

# ANNUAL GENERAL MEETING

MONDAY 13<sup>TH</sup> FEBRUARY, 2023 AT 5.30PM

HELD AT CLUBHOUSE

Meeting opened: 5.37pm

PRESENT: Steve Munn, Robyn Scott, Ruth Johnson, Lorraine Adams, Rob Howden, Bob Clunas, Julie Munn, Kevin Ivin, Chris Pearson, Tony Kingston, Liz Ivin

APOLOGIES: Tessa Searle, David Hjorth, Mel Power

MINUTES of previous AGM held Wednesday 14th February, 2022 accepted

Moved by: Lorraine Adams

2<sup>nd</sup> Chris Pearson

PRESIDENT'S REPORT: Report presented by Steve Munn.

Hi All and thanks so much for coming to the AGM. Unfortunately for you I am required to give a President's Report for the last 12 months.

Yes, it's been a hectic year for the club. But it has been successful with the completion of the upgrades on courts 1-9 for lighting and resurfacing.

So, my final report is going to be more of thanking the many people in the club for their help and support.

On behalf of all the club members and myself, I want to acknowledge and thank the committee for all the work and support to the club over the 12 months. On a personal note, a massive thank you to Robyn for taking on the Raw Courts drama at a time when I was struggling. A dark time for me and the club, but Robyn's strength and professionalism was fantastic.

The club, and me personally, need to thank also the many volunteers who make it run. From the fellas who brush the courts, mow the lawns, prepare the clay courts and provide all general maintenance. These people are vital. Do the job regularly so no one notices. Yet it is done.

A huge thank you to the volunteer coaches who have managed to get the kids coaching up and running and making it successful.

As President, and currently comp organiser for mixed and mens tennis, a huge thank you for all your support. Participating in the comps and responding to texts etc when trying to organise the comps is really appreciated and makes the job so much easier.

The social club deserves special mention as their moral support, as well as participating in working bees, has been awesome. And, of course, I must mention all the club members and Gloucester business who got us through to the final completion of the project. Again thanks.

On a final note. I must thank the mens comp players for not only their support in completing the project - from gate modifications to line installation and everything in between – and being there all the time, but the moral support given at the end of the mens comp was not only very special, it also gave me the drive to finish off what was needed.

There are many I'd like to mention by name, but where will I stop. So many helped me along the way and I'm bound to miss someone.

So, that's all from me. Please, as a club, get behind the new committee. The club is only as good as its members.

Thanks was extended to Steve Munn from all members.

TREASURER'S REPORT: Report presented by Robyn Scott

2023 has been a financial and operational success for the club. The increased fees across the board have set us up in a strong financial position to be able to maintain the 9 clay courts into the future as per the club's business plan. The grant expenditure has been well managed by the committee and club members despite challenging circumstances and is estimated to come in under budget.

**2022 Accounts**

The opening account balance for the club was **\$152,444.43** which included \$131,996.24 in unspent Grant Funding.

The closing account balance for the club was **\$88,235.06** which included \$14,011.86 in unspent Grant Funding.

During the year, the **total income** for the club was **\$65,998.18**. The majority of income was derived from local comps (\$15,180), sponsorship and fundraising (\$10,873.64), social tennis (\$7,537.40), junior coaching (\$6,858) and Hall Hire (\$3,970) plus a \$13,237 BAS refund for grant expenditures.

The **total expenditure** for 2022 was **\$130,207.55** which included \$105,681.86 on grant expenditure. The expenditure not including grant expenditure was \$24,525.69. The majority of non-grant expenditure was for maintenance and balls and the purchase of a larger mower (\$9,583.66), electricity, water and rent (\$5,515.26) and junior tennis costs which included the purchase of a ball machine (\$3,623.41).

The **loss** for the year is **\$64,209.37** however if we adjust for grant expenditure, BAS refunds and other fundraising/sponsorship income, the **adjusted profit** for the year is **\$17,361.85**. As per the business plan, we require a sinking fund of \$10,000 per year to fund the long term maintenance of the clay tennis courts which is comfortably provided by the adjusted profits for this year.

**2022 Grant Expenditure**

During the year, the **grant expenditure** totalled **\$105,681.86** which saw the final installation of the lights and completion of most of the work to resurface courts 1-3 and 7-9. Given the remaining expenditures scheduled for payment in early 2023 which total \$8,174.96 and the final grant instalment of \$27,520.90, we estimate the project will come in under budget by around \$30,000, largely as a result volunteers carrying out much of the work which was abandoned by Raw Courts. The government is keen for the club to use all the grant funds to expend towards any other activity related to the "Upgrade of the Gloucester Tennis Courts" which will be a matter for the new committee of 2023.

These results represent a combination of good management by the committee and a massive and consistent volunteer effort by a large number of the club's members. Special mention for volunteer efforts must go to

- Steve Munn, David Hjorth, Kevin Ivin, Ian Tull, Rob Howden and Neville Holstein for maintenance of the courts and surrounds
- Julie Munn for weekly cleaning of the clubhouse
- Lorraine Adams, Steve Munn and Ruth Johnson for managing the club competitions
- Toni Laurie for managing the Junior Coaching
- The large number of volunteers who regularly assisted with the court upgrade programme
- And the Committee for 2022

- Bob Clunas asked about the balance of grant funding. Office of Gambling would prefer it was spent on an upgrade of courts specifically.
- Tony Kingston asked if there was a timeframe within which the funds were to be spent. Robyn replied there probably was but it is not urgent. There are time overruns allowed due to Covid.

Thanks was extended to Robyn Scott from all members.

### CONSTITUTION AMENDMENTS

NSW Fair Trading changed its Associated Incorporation Regulation as at 1<sup>st</sup> September, 2022. Changes include:-

Postal Ballots or Electronic Ballots – Several minor changes were made to the postal and electronic ballots process. This improves flexibility and operational guidance by clarifying the obligations of committee members and the returning officer.

Model Constitution – Changes include:

- Clarifying the obligations of entrance fee payments
- Clarifying the process of filling casual vacancies by the committee
- Allowing associations greater flexibility to conduct business outside of meetings.

As GDTA used the model constitution prior to 1<sup>st</sup> September, 2022, the changes will automatically apply.

Moved by: Chris Pearson

2<sup>nd</sup> Kevin Ivin

### NOMINATIONS FOR POSITIONS

The President, Secretary and Treasurer stood down and Bob Clunas took control of the meeting and thanked all committee member for their efforts. He declared all position vacant and called for nominations:

| <b>Position</b>            | <b>Nominee</b> | <b>Nominated by</b> | <b>Seconded by</b> | <b>Votes</b>  |
|----------------------------|----------------|---------------------|--------------------|---------------|
| President:                 |                |                     |                    |               |
| Vice President:            | Rob Howden     | Robyn Scott         | Lorraine Adams     | All in favour |
| Secretary/Registrar:       | Ruth Johnson   | Robyn Scott         | Chris Pearson      | All in favour |
| Treasurer/Public Officer:  | Robyn Scott    | Ruth Johnson        | Tony Kingston      | All in favour |
| General Committee          | Kevin Ivin     | Ruth Johnson        | Robyn Scott        | All in favour |
|                            | Mel Power      | Ruth Johnson        | Robyn Scott        | All in favour |
|                            | Lorraine Adams | Ruth Johnson        | Chris Pearson      | All in favour |
|                            | Tony Kingston  | Ruth Johnson        | Robyn Scott        | All in favour |
| Honorary Auditor:          | Jenny Wilson   | Robyn Scott         | Ruth Johnson       | All in favour |
| Tournament Director:       | Ruth Johnson   | Chris Pearson       | Kevin Ivin         | All in favour |
| Member Protection Officer: | Ruth Johnson   | Robyn Scott         | Chris Pearson      | All in favour |

The Position of President received no nominations. Rob Howden will fill the role temporarily until such time as a nomination is received.

Bob Clunas was thanked for his participation.

**PLAYING FEES FOR 2022-2023**

Fees were raised substantially in 2021-22 to strengthen the club’s financial position. As this was achieved it was moved and unanimously voted all fees stay this same for 2022-23.

Moved by: Robyn Scott

2<sup>nd</sup> Ruth Johnson

|   |   |
|---|---|
| Membership Registration for Players           | \$75.00 per year  |
| Membership Registration for Non-Players       | \$40.00 per year  |
| Junior Membership Registration                | \$30.00 per year  |
| Court Fees for Competition per Session        | \$15.00   |
| Court Fees for Social Play                    | \$10.00   |
| Court Fees for Members per Session            | \$10.00   |
| Court Fees for Non-Members per Session        | \$30.00   |
| Junior Coaching Membership<br>Per School Year | \$15.00 or the first two children, \$10.00 for other children in the family |
| Coaching per Session                          | \$10.00 One session per week<br>\$15.00 Two sessions per week               |

Fees for school students using the courts will remain at \$2.00 per person (to be collected from the school every term)

**HALL HIRE**

Hall hire to be booked through Lorraine Adams.

|  |          |
|--|----------|
| Per Day or Night                       |          |
| Bond                                   | \$150.00 |
| Kitchen Facilities                     | \$60.00  |
| BBQ Facilities (Not a standalone hire) | \$40.00  |
| Hall                                   | \$60.00  |
| Cleaning Fee                           | \$50.00  |

(Hirer can choose to clean themselves or request the club engages a cleaner to clean after the function. Should the hirer opt to clean themselves, then the facility will be inspected by the committee and if deemed to be unsuitable, then a cleaning fee will be deducted from the bond.)

|   |         |
|---|---------|
| Hall Hire for a couple of hours for a meeting | \$30.00 |
|---|---------|

All members will be offered a 10% discount on hire fees.

It was moved all fees remained the same.

Moved by: Ruth Johnson

2<sup>nd</sup> Lorraine Adams

Meeting closed at 6.10pm