

# Mt Prospect District Tennis Association

## Responsible serving of alcohol policy

Thank you for considering our establishment for your function.

Our venue is committed to the responsible serving of alcohol because we:

- Aim to provide a safe and friendly environment for our guests and staff
- Want to abide by our legal obligations under the Liquor Control Reform Act 1998

All our staff are trained in the Responsible Serving of Alcohol (RSA). We seek the co-operation of patrons to assist us in achieving our aim to provide the best possible experience for you and your guests.

Therefore, we adopt the following RSA practices for functions:

Whilst the final decision in respect to RSA issues will at all times be the responsibility of the venue, we require you to nominate a responsible person to assist our staff with any issues regarding liquor service at your function.

Minors will be required to be identified, and will not be served alcohol during the function. The nominated responsible person will be responsible for identifying any minors who are consuming alcohol at the function and report this to the bar manager.

Water and non-alcoholic beverages will be readily available at all times, with guests to be asked before glasses are topped up with alcoholic drinks.

We reserve the right to limit the quantity of alcohol consumed by any particular guest.

We reserve the right to stop the supply of alcohol to the function guests, or any particular guest/s if it becomes apparent at any time (even prior to scheduled finish) that the guests are intoxicated

We reserve the right to close down the function if the behaviour of the guests becomes unacceptable

Guests who are intoxicated will not be served any alcohol and will be required to leave the premises

All guests are encouraged to ensure they have safe transport from the function

Staff will offer to call a taxi for any guest/s they consider should not be driving

Food will be offered where alcohol is being provided

Bar staff are not to consume alcohol whilst serving

We respect our neighbours, and encourage customers to leave the premises in a manner that does not disturb the amenity of the area.

Members must realise that they are representing the club at all times, including any post season trips

This policy will be reviewed every 12 months

This policy will be promoted via our social media pages and website

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss or damages experienced by you or your guests by the implementation of any of the elements of this policy.

Again, we thank you for considering our establishment for your function.

Nominated responsible person to assist our staff: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed (Club Representative): \_\_\_\_\_ Date: \_\_\_\_\_