

# **Weston Creek Tennis Club AGM 2020**

## **Agenda & Reports Wednesday 19 August 2020 at 7:30pm**

- 1 PRESENT**
- 2 APOLOGIES**
- 3 ACCEPTANCE OF PREVIOUS AGM MINUTES**
- 4 BUSINESS ARISING FROM PREVIOUS AGM MINUTES**
- 5 EXECUTIVE ANNUAL REPORTS**
  - (A) [PRESIDENT](#)
  - (B) [ANNUAL FINANCIAL REPORT TREASURER & AUDITED STATEMENTS](#)
  - (C) [MEMBERSHIP](#)
  - (D) [COACH](#)
  - (E) [CANBERRA TENNIS LEAGUE](#)
  - (F) [SOCIAL TENNIS](#)
- 6 ELECTION OF NEW EXECUTIVE 2020-21**
  - (A) [NOMINATIONS](#)
  - (B) DECLARATION
- 7 AUDITORS**
- 8 GENERAL BUSINESS**
- 9 NEXT AGM: August 2021**
- 10 MEETING CLOSE**

# President's Report

## Welcome to the Annual General Meeting for 2020.

As indicated on our website and emailed to you, the Annual General Meeting for 2020 will be held on Wednesday 19th August at 7.30 pm at the Clubhouse. Please come and contribute to the running of your Club. The Club needs new Committee Members and is under-represented with competition players. If you can participate as a Committee Member, please contact Clair Dupont, Brian Chauncy or myself before the AGM.

We are now in a more fortunate position, administratively, to keep members up to date on activities through the industry of your Club's secretary, Clair du Pont, who adds items of news/interest to the website as they occur.

Hence the Annual Report will be mainly a precis of activities of the last topsy-turvy year.

With the online membership and court booking system, Membership continues to be less than desired. Fees have increased minimally; and we continue to see an increase in casual player fees via the book-a-court system. There are still some frustrations with the now not-so-new system, but thanks to the effort of our Membership Secretary, Brian Chauncy, individual problems have generally been resolved. Should you have difficulties with the online booking or registration system, please contact Brian.

The Committee has, and continues to liaise closely with, ACT Tennis on the future of tennis, and participates in their regular forums and information sessions.

**As we all know this year has been a year of unpredictables. The virus, bushfire smoke, vandalism, court resurfacing, lighting upgrade, grounds and fence improvements, and court maintenance have provided a large workload for several Committee members.**

Our collective appreciation goes to Geoff Kotz for his role in organising loans, grants and work on the lighting upgrade to LED lights with contractors that have caused much angst and effort, the resurfacing of courts 5-8, plus his normal load in keeping the Club's finances going.

The resurfacing took place fortuitously during the pandemic, but the sanding and final levelling cannot be addressed until spring and warmer weather.

Also, with a lot of diligence, discipline and his own time and effort, Graeme Rossiter was able to keep the Club at least partially open. Together with Tim Harris (who had his paint compressor and kit stolen by vandals) their efforts on the fencing and the grounds, are very much appreciated.

With all the day-to day changes and other activities, our diligent Secretary, Clair has kept all members informed on the state-of-play. Your Committee hopes the next year will be much more stable than the last year, on many fronts.

We are still concerned for the serviceability of the Club roof as it continues to leak into the ladies toilet on wet occasions, but we are unable to locate where the water comes from. If we were sure that the roof itself leaks then we would replace it, but there is no assurance that it is the problem.

Also, we are very conscious that the fences are old, rusting and more importantly sliding down the poles and turning up along the base, creating holes and sharp wires. However, we do not have the finances to replace them. Hence Graeme Rossiter has made a big effort to spray the fences black to enhance their appearance and life. We have been advised on how to repair the turned up wire and straighten the bent poles and Graeme, Geoff and Tim will work on that over the next 6 months.

Committee Members have also attended numerous ACT Tennis Forums, held mainly at night, but also, more lately with the virus, online; this has been less, than satisfactory but better than nothing.

During the virus, competition tennis has been suspended, but is now starting up again.

Finally, and not the least important activity, has been children's coaching. Mark Walton and his team have been able to conduct limited coaching despite the restrictions, but some of his activities have of necessity been suspended. However, it is good to see that most normal activities have resumed for the present, and that players are again enjoying "the game for life", and the associated social aspects.

Despite the foregoing, your Committee has not lost focus on tennis itself. Tennis wise, the Club is again open and welcoming to all the community, and the level of activity, even in winter, indicates tennis remains a very popular sport. Juniors, competition, social and casual play is well supported, however, like all Clubs, there continues to be a paucity of players in the 20-40 year age group. There are a number of Tennis Australia and ACT Tennis programs aimed at bringing back those who stopped playing after their initial involvement. While many children receive coaching, this does not translate to those children continuing to play or to them joining the Club. This continues to be a nationwide issue for many sports.

We continue to have two sponsorships for which we are most thankful. The Canberra Southern Cross Club (CSCC) continues the present 7.5% of 'card swipes' at the CSCC venues. We ask all members and their friends, who are members of the CSCC, to "sign up" when they visit any of the CSCC Clubs, and then swipe their CSCC card when they buy food or drinks. (Please note: One does not need to be a member of our Tennis Club - this is relevant to parents of children and any friends).

The Rebel Sports support is also of great benefit in that 5% of "Rebel" purchases are returned to the Club through purchases at any Rebel store. For this system to benefit, any person with a Rebel card and directly identifies our Club, or whose card is annotated "Weston Creek Tennis Club" who makes a purchase and swipes the card

adds 5% to our credit without any penalty to their purchase . The Club uses funds to purchase Club needs – balls, nets, etc- to help reduce the cost of playing. But Rebel does not have sweepers, so the Committee continues to look for better sweepers that last longer and are much less costly (present sweepers are about \$300!). The Rebel cards are available from Mark Walton, Brian Chauncy and myself.

Please support our Tennis Club by participating when you, your family and friends go to either the CSCC or a Rebel Sports store. **Please note:** The Club does not contribute to private groups or individuals whose play is not open to the community at large.

While our financial position is sound on a yearly basis, planning and implementing a longer term sinking fund which provides for new courts, fencing, and a new lighting system and other items, is far from precise. To resurface courts 5-8 required that we obtain a loan from the ANZ bank for \$70K, repayable over 5 years. The remainder of the \$150K needed to 'do' the courts was taken from our bank balance, which is now not looking as rosy.

As all will appreciate, the Club has existed now for almost 50 years and all the major components of our Club – Courts, lighting, fences, Clubhouse, electrical and water systems and grounds, need a major “makeover”. As you have read from the above, 4 courts(5-8), lighting, fences and grounds’ deficiencies have all been addressed, but ensuring your Club can progress facilities’ improvements further, will need substantial government assistance. ACT Tennis and executives of numerous tennis Clubs are addressing this wider issue now.

Your Committee believes that most members want the Club to continue to operate as a Club rather than as a commercial centre; we will try to keep the need for survivability, commercial, viable/Club-like and open, in balance. Affiliation with ACT Tennis brings several benefits, such as competition organisation, player insurance, support expertise in running the Club, and news on various Tennis trends/activities.

Each year I conclude the Report with this reminder - most importantly, Tennis at our Club is a game for all to participate in and enjoy. Your Committee will try to keep it that way. **There is little doubt that playing tennis at all ages contributes to our physical, mental and social well-being, which in turn enhances our quality of life-AKA happiness.**

Remember to keep up to date on activities through the Tennis Australia Weston Creek Tennis Club web site /– [www.tennis.com.au/westoncreektc/](http://www.tennis.com.au/westoncreektc/) where you can book a court and pay as a casual or member, gain access to coaching, and generally keep up to date with all our Club activities.

Last but not least, I believe all players owe many thanks to the Committee Members who have contributed so much to the operation of the Club in the last year.

**Stewart Back**  
President

# **Annual Financial Report and Audited Financial Statements**

WESTON CREEK TENNIS CLUB INC.

ABN. 68 568 792 579

ANNUAL FINANCIAL REPORT

1 APRIL 2019 - 31 MARCH 2020

## Weston Creek Tennis Club Inc.

### Committee's Report

The committee members of Weston Creek Tennis Club Incorporated submit the financial report for the year ended 31 March 2020

#### Committee Members

The names of the committee members throughout the year and at the date of this report are:

Stewart Back (President)  
Graeme Rossiter (Vice President)  
Geoff Kotz (Treasurer)  
Clair Dupont (Secretary)  
Brian Chauncy (Membership)  
Maggie King  
Lorraine Overton  
Daniel Green  
Johnny Swientek  
Mark Walton  
Tony Laudenbach

#### Principal Activities

The principal activities of the club during the financial year were to provide tennis instruction and friendly competition opportunities to all members

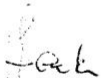
#### Significant change.

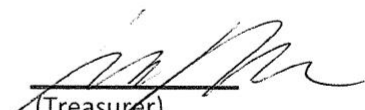
No significant change in the nature of these activities occurred during the year.

#### Operating Result

The operating result amounted to a surplus of \$11,239.97

This statement is made in accordance with the resolution of the committee and is signed for and on behalf of the committee by:

  
\_\_\_\_\_  
(President)

  
\_\_\_\_\_  
(Treasurer)

Dated: 27/7/2020

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
WESTON CREEK TENNIS CLUB INCORPORATED**

**Scope**

We have audited the financial statements of Weston Creek Tennis Club Incorporated, being the Statement of Operating Income and Expenditure, Balance Sheet and Notes **for the year ended 31 March 2020**, showing an **Operating Surplus of \$11,239.97. and Accumulated Funds of \$298,177.52.** The Committee is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with applicable policies described in the notes to the accounts and relevant statutory requirements as outlined in the *Associations Incorporation Act 1991 (ACT)* as to present a view of the entity which is consistent with our understanding of its financial position and the results of its operations and cash flows.

**Qualifications**

As is common for organizations of this type, it is not practicable for Weston Creek Tennis Club Incorporated to maintain an effective system of internal control over receipts until their initial entry in the accounting records. Accordingly, our audit in relation to receipts was limited to amounts recorded.

**Qualified Audit Opinion**

In our opinion, except for the effects on the financial statements of the matter referred to in the qualification paragraph, the financial statements are in accordance with s 72 of the *Associations Incorporation Act 1991 (ACT)* and present a true and fair view of the financial position of Weston Creek Tennis Club Incorporated as at **31 March 2020** and the results of its operations for the year then ended.



**Brett Hanlon**  
Chartered Accountant  
**30 July 2020**

## Weston Creek Tennis Club Inc.

### Statement of Operating Income and Expenditure

1 April 2019- 31 March 2020

Income	2018 - 19	2019 - 20	% Change	Notes
Court Usage Fees	30,188.19	28,901.01	4	
Interest Received	2,008.48	2,272.02	13	
Membership fees	37,015.66	35,041.18	5	
Pennant Player fees	8,220.00	6,880.00	16	3
Sponsorships and Grants	1,865.92	12,543.89	572	4
Key Deposits Liability written off	10,955.00			
Insurance Claim	7,100.97			
<b>Total Income</b>	<b>97,354.22</b>	<b>85,638.10</b>	<b>12</b>	
<b>Expenditure</b>				
Administrative expenses	1,233.20	1,488.70	21	
Advertising	457.15	0.00	100	
Affiliation ACT Tennis Association	5,300.00	5,406.00	2	
Audit fees	330.00	550.00	67	
Clubhouse cleaning and maintenance	6,464.89	7,448.50	15	
Consumables	243.35	440.75	81	
Donations, Gifts, Prizes	0.00	0.00		
External court hire	0.00	0.00		
Gov't charges:				
Land rent	5,688.30	5,665.16	0	
Lodgement fees	84.00	0.00		
Rates	6,602.30	8,278.12	25	
Grounds Maintenance	2,408.81	4,800.61	99	5
Insurance	1,626.08	1,713.92	5	
Pennant team competition fees	8,080.00	3,060.00	62	3
Sundry Expenses	1,232.00	0.00	100	
Utilities:				
Electricity	6,712.53	6,994.67	4	
Waste removal	1,179.75	1,213.85	3	
Water supply and sewerage	1,892.85	2,058.31	9	
<b>Total Expenditure</b>	<b>49,535.21</b>	<b>49,118.59</b>		
<b>Net Cash Surplus</b>	<b>47,819.01</b>	<b>36,519.51</b>		
<b>Adjustments</b>				
<b>Add - Outstanding payments due</b>				
Pennant Player fees	0.00	0.00		
Court Hire	0.00	0.00		
<b>Less - Membership Prepayments</b>	<b>0.00</b>	<b>0.00</b>		
<b>Less Depreciation</b>				
Buildings and structures	21,644.72	23,211.61		2
Equipment	1,860.04	2,067.93		2
<b>Total Adjustments</b>	<b>23,504.76</b>	<b>25,279.54</b>		
<b>Net Operating Surplus</b>	<b>24,314.25</b>	<b>11,239.97</b>		



**Weston Creek Tennis Club Inc.**  
**Balance Sheet as at 31 March 2020**

	31/03/2019	31/03/2020	Notes
<b>Assets</b>			
<b>Current Assets</b>			
Cheque account	5,299.92	77,100.86	1
Cash received but not banked			
Savings Account	21,304.36	44.60	
Term Deposits	102,610.28	87,842.06	
<b>Total Current Assets</b>	<b>129,214.56</b>	<b>164,987.52</b>	1
<b>Non-Current Assets</b>			
Buildings and structures at cost	512,858.71	512,965.26	2
Less: Accumulated Depreciation	-373,807.58	-397,019.19	2
Equipment at cost	38,759.20	39,399.20	2
Less Accumulated Depreciation	-20,087.34	-22,155.27	2
 Add Outstanding Pennant Player fees	 0.00	 0.00	
Add outstanding Court Hire	0.00	0.00	
<b>Total Non-Current Assets</b>	<b>157,722.99</b>	<b>133,190.00</b>	
<b>Total Assets</b>	<b>286,937.55</b>	<b>298,177.52</b>	
 <b>Liabilities</b>			
Pre-Payments - Membership	0.00	0.00	
Key deposits	0.00	0.00	
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Accumulated Funds</b>	<b>286,937.55</b>	<b>298,177.52</b>	
 <b>Accumulated Funds at Start of Year</b>	<b>263,117.51</b>	<b>286,937.55</b>	
<b>Net Operating Surplus</b>	<b>24,314.25</b>	<b>11,239.97</b>	
<b>Accumulated Funds at End of Year</b>	<b>287,431.76</b>	<b>298,177.52</b>	

## **WESTON CREEK TENNIS CLUB INC.**

### **Notes on the Reports year ended 31 March 2020**

- 1 The club operates on a cash accounting basis, which means all receipts and payments are recorded in the club's accounts on the day the transaction took place irrespective of any portion of the receipt or payment which might refer to a prior or subsequent financial year.
- 2 Assets are recorded at their historical cost and are depreciated, using the straight line method, over the number of years of expected useful life. As assets become fully depreciated and have either been replaced or become redundant they are written off and deleted from the asset register.
- 3 Both Pennant competition income and expenditure figures were down due to cancellations.
- 4 A Grant of \$10,000 from Stronger Communities Programme will go toward the Court Lighting Project
- 5 The increase in expenditure is due to the need to remove the dying Eucalyptus Nicholii and treatment of the elm tree.

## Membership Report 2019-20

Name	Type	Full Cost	Sold	Members
2019 Carnivale Adult	Adult	\$150.00	4	4
2019 Carnivale Family	Family	\$280.00	2	8
2019 Carnivale Special	Special	\$120.00	2	2
2019/2020 Life Membership (non-playing)	Life	0	4	4
2019/2020 Life Membership (playing)	Life	0	7	7
2019/2020 New Adult membership	Adult	\$225.00	17	17
2019/2020 New Family Membership	Family	\$420.00	0	0
2019/2020 New Junior Membership	Junior	\$90.00	5	5
2019/2020 New Special (Pensioner) Membership	Pensioner	\$180.00	1	1
2019/2020 New Student Membership	Student	\$165.00	2	2
2019/2020 Renewing Adult Membership	Adult	\$150.00	117	116
2019/2020 Renewing Family Membership	Family	\$280.00	42	39
2019/2020 Renewing Junior Membership	Junior	\$50.00	8	8
2019/2020 Renewing Special Membership	Special	\$120.00	46	46
2019/2020 Renewing Student Membership	Student	\$110.00	5	5
		<b>Total</b>	262	264

## Coach Report



Hi all, as we all now know 2019 – 2020 has been a challenging time for all so far with bushfires at the end of 2019 early 2020 & now Covid-19, making life very different & challenging. We at CSOT have also been affected, like all of us, from these events, but as we speak we are just happy to be back on the court doing something we love, even if it is in a slightly less normal way. Numbers for coaching would normally be around the 300 to 400 students thru summer & 200 to 300 in the winter time, this would be at least 30% off at the moment. We are currently hoping to do some school work again in term 4, but other events towards the later part of the year have already been cancelled for 2020. These include the Interstate Teams Challenge here in October & the end of year NZ junior tour in December. The Tennis Carnivale Charity Day for RMHC has also been cancelled for 2020 due to Covid-19. We hope to be back with all these programs in 2021. However we are still striving to run as many programs as possible under the obvious hygiene protocols & these are below.

Our main diverse & organised programs include:

- A range of TA endorsed tennis coaching programs which attracts a diverse range of people. From our Hotshots playing & lesson programs for the kids thru to our Cardio tennis programs, Holiday camps & local in house tennis competitions & junior ACT competitions & tournaments.
- We also have a strong connection with our local schools which we feel is vital for our grassroots tennis programs at Weston. We currently have Chapman, Arawang, St. Judes & St John Vianneys already attending our schools tennis coaching activities.

- Open Day Tennis Events – Again something we feel is very important in connecting with the local community is our Tennis Open Days. We run 2 annually, 1 straight after the Aussie Open to connect with the buzz & interest of tennis in the summer time & the other a charity Day event. (Details of this are below). These events allow us a great way to get the local community to come to the Weston Creek Tennis Club, where we can show case all the great things that we offer. From the connection of club activities, comps & social play thru to all the tennis coaching activities & events that we offer.
- **RMH Charity Tennis Day Tennis Carnivale plus our 24hr TENNIS CHALLENGE** - NOT On This Year.
- INTERSTATE TEAMS CHALLENGE – Not On This Year
- Weston Creek Junior Open Sat 7<sup>th</sup> & Sun 8<sup>th</sup> Oct – TBA – If on may only be a singles event for juniors.
- End of year NZ Junior tennis tour 6<sup>th</sup> to 22<sup>nd</sup> Dec – Not On This Year.

As you can see we do have a wide ranging & diverse options for tennis but as mentioned we are currently, under quite a few restrictions with the current climate of Covid-19. We hope this will change for all us in the near future, but most important we all need to make the best of this situation & get on with doing what we can. We are still very lucky, to be able to play tennis, & hope that this will continue in the immediate future.

Many Thanks see you all at the club & on the court.

Regards Mark Walton Club Coach

Visit [csot.com.au](http://csot.com.au) [csot@grapevine.com.au](mailto:csot@grapevine.com.au)  
MOBILE 0408 486 191

## Canberra Tennis League - The Walking Clinic Adult Tennis League

2019-20 was shaping as a big year for adult pennant with the launch of the Canberra Tennis League.

The year started well with the 2019 Walking Clinic spring leagues going ahead as planned. Weston Creek had 6 teams in the Monday/Tuesday league and 2 teams in the Thursday league. There were 26 players registered across these teams.

Unfortunately, the Summer and Autumn leagues were cancelled due to the smoke from the bushfires and the COVID-19 pandemic, respectively.

The Canberra Tennis League eventually got underway with a shortened Winter competition currently approaching finals. Weston Creek has 5 teams in the Monday/Tuesday league, 3 teams in the Thursday league and 2 teams in the Saturday league. There are 46 players registered across these teams. Players have been lucky to use the new LED lights and new court surfaces.

Weston Creek had some great results in the limited playing opportunities. Highlights include grand final appearances in division 1 in the Spring Thursday league and both division 1 and division 7 in the Monday/Tuesday league. Congratulations to all captains and teams who participated. A special thanks to all club captains who organise their teams from week to week and maintain our reputation as a competitive but friendly club.

Entries are open now for The Walking Clinic 2020 Spring Adult Canberra Tennis league season. The popular Monday/Tuesday night league offers players with a mixture of singles and doubles in a quick format. The Thursday league is a great option for players wanting to play just doubles, and the recently introduced singles focused Saturday league is perfect for players looking to play a longer format. [Register as a team or as an individual through Match Centre today.](#)

Entries Close 19 August via Match Centre. All player must be members of a Tennis ACT affiliated club to play in Canberra Tennis League. All entries are subject to approval from your club and Tennis ACT.

**Dan Green**  
WCTC Club Captain

02 August 2020

# Social Tennis Report

## **Monday, Wednesday & Friday Morning Social Tennis**

Social Tennis is one of the most popular forms of play and, along with coaching and competition matches/tournaments, are the backbone of the WCTC.

A significant number of players play social tennis, both in private and Club(open to all) play.

The open groups play every Monday, Wednesday and Friday mornings and Wednesday evenings. There are 25-50 active players in the open day sessions and numbers have been particularly up after the virus lockdown. Private groups play most days.

Anyone in the Community is most welcome to play on Monday, Wednesday(morning and night) and Friday morning. Fees are minimal.

The open play days and nights are also sociable times for all, and while the play is competitive, it is also relaxed and there are no sheep station prizes .

## **Stewart Back**

WCTC Monday, Wednesday & Friday Morning Social Tennis Coordinator

## **Wednesday Night Social Tennis**

Since the re-opening of the tennis club, it's been encouraging to see a steady increase in numbers for the Wednesday Night Social. This is out of the norm in relation to past years, as numbers usually dwindle at night over the winter period. However, since the closure, it seems people are keen with getting back to tennis generally.

We recommenced Social tennis on the 25<sup>th</sup> May 2020 with an attendance of 10 people including myself.

Last week on the 22 July 2020, we had an attendance 26 people including myself.

This includes separate groups of Wednesday Night Social attendees who want to play with each other as a unit on their own court. One group in particular has been doing this for years and it's a pleasure to accommodate them.

Since the tennis club re-start there is an average of 4 or more courts being utilised on a Wednesday night with some new faces joining the regulars. This is really good attendance for this winter period and the cold nights that we are having.

Everyone is commenting on the excellent lighting that we now have and people have even noticed the added paint and improvements as well. In addition, I think the grass on courts 5 to 8 are bedding down well. Thanks Geoff, Graeme and Tim and the committee as a whole for all working together as a top team.

## **Johnny Swientek**

WCTC Wednesday Night Social Tennis Coordinator

2 August 2020

## WCTC Committee 2020-21 Nominations

Position	Nominee	Proposer	Second	Nominee Accepts Nomination
<b>President</b>	Peter Ward	Graeme Rossiter	Geoff Kotz	Yes
<b>Vice President</b>	Graeme Rossiter	Brian Chauncy	Clair Dupont	Yes
<b>Treasurer</b>	Geoff Kotz	Graeme Rossiter	Brian Chauncy	Yes
<b>Secretary</b>	Clair Dupont	Brian Chauncy	Geoff Kotz	Yes
<b>Membership Secretary</b>	Brian Chauncy	Geoff Kotz	Clair Dupont	Yes
<b>Coach</b>	Mark Walton	Brian Chauncy	Geoff Kotz	Yes
<b>Pennant Captain</b>	Dan Green	Clair Dupont	Graeme Rossiter	Yes
<b>Ordinary Member</b>	Johnny Swientek	Clair Dupont	Brian Chauncy	Yes
<b>Ordinary Member</b>	Tony Laudenbach	Johnny Swientek	Lorraine Ovington	Yes
<b>Ordinary Member</b>	Maggie King	Lorraine Ovington	Tony Laudenbach	Yes
<b>Ordinary Member</b>	Lorraine Ovington	Maggie King	Johnny Swientek	Yes