

**NORTH BALWYN TENNIS CLUB INC.**  
**BY-LAWS**  
(amended 1 June 2024)

**1. MEMBERSHIP:**

- (a) A Membership Secretary will be appointed by the Committee
- (b) Applications shall be made on the approved form and forwarded to the Membership Secretary for presentation at the next Committee meeting
- (c) Categories of membership (as per Rule 14 of the Club Rules)
  - 1) Adult
  - 2) Student – adults over 17 years of age and enrolled in full-time studies
  - 3) Junior – under the age of 17 years
  - 4) Honorary Life Member
  - 5) Associate member
    - a) Non-playing member
    - b) Restricted member – Adult over the age of 17 years of beginner standard – with access to the courts when not required for competition or organised play. Available only to financial members in that category as at 31<sup>st</sup> March 2018.
- (d) Annual subscription  
Payment of the annual subscription is due on 1<sup>st</sup> April each year. If payment has not been received by 1<sup>st</sup> June the Committee reserves the right to terminate membership and deactivate his/her access card. Any member not rejoining must notify the club and return their access card.

**2. VISITORS:**

- (a) Members of the Club may introduce visitors to the Club. A fee is to be paid into the Club account before play with the visitors' name entered as the description of the payment.
- (b) Visitors' fees shall be set annually by the Committee at the first meeting following the Annual General Meeting.
- (c) No one visitor shall be introduced more than six times in the one year without special permission of the Committee.
- (d) No more than three visitors shall play at the invitation of any one member at any one time unless prior permission is obtained from the Committee. The member must accompany the visitors and is responsible for the visitors.
- (e) Visitor children under 9 must be accompanied by an adult family member at all times during play and may only use the courts if no other members are waiting to play. No visitors' fees will be required.

**3. SOCIAL PLAY:**

- (a) Adult members  
Adult members, Student members and Honorary Life members have access to the courts at all times except Saturday mornings during school term and before 9.00 am on Sunday mornings. Access may be restricted by allocation of courts for competition play. Playing times and court allocation shall operate as determined by the Committee. The executive has the right to vary these times and allocations if special circumstances occur.
- (b) Junior Members

Junior members have access to the courts at all times but access may be restricted by allocation of courts for competition play or adult organised social tennis. Junior members under 9 must be accompanied by an adult family member at all times during play and may only use the courts if no other members are waiting to play.

- (c) Non-playing members  
Non-playing members may only play at the club as visitors of a member with the restrictions as set out in 2.
- (d) Restricted members  
Restricted members have access to the courts as for 3 (a) but cannot participate in competition or organised social tennis.
- (e) Social Tennis Under lights  
Bookings are required. (There is an on-line booking system which requires members to register with the Secretary, email: [northbalwyntc@gmail.com](mailto:northbalwyntc@gmail.com)  
A charge per hour, set by the Committee, is to be paid before play commences. (Refer to the Club Information Sheet for details.) Tennis under lights must cease by 10.30 pm (Sunday and Public Holidays: 10:00 pm).

#### **4. COMPETITION PLAY:**

- (a) Senior Competition  
The Committee will appoint co-ordinators for all senior competitions.

Powers & Duties of the Senior competition co-ordinators:

- (i) To select teams to be entered by the Club in the appropriate Association.
- (ii) To enter teams and apply for gradings.
- (iii) To appoint team captains.
- (iv) To manage the collection of competition fees from players (*depends on the resolution of annual fees*)
- (v) To submit a list of teams entered to the Membership Secretary
- (vi) To follow up on unfinancial members as advised by the Membership Secretary.

Competition co-ordinators shall have the power to make decisions on all matters, including court usage for competition tennis and the distribution, collection and return of tennis balls. They should act as a liaison group with the Committee and bring to the attention of the General Committee any recommendations they consider are for the betterment of the Club.

- (b) Junior Competition:  
Junior competition will be managed by the Junior Organiser, who will be the Head Coach and who will report regularly to the Committee. Duties are outlined in the Coaching Agreement.

#### **5. SUPPLY OF TENNIS BALLS:**

- (a) Tennis balls are provided by the Club during organised periods of social play and for all competition matches.
- (b) Club's balls should be placed in the ball cupboard at completion of the day's play.

**6. COACH:**

Conditions of appointment:

- (a) Coaches shall abide by the Rules and By-Laws of the Club.
- (b) Coaches shall abide by the Coaching Agreement and have regular review meetings with the Coaches sub-committee
- (c) All coaches and assistant coaches will undergo regular "Working with children" checks.

**7. COACHING AT THE CLUB:**

- (a) Members (other than the Club contracted coaches) are not permitted to coach others (members or visitors) that are not immediate family.
- (b) Visitors are prohibited from coaching at the club.
- (c) Coaching is defined as providing training to others who wish to learn how to play tennis and/or improve their tennis skills. It can involve an individual lesson or a group lesson.
- (d) The club reserves the right to ban the use of ball machines by a member(s).
- (e) The club reserves the right to ban the use of ball baskets, ball tubes or other devices used to carry greater than 10 balls by a member(s).

**8. TENNIS ATTIRE:**

- (a) Correct tennis attire, including shoes must be worn on the courts at all times.
- (b) Prominent advertising or lettering in any form, other than small approved motifs, is not permitted.

**9. SMOKING**

Smoking is not allowed in the clubhouse or within 10 metres of the perimeter of the club grounds while junior competition or coaching is in progress.

**10. DOGS**

Dogs are not permitted in the clubhouse or grounds.

**11. BICYCLES**

Riding of bicycles is not permitted in the Club grounds.