

# NORTH RINGWOOD TENNIS CLUB

## PRIVACY POLICY

From December 21, 2002 privacy laws have been introduced that protect the privacy of an individual's personal information and the way private sector businesses and organisations handle personal information.

The aim of the laws is to ensure that private organisations handle information responsibly and provide a consistent national approach to control the collection, use and disclosure of the personal information. Under the law, individuals have rights such as access to their information.

North Ringwood Tennis Club Inc. (NRTC) recognises and supports a person's right to privacy in relation to their information and NRTC will handle such information in accordance with our legal requirements.

### **Privacy Notice:**

NRTC is committed to abiding by the provisions of the Privacy Act 1988 (as amended) and its principles. NRTC will honour its obligations relating to the collection, use and disclosure of personal information.

NRTC will only collect information where it is necessary to enable us to provide our services in the running and managing our various teams, coaching courses and clinics and for the purpose of communication of information (for example payment reminders) to Club members.

NRTC will not disclose personal information to third parties except under limited circumstances provided for under the Privacy Act 1988.

NRTC will take the necessary steps to ensure that any third party NRTC has an association with also complies with the Privacy Laws.

NRTC also takes reasonable steps to ensure that whenever we collect, use or disclose personal information it is accurate, complete and up-to-date.

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