



(Registration Number: A0042584A)

## Minutes of Annual General Meeting of Peninsula Tennis Association inc August 11th 2022

The Annual General Meeting of the Peninsula Tennis Association was held at  
Overport Park Tennis Club on Thursday 11th August 2022 at 7.30pm

1. **Attendees and Apologies - Meeting opened at 7.38pm**

<b>Present</b>	Courtney Smith, Penny Redenbach, Michelle Vennelle, Fiona Wilson, Grant Weir, Leigh Flavelle, Alex George
<b>Attending Clubs: (27)</b>	Belvedere Park, Bittern, Boneo, Bruce Park, Carrum Downs, Crib Point, Dromana, Eden Park, Frankston Centenary, Langwarrin, Long Beach, Mordialloc, Mornington, Mt Eliza, Mt Martha, North Seaford, Overport Park, Peninsula Grammar, Red Hill, Rye, Rosebud, Safety Beach, Settlers Run, Somers, Somerville, Tyabb, Yamala Park
<b>Apologies: (5)</b>	Kate Antosik, Jo McCulloch, Pakenham, Balnarring, Main Ridge,
<b>Absent: (7)</b>	Cranbourne, Devon Meadows, Ranelagh, Hastings, Patterson Lakes, Pearcedale, Sorrento
<b>Chair:</b>	Courtney Smith
<b>Special Guests</b>	Kelly Smith & Georgia Wise from Tennis Victoria

2. **Acceptance of 2021 Minutes**

Minutes were sent out ahead of the meeting.

Moved - Simon Chiodo from Rye TC

Seconded - Anne Baldwin from FCTC

3. **President's Report**

Courtney presented his report for the year.

See Attached.

4. **Treasurer's Report:**

The Treasurer's report was sent out ahead of the meeting.

An operating Surplus of \$3567.22

Moved - Penny Redenbach

Seconded - Ron Gniel from Balnarring TC

<b>PENINSULA TENNIS ASSOCIATION INC.</b>		
<b>INCOME &amp; EXPENDITURE STATEMENT FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2022</b>		
<b>INCOME</b>	<b>2020/2021</b>	<b>2021/2022</b>
Affiliation Fees	\$3,420.00	\$3,510.00
Interest Received	\$39.07	\$21.08
Competition Fees – Juniors	\$975.00	\$10,955.00
Competition Fees – Open	\$70.00	\$2,910.00
Competition Fees – MWL	\$1,610.00	\$1,395.00
Fines	\$450.00	\$625.00
Championships	\$2,338.00	\$2,786.19
Gala Day		\$3,240.00
Grants		\$3,500.00
<b>TOTAL</b>	<b>\$8,902.07</b>	<b>\$28,942.27</b>

<b>EXPENDITURE</b>		
<b>Overheads</b>		
Affiliation Fees	\$1,600.00	\$1,120.01
Honorariums	\$9,205.00	\$8,750.00
Internet Expenses/Logo/Website/Zoom	\$475.08	\$310.73
PO Box & Stamps	\$136.00	\$144.00
Consumer Affairs	\$185.10	\$420.70
<b>Competition Costs</b>		
Stationery & Ink Cartridges	\$248.71	\$516.49
Pennants	-	\$2,440.50
Balls – Grand Finals	-	\$360.00
<b>Championships</b>		
Trophies & Engraving	\$429.00	\$493.95
Tennis Balls	\$750.00	\$360.00
Refunds – Ineligible players		\$180.00
Court Hire		\$250.00
Presentation Night - Food		\$586.00
<b>Gala Day</b>		
Payments to Clubs		\$1,460.00
Trophies & Engraving		\$850.00
Printing		\$380.00
Gift Card		\$119.15
<b>Representative Events &amp; AJL</b>		
Team Clothing	\$1,351.00	\$2,156.92
Rep Events – Pat Cash	-	
Daphne Fancutt	\$350.00	\$400.00
Frank Sedgman	\$367.50	
Food	-	\$63.90
<b>Squad</b>		
Tennis Balls	\$299.90	-
<b>Miscellaneous</b>		
Supper – AGM & Forums	\$50.00	\$53.69
Committee Dinner		\$422.69
<b>TOTAL EXPENSES</b>	<b>\$15,447.29</b>	<b>\$25,375.05</b>

(REGISTRATION NUMBER: 1500742074)

<b>PENINSULA TENNIS ASSOCIATION INC. BALANCE SHEET AS AT 30<sup>TH</sup> JUNE 2022</b>		
<b>FIXED ASSETS</b>	<b>2020/2021</b>	<b>2021/2022</b>
Portable PA System (Stored at Overport Park)		
2 x Wing Banners (Stored at Frankston)		
1 x Tablecloth Orange (Stored at Overport Park)		
<b>FIXED ASSETS TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CURRENT ASSETS</b>		
ING Direct Business Optimiser	\$25,270.46	\$25,291.54
Bendigo Bank Club Cheque Account	\$26,706.19	\$33,688.65
<b>TOTAL BANK ACCOUNTS</b>	<b>\$51,976.65</b>	<b>\$58,980.19</b>
<b>CURRENT LIABILITIES</b>		
Sundry Creditors		
Outstanding Cheques	\$0.00	\$0.00
<b>OPERATING: (+ SURPLUS) (- DEFICIT)</b>	<b>-\$6,545.22</b>	<b>+ \$3567.22</b>

5. **Honorariums:**

PTA committee has suggested the following honorariums be paid to committee volunteers for the work done in the last 12 months

Secretary - \$5000

Treasurer - \$3,000

League Manager - \$3,000

Junior Liaison - \$4,000

Open Liaison - \$750

Midweek ladies Liaison - \$1500

Rep Events - \$300 per event

The amounts were queried based on previous payments and explained the volume of work, addition of new events and hours required justified an increase to the honorariums. It was noted that due to a change in job descriptions the leaguemanager payment will not be required in future as that role will be incorporated into the Liaison position.

The idea of a more regular payment to committee members either 6 monthly or quarterly was raised. The consensus was that this was acceptable and acknowledged this would require a change to the constitution and the setting of Honorariums for the forward period as opposed to the current system of paying in arrears. The PTA will forward a written proposal to clubs for consideration and voting.

Moved - Ken Davis Mt Martha

Seconded - Bruce Weatherly Overport Park

6. **Election of Office Bearers of the Association:**

The Following volunteers were nominated and accepted as the office Bearers of PTA for the next 12 months

- President - Courtney Smith
- Vice President - Kate Antosik
- Secretary - Michelle Vennelle
- Treasurer - no nominations - look to find replacement
- Junior Liaison - Jo McCulloch
- Open/Senior Liaison - Grant Weir
- Mid Week Ladies Liaison - Fiona Wilson
- Representative Events/AJL Liaison - Leigh Flavelle
- Technology Liaison - Kate Antosik
- Coaches Liaison - Greg Hassett
- Child Safeguarding officer - Alex George
- Midweek Ladies Grading - Judy O'Brien, Kathy Ellison
- Junior Grading - Russell Hart, Jo McCulloch, Kate Antosik, Michelle Vennelle & Simon Chiodo
- Open/Senior Grading - Russell Hart, Joel Trevail, Penny Redenbach

7. **General Business**

Constitution changes - Michelle outlined the minor changes to the Constitution. See below. She explained some were a reflection of the need to comply with Tennis Victoria child protection guidelines and others allowed the committee the ability to recruit appropriately skilled committee members to the PTA. All changes voted on and passed by majority.

Open Competition - The PTA are looking for ways to re-invigorate Open Competition.

Suggestions

Ladies only division – 3 player team, 3 rubbers of doubles

Move juniors UTR 5 and above to Open

Larger teams from multiple clubs

Casual weekly entered comp

There was good discussion on the pros and cons of each suggestion. Andrew from Bruce Park asked whether there are boundaries for Associations to keep the players on the Peninsula playing for PTA. The PTA will investigate working with Bayside and other Associations for possible solutions and playing opportunities. Agreed a sub committee would be formed to come up with possible solutions. Bruce Weatherley, Andrew Cowan, Steve Foot, Courtney Smith and Grant Weir to form the core of the sub committee.

**8. Presentation by Tennis Victoria - Kelly Smith (Regional Manager) & Georgia Wise (Club Development Officer)**

Georgia introduced herself as the new Club Development Officer for our region and encouraged clubs to reach out to her if they need any assistance.

Kelly introduced herself as the Tennis Victoria rep in charge of implementing the Child safeguarding officers and Member Protection officers at clubs. She explained we all have a role to play in protecting children and creating a safe environment for children at our clubs. She presented a condensed version of her Child Safety program and encouraged all clubs to reach out for help in implementing this at their club.

<https://www.tennis.com.au/play/for-parents/safeguarding-children>

Attached is a link to her presentation.

The President and Committee thanked all the club representatives for their input and attendance at tonight's AGM. Overport Park TC was thanked for providing the venue for the meeting and for hosting the monthly PTA committee meetings. Everyone was welcomed to stay for some supper.

Meeting closed at 9.30pm



## President's Report for Annual General Meeting 2022

Courtney Smith

A big thank you to all our hard working volunteers for their work over the year. In particular, I'd like to acknowledge our wonderful committee members and all the amazing volunteers at our clubs that allow us to encourage the participation and uptake of this great game on the Peninsula.

In many ways 2022 has been a year of consolidation of ideas formulated pre Covid by a great team that enabled us to get through in good shape.

Acknowledge Brad Grose, Colin Tring, Dan Swords and Julia Tomblin who all contributed greatly in tough times and challenging years we will remember for a lifetime

### A Great Team with Some New Faces

- Connected & Focused Team
  - A Team Who Cares
  - A Team Who Asks Hard Questions
- Powerful Work by New Stakeholders
- Recruitment Drives - Gala & PTA Champs
  - Amazing New Team Members
- New Honorariums to Drive Better Outcomes
  - Uplift and investigate paying more regularly
  - Rep Events
- Sad to See Penny Depart and we wish her a wonderful life of table tennis, darts and pool with an occasional beer or two.

### Supporting Our Clubs

- Gala Day
- Better Admin
- Big Presentation Night - Welcome the New Comers
- Social media Announcements
- Improving Grading Process
- Leaning into Technology - Match Center + UTR

### Continual Improvement

- Shaping Competitions based on Feedback and Market Conditions
- Better Admin Functions
- Improving Grading Process + Tech
- Updated Policies to Reflect a Changing Tennis community.
- Working on Business Model Canvas and Business Plan

### Working Closely with Partners

- Unified Approach with MPR for Teams Event
- Working Closely with TV
- Associations Events
- Rep Events
- Coaches Liaison

## Pathways for Juniors

- Representative Events
- AJL - Junior Pennant
- Assessing Open Transitions

## Tennis Advocacy

- Gala Day
- PTA Champs - 70 Players across Juniors, Open and 40+ Doubles
- UTR Grading - Lead the Way for TA/TV programs
- Team in the TV State Championships
- New Midweek Ladies Pilot

## Fundraising & Grants

- \$2500 COMMUNITY SPORT SECTOR COVID-19 SURVIVAL PACKAGE ROUND 4
- \$1000 towards Rep Shirts
- Key Events to Put Money Back into Tennis Promotion

## Spending Funds

- Surplus, after losses
  - 10 years Frugal - Time to Change?
- Opportunity to lead a positive charge
- Time to move
  - automation
  - marketing
  - junior ambassadors
  - training for clubs
  - technology uplift
  - Unique club pilot applications

## Acknowledgement of History

- Proud and Successful Association
- Volunteers give their life to causes like this and become the unsung heroes. I applaud these efforts.
- Their contributions need to be acknowledged
- this year in 2022 we pay our respects to committee members past who gave their time and energy to our sport:
  - Most recent - Anne Baldwin
    - Built Strong Ties with Tennis Vic
    - Focus on Transparency and advocacy
    - Was a stalwart of the Frankston Tennis Club
    - FCTC key contributor to an amazing facility.
  - Ken Young
    - President and driving force for years
    - Strong Focus on Process and Governance
    - Connected to Tournament referee roles in his spare time
    - Back serving at Langwarrin
  - Russell Hart
    - As long as I can remember he has been a face of Tennis Development and Coaching across to the Peninsula
    - Currently still holds office at the MPR with a focus on keeping our region well represented in country events.
    - Regional and Rep Events Advocate for years

# Summary of Proposed Constitution changes

## Division 1 – Membership ... (page 6)

### 2. Who is eligible for membership

All clubs who are interested in and support the Association's aims and objectives are eligible for membership. *Only Clubs who are affiliated with the PTA and Tennis Australia will be eligible to enter teams in the PTA Competitions. Clubs must maintain valid affiliation throughout the year. Should affiliation lapse no further matches can proceed.*

### 41. Composition of Committee ...(page 15)

The Committee will consist of the positions listed below –

- (a) A President
- (b) A Vice President
- (c) A Secretary
- (d) A Treasurer
- (e) A Junior Liaison
- (f) A Senior Liaison
- (g) A Mid Week Ladies Liaison
- (h) A Representative Events Co-ordinator
- (i) A Coaches Liaison
- (j) A Technology Liaison

*Remove League manager as a role - League manager now integrated within comp liaison roles.*

### 46. Who is eligible to be elected...(page 17)

A financial member of an affiliated member club is eligible to be elected or appointed as a committee member if the member –

- (a) Is over 18 years of age or over;
- (b) Is entitled to vote at a general meeting;
- (c) **Has no outstanding debts to or within the PTA or any club associated within the PTA**
- (d) **Does not sit on the committee or board of more than one Region or Association.**

Replace d with - *Does not present a conflict of interest with another Region or Association*

### 50.Election of ordinary members...(page 18)

- (5) A maximum of two members from one affiliated member club shall be elected to the Committee.

*Replace 5 with - A maximum of three members from one affiliated member club can be elected to the Committee. Where any affiliated club has more than 2 representatives on committee then voting rights are limited to 2 persons only.*