

Bungendore Park Tennis Club**COMMITTEE MEETING (# 1)**

Friday 18 March 2022

Venue: Clubhouse **Time:** 8:30am**MINUTES/ACTION ITEMS**

Item #	Item	To be actioned by:
1.	Attendance/apologies - Welcome to country <ul style="list-style-type: none">- Apologies - Rosie Windsor- Welcome to country delivered.- Phillip warmly welcomed to his first Committee meeting	N/A
2.	Confirmation of minutes of 23 November 2021 meeting, actions arising <ul style="list-style-type: none">- Discussion about front entrance access being blocked during work to construct concrete footpath/combination lock access via double gates beside clubhouse to be implemented in the interim.- Committee reviewed and accepted the minutes and action items Moved: Lynne Seconded: Kate Accepted by: All	N/A
3.	Correspondence <ul style="list-style-type: none">- Discussion about having a stall at Bungendore Seniors Festival activity at Carrington Inn. Committee accepted correspondence report. Action: Lynne to follow-up with QPRC <ul style="list-style-type: none">- Committee accepted correspondence report. Moved: Kerrie Seconded: Kate Accepted by: All	Lynne
4.	COVID-19 (Coronavirus) <ul style="list-style-type: none">- Committee noted that physical distancing and good hand hygiene practices would continue to be observed as part of the COVID 'new normal' culture going forward Committee accepted the COVID update Moved: Lynne Seconded: Kate Accepted by: All	N/A
5.	a. Club operations report <ul style="list-style-type: none">- Week 6 of Term 1 social comp/going well except for rain with one team rained out in 5/6 matches/ lots of new faces- Extra week to be added at end of comp to make up for week when every night was rained out- Sunday, 6 November booked in (tentatively) for 2022 Palerang Cup/will try to address the gender imbalance for this match Committee accepted the Club Operations report Moved: Phillip Seconded: Kerrie Accepted by: All	

<p>8.</p>	<p>Club improvement projects</p> <p>a. Proposal to widen hot shots court and change line markings within court to make the court touch tennis competition compliant.</p> <ul style="list-style-type: none"> - Committee discussion re pros and cons. - On-balance committee felt the risk of injury for someone playing a ball played along the side line would increase significantly were the court side line to be extended by half a metre on both sides - particularly the right hand side when facing the court. Committee agreed to leave the hot shots court as is. <p>b. Problem with getting key from under kitchen cupboard when ball is hit out during Fast4 matches - proposal to leave cupboard unlocked</p> <ul style="list-style-type: none"> - Committee briefly discussed and proposed that a separate key to gates be provided to coach for use during Fast4 in order to ensure keys included in cupboard remain secure at all times (including Council key on loan to gain access to facilities block) <p>Committee agreed to Club Improvement report and associated decisions Moved: Lynne Seconded: Kate Accepted by: All</p>	<p>N/A</p>
<p>9.</p>	<p>BPTC/RSTA Open Day</p> <ul style="list-style-type: none"> - Committee agreed to explore further when COVID and weather outlook is firmer. <p>Committee agreed to put off plans for an open day until later in the year. Moved: Kate Seconded: Lynne Accepted by: All</p>	
<p>10.</p>	<p>Diversity and Inclusion (Audit)</p> <p>Action: Develop a self audit tool</p>	<p>Keith/Phillip</p>
<p>11.</p>	<p>Club member communication</p> <ul style="list-style-type: none"> - Communication about new concrete pathway via Facebook and other channels - Committee agreed to run survey at the end of Term 1 Comp <p>Moved: Keith Seconded: Lynne Accepted by: All</p> <p>Action: Run survey after Term 1 comp</p>	<p>Kate/Lynne</p>
<p>12.</p>	<p>Tennis ACT events and information</p> <ul style="list-style-type: none"> - Brief discussion about the club coach acting as the conduit for information about adult participation in the CTL <p>Action: Discussion to be taken offline with recommendation to be made to committee</p> <p>Committee accepted the Tennis ACT events and information Moved: Phillip Seconded: Rob Accepted by: All</p>	<p>David/Keith</p>

13.	Other business - - Meetings schedule - Committee agreed to hold meetings on 6 May, 1 July, 9 September and 4 November - Committee agreed to continue its commitment to IGA sausage sizzle Committee accepted Other business items Moved: Keith Seconded: Lynne Accepted by: All	N/A
N/A	Close - Meeting closed at 9:33am	