

FORSTER TENNIS CLUB INC.

2023

Annual Report



Forster Tennis Club Inc.
Annual General Meeting 2023

AGENDA

43rd Annual General Meeting

Forster Tennis Club, Sunday 17th September, 2023 at 1pm

1. Meeting declared open (Chair)
2. Apologies
3. Confirmation of Minutes of 42nd AGM (2022)
4. Business arising from minutes
5. Annual Reports to Receive & Adopt
 - a. President's Report
 - b. Secretary's Report
 - c. Treasurer's Report & Financial Statements
6. Election of Office Bearers & Committee for 2023/2024

Nominated Committee Candidates:

President	Craig Mason
Vice President	Stephen Hill
Secretary	Karen Power
Treasurer	
General Committee (3 positions)	

7. Club Member of the Year
8. Special Awards
9. Meeting Closed
10. Lunch & Refreshments

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MINUTES

42ND ANNUAL GENERAL MEETING

Monday, 12TH SEPTEMBER, 2022

President Craig Mason declared the meeting opened and thanked everyone for their attendance. Special mention was made of Judy and John Halpin, who had travelled from their home in Laurieton to attend.

PRESENT: Brian Adams, Adrienne Smith, Karen Power, Craig Mason, Stephen Hill, Bill Cooper, Wayne Houston, Gerald Fitzgerald, John Halpin, Judy Halpin, Jaime McDonagh.

APOLOGIES: Penny Arnold, Brian Tierney, Maureen Hughes, Ossie Selwood, Sharon Wilson, Rob Muir, Pam Muir

MINUTES OF 41ST ANNUAL GENERAL MEETING

Minutes of the 41st Annual General Meeting held on 22nd November, 2021 were distributed and read. Resolved: that the minutes be received and accepted. **Moved:** Adrienne Smith. **Seconded:** Wayne Houston

BUSINESS ARISING FROM PREVIOUS MINUTES: Nil

PRESENTATION OF ANNUAL REPORT: After being given time for attendees to read the report, Craig Mason thanked Vice President Stephen Hill for compiling the new format of the annual report.

Resolved that the President's Report be received & accepted: **Moved:** Craig Mason **Seconded:** John Halpin.

Resolved that the Secretary's Report be received & accepted: **Moved:** Craig Mason **Seconded:** Brian Adams

Resolved that the Treasurer's Report & Financial Statements be received & accepted: **Moved:** Craig Mason **Seconded:** Brian Adams

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MINUTES 42nd AGM (Continued)

ELECTION OF OFFICE BEARERS & COMMITTEE FOR 2022/23

All positions were declared vacant & the following members were elected unopposed:

President: Craig Mason

Vice President: Stephen Hill

Secretary: Karen Power

Treasurer: Vacant

3 ordinary Committee Members: Vacant

Due to the position of Treasurer being unfilled, Stephen Hill agreed to take on this role as an interim measure until the position is filled. Brian Adams agreed to assist with book-keeping & banking. All members approved.

GENERAL BUSINESS

- The President announced the following awards for 2022

Club Person of the Year : awarded to two members – Harold Huntingford and Brian Tierney for their ongoing commitment to the maintenance & beautification of the club's gardens.

Awards for those who made a significant contribution during the tournaments: Brian Adams, Julie Forbes, Sharon Wilson, Leonie Woolnough, Ray Moase & Darcy Duggan

Awards for those who have made worthwhile contributions whilst on the committee & are now stepping down: Ossie Selwood, (Club Captain 1993 - 2021) Ian Tull (9 years on committee), Maureen Hughes (4 years as Treasurer) & Adrienne Smith (7 years on committee)

ADJOURNMENT

The meeting closed at 7:30pm

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PRESIDENT'S REPORT

It's been another great year for Forster Tennis Club, returning to full service and moving forward.

Much progress has been made to sustain the club & facility: -

- ✓ A 5-year lease agreement was negotiated with Mid Coast Council and signed in October 2022.
- ✓ Courts 5 and 12 have had makeovers. Court 5's new colour scheme will set the trend for resurfacing courts over the coming years.
- ✓ The new fencing & sight screens/wind breaks surrounding our front 10 courts provide a safer facility and more aesthetic appearance.
- ✓ Upgraded lighting around the clubhouse & carpark also improve the safety & security for players and those opening & closing the facility.

MidCoast Council commissioned a Tennis NSW Restart Audit in 2022 for their tennis facilities. The Committee intends to use this information to develop a Strategic Plan to set goals and strategies to help sustain the club and direct available resources to achieve the best possible outcome. It is hoped that some members with an interest in this area of management are willing to contribute, overtime, to this important work.

The club wishes to formally express its condolences for members & friends who passed away during the past 12 months. We are saddened with the loss of long-term members Tony Harkin, Bob Gorman, and more recently Warren Wilson and Darcy Duggan. They all contributed so much to the operation of the club & facility over many years and will all be missed. We also wish to acknowledge the passing of Stephen Bromhead, State MP for Myall Lakes who supported the club over many years.

The club thanks MidCoast Council for their continued support, allowing us to retain the management rights through a formal lease to the Lake Street Tennis Centre and their financial contribution to the court 5 resurfacing project.

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PRESIDENT'S REPORT (continued)

We also wish to extend our thanks to the NSW Government, Stephen Bromhead MP and Tanya Thompson MP. Our grant applications were supported by Stephen & Tanya to secure the necessary funding contributions towards vital projects. NSW Government grants received were: -

- ✓ ORG Infrastructure Grants program \$184,000 (ex GST), project cost \$219,000 (ex GST) to replace the fencing on 10 courts,
- ✓ NSW Community Building Partnership Grant \$13,050 (ex GST), project cost \$19,000 (ex GST) to resurface hardcourt #12 & install safety/security lighting, and
- ✓ NSW Local Sport Grant program \$6,000 (ex GST), project cost \$8,500 (ex GST), for the fence sight screens & wind breaks.

Tennis NSW ongoing support and expertise is very much appreciated to help achieve our goals. We appreciate their confidence in the club to award a new 3-year tenure to host the prestigious NSW Country Championships till 2025. Kylie Hunt, Tennis Development Officer for North-East lower continues to support us with helpful advice, organising the Tennis Restart Audit and recently bringing the schools Todd Woodbridge Cup to Forster.

We would also like to thank the many court and tournament sponsors who support our Club and events throughout the year. All members are encouraged to utilise their services & products and to mention the Forster Tennis Club when you do.

I wish to thank Secretary, Karen Power and Vice President/Treasurer, Stephen Hill for their excellent contributions. It's often tough with only 3 Committee members, although management responsibilities are actually shared across 5 members. It would be extremely difficult without the direct involvement of two other members, and whose advice is sought on most aspects of the club's operation. They are Jaime McDonagh, Facility Manager & Head Coach and Brian Adams, Seniors Tournament Director who also assumes the roles of membership officer and bookkeeper.

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PRESIDENT'S REPORT (continued)

I'd also like to extend a welcome hand to other members who may have the expertise and time to join us to help grow our club. I extend my heartfelt gratitude to our volunteers who keep our club in immaculate condition week in week out, and who also prepare and support tournaments and events. Their efforts directly influence the outcomes necessary to sustain the club, and encourage members, the local community, and visitors to the region to continue to enjoy the game, the facilities and services provided.

Members who regularly maintain the infrastructure, grounds, and attend to administrative duties throughout the year all deserve the club's appreciation for their commitment; Harold Huntington, John Winmill, Ray Moase, Allan George, Adrienne Smith, Darcy Duggan, Kim Armstrong, Neil Matley, Brian Tierney, Michael Kelly, John Hulme, & Brian Adam's Friday grounds A-Team.

The tournaments were very successful as a result of the management and commitment of Jaime McDonagh, Brian Adams, Sharon & Mark Wilson (both took annual holidays to help out), Julie Forbes, Leonie Woolnough, Ray Moase and Michael Kelly. They were ably supported by numerous volunteers who helped in the canteen, and with the BBQ, administration & facility preparation. Our combined endeavours contributed towards everybody enjoying their visit to the Forster Tennis Club. Thank you all!

Jaime & Megan McDonagh, their family and staff have been instrumental in managing the courts and providing a comprehensive range of coaching services. We thank them for their unwavering effort and commitment to our success.

To all members thank you for supporting our great club – I am confident that together we will achieve even greater success in the years to come.

Craig Mason
President

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SECRETARY'S REPORT

The past year has continued to be a busy and productive one.

MEMBERSHIP

As of June 2023 there were 267 members (6 less than the prior year), made up of 143 males & 124 females. The average age of members is 59.

The adult membership fee increased \$5 to \$70 for 2023-24 to partially recover GST due to the decision to re-register for GST, back dated to July 1, 2022.

GOVERNANCE

The club signed a 5-year first lease agreement with Mid Coast Council in October 2022. This will impose further obligations and additional costs on the Club and will require a more professional relationship with Council.

Tennis NSW carried out a Tennis Restart Audit process in 2022 for all tennis centres in the LGA to support MidCoast Council's Outdoor Space Strategy. As the leading club and tennis facility in the LGA, we need to adopt a leadership role in this process to help sustain the game and the Lake Street facility. We intend to develop a plan to sustain the club, including ways to increase participation and further improve the facility to encourage more community members and visitors to use the facility and services provided.

JUNIOR DEVELOPMENT

Many of our juniors have continued on their paths to success in the past year through tournaments & competitions at regional and State level.

Some of these achievements are as follows:

❖ JULY – 2022 NSW Country Championships held in Forster:

- **Finn McDonagh:** r/u 14 Boys Singles, semi-finalist u15 Boys Singles & u14 Boys Doubles.
- **Laia Pasini:** won open Women's Doubles.
- **Paige Hudson:** semi-finalist u13 Girls Singles & r/u u14 Girls Doubles

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SECRETARY'S REPORT (continued)

- **Kirra Cremin:** semi-finalist u15 Girls Singles & r/u u16 Girls Doubles with **Ruby Sparks**.
- **Mackenzie Much:** r/u u10 Girls Doubles
- ❖ JANUARY – **Paige Hudson & Finn McDonagh** represented NSW Country in City vs Country Challenge at the United Cup.
- ❖ APRIL – Coffs Harbour Easter Tournament: **Liam O'Neil** won Open Singles & Doubles. **Evie O'Neil:** r/u 16 Girls Singles
- ❖ JULY – 2023 NSW Country Championships held in Forster:
 - **Finn McDonagh:** r/u 16 Boys Singles & Country Champion in 15 boys singles.
 - **Noah Pociask:** r/u 15 Boys Singles & 16 Boys Doubles; winner of the 14 Mixed Doubles, becoming the Country Champion; recipient of the Ken Richie Sportsmanship Award.
 - **Paige Hudson:** Country Champion in the 14 Mixed Doubles.
 - Good performances from:- **Abbie Hudson, Kirra Cremin, Flynn Pociask, Eliza Shotton, Evie O'Neil, Maxim Ceccato & Mackenzie Much.**
- ❖ JULY – Results from Sawtell Tournament: **Liam O'Neil** : quarter finalist of the Open Men's Singles & winner of the Doubles. **Laia Pasini:** r/u in the Open Ladies Singles & winner in the Doubles.
- ❖ JULY – **Laia Pasini:** winner Open Ladies Singles & Doubles at the Newcastle Classic
- ❖ AUGUST – The Great Lakes College Girls Tennis Team - **Ruby Sparks, Evie O'Neil, Kirra Cremin & Stevie McDonagh** attended the All-Schools Championships at a State Knockout in Ulladulla winning the whole event, The Floris Conway Cup. They are the State School champions and will head to Qld in November to contest the Australian All Schools' Event.
- ❖ AUGUST - 7 juniors **Noah, Flynn, Paige, Finn, Mackenzie, Maxim & Eliza** represented North-East in the Regional State League at Newcastle.

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SECRETARY'S REPORT (continued)

The club hosted various junior events through the year:-

- The club hosted the Aim High program through the NSW Dept of Regional Youth in January where 20 local Aboriginal children were introduced to tennis by the coaching team of Jaimie McDonagh, Liam O'Neill, Evie O'Neill and Finn McDonagh.
- The club also hosted the Far West Academy of Sport tennis athletes and their coaches and parents in July for 3 days of training.
- The Hot Shots Todd Woodbridge Cup came to Forster in August for the first time. 100 year 3 & 4 students from Forster Public, Tuncurry Public, Holy Name and Pacific Palms Public schools enjoyed a day of competition. Thanks to Kylie Hunt Tennis NSW for organising the event, Jaime McDonagh, Nathan Monk and local teachers for supervising the matches. The winning school was Pacific Palms. The club supplied food and beverages for all attendees.

TOURNAMENTS

- The 2022 Priceline NSW Country Championships were hosted over 8 days in July 2022. There were 51 events featuring 397 players. The club's turnover from the event was \$18,443, resulting in a surplus of \$8,816 (ex GST). Thanks to Brett Bevan from Tennis NSW (Tournament Director) and his team who managed the event, including numerous information and hospitality sessions. Additional court support was provided by Twin Towns Tuncurry, Taree, Wingham & Cundletown Tennis Clubs.
- The 2022 Forster Holiday Village Seniors Tournament was held over 4 days in July/August 2022. There were 45 events featuring 279 players. The club's turnover from the event was \$29,701, resulting in a surplus of \$19,276 (ex GST). Thanks to Brian Adams (Tournament Director) and his team of club volunteers who organised the event. Additional court support was provided by Twin Towns & Sporties Tennis Clubs and the Sails Apartments court.

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SECRETARY'S REPORT (continued)

- Forster Tennis Club also supported the Twin Towns Open & Junior Tournament over 4 days in June 2023. This tournament held 39 events featuring 301 players. Our clubs support amounted to 10 courts/12 hours per day on average, to earn \$1,900 (ex GST).

The 2023 NSW Country Championships and 2023 Seniors Tournament were recently held. They were both successful events, well supported by our generous volunteers and provided valuable contributions to help sustain the club and facility. Full details will be published in the 2024 Annual Report.

The inaugural 2023 Forster Open & Junior Tournament will be held over the October long-weekend to complete our 2023 tournament commitments. We look forward to welcoming competitors and their families to Forster for another fun weekend of tennis.

Karen Power
Secretary

Forster Tennis Club Inc.

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TREASURER'S REPORT

The Financial Statements for the year ended 30 June, 2023 are tabled for your consideration. A financial summary and the adjusted Operating Results are: -

	<u>Financial Performance</u>		<u>Operating Results (2)</u>	
	(1) <u>FY 2023</u>	<u>FY 2022</u>	(1) <u>FY 2023</u>	<u>FY 2022</u>
Total Income	\$331,202	\$76,182	\$74,306	\$67,127
Total Expenses	<u>\$367,455</u>	<u>\$83,206</u>	<u>\$74,690</u>	<u>\$80,656</u>
Surplus / (Deficit)	<u>(\$36,253)</u>	<u>(\$7,024)</u>	<u>(\$384)</u>	<u>(\$13,529)</u>

(1) Financial Position

Cash Balance (3) \$146,789 \$179,593

NOTES:

- 1) The club re-registered for GST, back dated to July 2022. This change to the club's financial system saved it \$33,000.
- 2) The Operating Results above adjust the Financial Performance to exclude Grant projects; Tournaments; Sponsorships & major capital expenditure. Monitoring these results are important to improve the club's viability and help replenish the Sinking Fund. This fund, along with grants are the key resources to replace assets and upgrade the facility. This year's improvement in the operating deficit to **(\$384)** (near break-even) is an encouraging result.
- 3) The year-end Cash Balance of \$146,789 is divided between the operating cash target, and the Sinking Fund as follows;

➤ Court re-surfacing	\$74,000
➤ Court fencing	\$10,000
➤ Clubhouse/grounds	\$25,000
➤ Junior Development	<u>\$17,579</u>
➤ <u>Sinking Fund Balance</u>	<u>\$126,579</u>
+ operating cash target	\$20,210
= Cash Balance	\$146,789

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TREASURER'S REPORT (continued)

- 4) The club's year-end Financial Position remained relatively stable. The overall Cash Balance reduced by \$32,804 year-on-year due to the significant investments in the facility. These projects were funded through; 1) NSW Government grants, 2) cash saved by re-registering for GST, and 3) money set aside from the Sinking Fund. Tournament surpluses and sponsorship income helped replenish the Sinking Fund.
- 5) The facility investment projects totalled \$277,349 (ex GST). We secured \$203,050 (ex GST) from NSW Government grants and the club invested cash of \$74,299 (ex GST). Significant help was also provided by volunteers, MidCoast Council & local businesses. The projects were;
 - a) Court #5 resurfaced costing \$31,102.
 - b) Re-fence 10 courts funded by a \$184,000 grant plus the clubs spend of \$34,723.
 - c) Resurface court #12 & upgrade the clubhouse/car park lighting funded by a \$13,050 grant plus the clubs \$5,995 spend.
 - d) Install windbreaks/sight screens across courts 1-10 funded by a \$6,000 grant plus the clubs spend of \$2,479.
- 6) The 2022 NSW Tennis Country Championships and Seniors Tournament successfully returned to Forster following the Co-vid disruptions. These tournaments collectively produced a surplus of \$28,092. The efforts of Brian Adams and Jaime McDonagh plus numerous members & friends should be applauded for this excellent result and for showcasing the club and facility.
- 7) Sponsorships of \$9,466 were successfully negotiated after a few disruptive years. These are important to the club, not only as monetary support but also in recognition of the value the club brings to the local community. Thanks to Craig Mason & Brian Adams for their efforts.

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TREASURER'S REPORT (continued)

- 8) Membership numbers remained stable at 267 (273 prior year), as did court hire income. Increases in the membership fee this year & court hire fees effective December 2022 contributed to a small growth in income.
- 9) Expenditure to maintain the tennis courts, clubhouse and grounds was \$8,505 lower than the prior year. A smart electricity meter was installed late 2022 to improve our ability to monitor electricity consumption. The ongoing electricity expenditure remains a significant burden.
- 10) The club also allocated \$5,100 towards Junior Development throughout the year. The supported initiatives were;
 - a) Funds awarded to junior members to defray the cost of tournament entry fees.
 - b) The club hosted the Aim High program through the NSW Dept of Regional Youth in January where 20 local Aboriginal children were introduced to tennis.
 - c) The club also hosted the Far West Academy of Sport tennis athletes and their coaches and parents in July for 3 days of training.
 - d) The Hot Shots Todd Woodbridge Cup for primary schools came to Forster in August. The club also supplied food and beverages for all attendees.

Stephen Hill
Treasurer

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STATEMENT BY THE COMMITTEE

In the opinion of the members of the Committee

- a) The accompanying Statement of Financial Performance is drawn up to give a true and fair view of the results of the Club for the past financial year, and
- b) The accompanying Statement of Financial Position is drawn up to give a true and fair view of the state of the affairs of the Club as at the end of the financial year, and
- c) At the date of this statement there are reasonable grounds to believe that the Club will be able to pay its debts as and when they fall due.

IN ACCORDANCE WITH A RESOLUTION OF THE COMMITTEE
PASSED 21st August 2023

Craig Mason
President

Stephen Hill
Treasurer

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Statement of Financial Position

As at 30 June 2023

<u>Assets</u>		<u>FY 2023</u>	<u>FY 2022</u>
Current Assets			
Cash at Bank		146,789	179,593
Cash on Hand		100	100
Prepaid Expenses		6,228	5,760
Total Current Assets		153,117	185,453
Non-Current Assets			
Property, Plant & Equipment		0	0
Less Accumulated Depreciation		0	0
Total Non-Current Assets		0	0
Total Assets		153,117	185,453
<u>Liabilities</u>			
Current Liabilities			
Deferred Income		20,548	18,910
GST Payable		3,735	0
Junior Development Fund		17,579	22,679
Sundry Creditors		7,731	4,086
Total Current Liabilities		49,593	45,675
Net Assets		103,524	139,778
<u>Member's Funds</u>			
Current Year Surplus/(Deficit)		-36,253	-7,024
Retained Earnings		139,778	146,802
Total Member's Funds		103,525	139,778

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Statement of Financial Performance

For the year ended 30 June 2023

<u>Income</u>	<u>FY 2023</u>	<u>FY 2022</u>
Competition Fees	15,191	11,420
Court Hire	32,500	30,620
Grants Received	204,500	1,000
Membership Subscriptions	12,573	10,590
Social Tennis Fees	12,188	13,981
Sponsorships	9,466	0
Tournaments	42,930	8,055
Sundry Income	1,854	516
Total Income	331,202	76,182
<u>Expenditure</u>		
Advertising & Promotion	1,978	247
Cleaning	5,600	5,790
Club House Expense	2,047	4,491
Electricity	5,249	5,642
Facility Management	24,185	27,781
Grant Expenditure	245,623	0
Grounds Exenditure	1,051	7,041
Insurance/Tennis NSW Affiliation	4,300	5,538
Kitchen/Bathroom Supplies	1,630	2,694
Office Expense	4,634	4,871
Professional Fees	4,950	0
Security	1,265	1,023
Tennis Balls	5,700	6,805
Tennis Court Expenditure	38,445	7,414
Tournaments	16,182	2,550
Sundry Expense	4,616	1,319
Total Expenditure	367,455	83,206
Surplus / (Deficit)	-36,253	-7,024