs shall retain a copy of all score sheets of matches played during the season.
- d) Immediately after the completion of all matches whether or not a result is determined, the score sheet as approved by the PTA Committee shall be completed, signed by both captains and signed by the Club Supervisor.
- e) In the event of a match not being commenced or being incomplete the result score sheet shall as far as practicable be completed and must include each player's name and score (if any) of each complete or incomplete rubber and state the reasons for the match not being commenced or completed. The reasons for the match not commencing or being incomplete shall be endorsed in the Match Notes Box on League Manager. Failure to do so will result in a **\$40.00** fine being imposed to the Home Club.
- f) Where a dispute is lodged on League Manager the home team and/or away team shall forward a copy of the score sheet to the League Manager when requested by the date set by the League Manager. Failure to do so will result in the dispute being upheld and the match result being amended as in accordance with the dispute and a fine of **\$40.00** for failing to comply with the request.
- g) The results of each **last round home and away match** shall be entered on League Manager by the **Home** club by **9pm** on the day of the match. The Home Team will incur a fine of **\$40.00** for failing to enter the scores.
- h) Results are to be confirmed by the **Away** team by **9am** the day following the match.
- i) The results of each finals match shall be entered on League Manager by the winning team by **9pm** on the day of the match. Failure to do so will result in a fine of **\$40.00**.
- j) Results of each finals match are to be confirmed by the losing team by 9am on the day following the match.
- k) The results of Grand Final matches shall be entered on League Manager by the winning team by **9pm** on the day of the match or as directed by the Peninsula Tennis Association Inc.
- l) Matches not completed shall be abandoned and points shared unless one team has an unbeatable lead.

## 20. FINALS

- a) For six (6) team sections:  
The teams finishing first and second shall play each other in the Grand Final.  
For eight (8) team sections:  
The teams finishing first and fourth shall play a Semi Final.  
The teams finishing second and third shall play a Semi Final.  
The Winners of the above Semi Finals shall play each other in the Grand Final.
- b) The Grand Finals shall be played at a **neutral venue** subject to the discretion of the PTA Committee.
- c) For an unqualified player to play in finals, the Club concerned must submit to the Junior Liaison a list of available players together with their playing records. Such request **MUST** be in writing. No unqualified player may play in the finals until written approval is received from the Junior Liaison.
- d) Any player who has played a minimum of **three (3)** matches within the format is eligible to play in finals.
- e) Upon arrival at the finals venue, all players must report to the Host Club Supervisor and submit the score sheet with all players names recorded prior to the commencement of play at 8.15am. No substitution or alteration of players shall be made on the score sheet after its completion.
- f) In the event of adverse weather, unfinished matches are to be completed on the following day (Sunday) as set out in the fixture. In the event of an unfinished match, the League Manager shall be notified by email or text of the matches not completed.
- g) The results of delayed matches must be emailed or text to the League Manager before **6pm** on the day of the match. Failure to notify the League Manager will incur a fine of **\$20.00**.
- h) Where a final is delayed due to adverse weather, the date and time of the postponed match, and score when play was suspended must be endorsed on the back of the scoresheet and signed by both captains. The Host Club shall retain the score sheet.

- i) Where a match is rescheduled a qualified emergency may take the place of any player who is prevented through illness, accidental disablement or any other good sufficient reason. The League Manager must receive a request in writing prior to the match recommencing.
- j) If the Grand Final has not been concluded on the reserve date as shown in the fixture and League Manager, the highest ranked remaining team shall be declared the winner.

### 21. TIE BREAKER (STANDARD)

The following system shall be used in a standard Tie Break game:

- a) A player/pair who first wins **SEVEN** points shall win the game and set provided the lead is by two points or more. Numerical scoring shall be used throughout the tie break game.
- b) The player whose turn it is to serve shall be the server for the first point. Thereafter each player shall serve in rotation for two points, in the same order as previously in that set until the winners of the game have been decided.
- c) From the first point, each service shall be delivered alternatively from the right and left court, beginning from the right court.
- d) Players shall change ends after every six points.
- e) The tie break game shall count as one game. After the game, players change ends with the player/pair who received first for the Tie Break will serve the first game of the next set.

### 22. MATCH TIE BREAKER

The following system shall be used in a Match Tie Break Set:

- a) A player/pair who first wins **TEN** points shall win the set provided the lead is by two points or more. Numerical scoring shall be used throughout the tie break game.
- b) The player whose turn it was to serve, shall be the server for the first point if singles. For doubles, either player of the team whose turn it is to serve may serve. Thereafter each player shall serve in rotation for two points, in that set until the winner/s of the set has been decided.
- c) From the first point, each service shall be delivered alternatively from the right and left courts, beginning from the right court.
- d) Players shall change ends after every **six** points.
- e) The tie break set shall count as ONE set. The score shall be recorded on the score sheet as 7 games to 6 games as a separate set.

### 23. DISPUTES

- a) Disputes should be noted on League Manager by selecting the "Dispute Box" and the reason for dispute entered into match notes by Monday 6pm for the home team and Tuesday 6pm for the away team.
- b) The League Manager shall take such action as appropriate within seven days of receiving the complaint to adjudicate on the protest.

### 24. OFF COURT ADVICE.

- a) Only players directly involved in the match are permitted in the court area whilst a match is in progress.
- b) No person either on or off the court is permitted to offer any assistance or advice to any player whilst the match is in progress. Except for the lowest section see **Rule 15 (ee)**.
- c) Where the venue Supervisor is made aware that a problem has arisen during the course of a match, the venue Supervisor may appoint a suitable deputy supervisor to assist in the conduct of the match.
- d) If an unauthorised person enters the court area during the course of a Rubber/Set, the player/players from the club whom the unauthorised person is associated shall be defaulted immediately and the Rubber/Set be awarded to the opposing player/players.
- e) The Home Supervisor shall obtain details of the person entering the court area and make a report to the Junior Liaison within 24 hours.
- f) The Executive of the Peninsula Tennis Association shall investigate the matter within seven days and take any appropriate action as it sees fit.

## 25. MOBILE PHONES

Mobile phones taken into the court area shall be turned off before play commences.

## 26. TENNIS AUSTRALIA CODE OF CONDUCT

The Peninsula Tennis Association Inc. shall adopt the Tennis Australia Code of Conduct/Events Disciplinary Policy.

- a) A copy of the TENNIS AUSTRALIA "EVENTS DISCIPLINARY POLICY" shall be on display at all affiliated Clubs. Failure by any Club to observe this requirement shall not negate any breach of these rules.
- b) Any breach of the Events Disciplinary Policy shall be reported to the Score Recorder by using the forms contained in the back of the Score Book. Such reports may only be made by an adult and the report must be signed by an officiating Supervisor in attendance. A copy of the report must be handed to the offending party before leaving the venue.
- c) Any breach of the Tennis Australia Member Protection Policy (hereinafter called the Policy), shall be forwarded in writing to the secretary of the Peninsula Tennis Association within 72 hours of the alleged incident by, in the case of a junior player, the parent or guardian of that player or in the case of an adult, by the victim.
- d) Upon receipt of a complaint, the secretary must cause to be forwarded a copy of the complaint to the Member Protection Officer, and the person complained against within 48 hours.
- e) The Member Protection Officer shall then comply with clause 15.1 of the Tennis Australia Member Protection Policy.
- f) If the complaint cannot be resolved, a hearing shall be fixed in accordance with the Policy.
- g) The Member Protection Officer shall have the power to call any relevant persons to appear before the Tribunal and give evidence.
- h) All parties to the hearing shall be notified by ordinary prepaid mail of the place, date and time of the hearing no less than 72 hours before the date fixed.
- i) If the person complained against fails to attend the hearing, the tribunal may proceed to hear the complaint and impose any penalty it sees fit or it may adjourn the hearing for a period not exceeding seven (7) days and suspend the player complained against from any Peninsula Tennis Association Inc. competition or tournament until the determination of the complaint.
- j) A complaint against a minor shall not be heard unless that person is accompanied by a parent or legal guardian.
- k) If the Complaint is found proven, the Tribunal shall have the power to impose any penalty it feels appropriate. All parties shall be notified in writing of the result of the hearing and any penalty imposed.
- l) Matches shall be played under Tennis Australia Rules. The Rules of Tennis\_booklet must be available for reference.
  - I. (a) A copy of the Tennis Australia And Member Association Events Disciplinary Policy shall be on display at all affiliated Clubs. Failure by any Club to observe this requirement shall not negate any breach of these Rules.
  - II. (b) Any breach of this Policy shall be reported to the Peninsula Tennis Association Inc. Committee within 48 hours of the breach.
- m) Players shall not, during any match or at any time within the precincts of the venue sanctioned fixture engage in conduct to the prejudice of the game of tennis:
  - (a) **Commencement of Play.** Play must start in accordance with the Peninsula Tennis Association Inc. competition rules. Matches must follow each other without delay, in accordance with the order of play as determined in the competition rules or as agreed by both captains.
  - (b) **Unreasonable Delays.** Players shall commence the match after the established warm up period. Thereafter play shall be continuous. Players shall take no longer than 90 seconds to change ends.
  - (c) **Coaching.** Players shall not receive any coaching while a match is in progress. This includes any period where the player leaves the court for any reason whatsoever
  - (d) **Abuse – Verbal and gestures.** Players shall not during any competition, verbally abuse any official, opponent, spectator or any other person. Players shall not use offensive or obscene language or make offensive or obscene gestures during any match.

- (e) **Abuse of equipment.** Players shall not with anger, hit kick or throw a tennis ball, racquet or other equipment, or in any way unreasonably interfere with any court fixtures and equipment.
- (f) **Physical Abuse.** Players shall not at any time physically abuse any official, opponent, spectator or other person within the precincts of a competition site. A breach of this rule will result in the immediate abandonment of the match with a report by the Duty Person and BOTH captains to the Peninsula Tennis Association Inc. Committee. If one captain refuses to sign the report, such refusal shall be noted by the Duty Person on the report.

## 27. FINES

These fines come into operation from the 2021-2022 Summer Season:

### FINES SUMMARY

<b>RULE</b>	<b>DESCRIPTION</b>	<b>FINE</b>
4 (f)	Withdrawal of team after Grading	\$50
5 (i)	Change in order of team after grading	\$20
5 (k)	Playing under assumed name – club fined	\$200
6 (a)	Fail to complete either option (i) or (ii)	\$20
14 (bb) 15 (dd) 17 (u) 18 (t)	Fail to provide suitable balls for finals	\$50
19 (a) 19 (b)	Fail to provide supervisor	\$50
19 (d)	Failure by host club in finals to have Supervisor in attendance by 8am and have courts ready for play	\$50
19 (h)	Fail to wear Supervisor vest	\$20
20 (c)	Forfeit finals match	\$100
22 (a)	Fail to enter results on League Manager (Home and Away Matches)	\$40
22 (g)	Fail to enter results on League Manager (Last Home and Away Matches)	\$40
22 (i)	Fail to enter results on League Manager (Finals Matches)	\$40
23 (h)	Fail to notify League Manager – Delayed Finals	\$20
22 (e)	Fail to enter reason for Incomplete Match in Comment Box	\$40
22 (f)	Fail to provide copy of score sheet as requested by League Manager	\$40

# *APPROVED BALLS*

<b>Wilson</b>	<b>Slazenger</b>
Australian Open	Championship Hydroguard
Australian Open – Grass	Hard Court
Championship	Open
Tour All Court	Wimbledon
Tour Clay	Tournament
Introductory Ball – Starter Red	Introductory Ball – stage 1 Green
Introductory Ball – Starter Orange	Introductory Ball – stage 2 Orange
Introductory Ball – Starter Green	Introductory Ball – stage 3 Red
<b>Tecnifibre</b>	<b>Babolat</b>
X One	Roland Garros
Court	Babolat Gold
<b>Head</b>	<b>Tretern</b>
ATP	Pro Court
Championship	Serie +