



Weston Creek Tennis Club

Minutes of Weston Creek Tennis Club June Committee Meeting held on Tuesday 7th June 2022, 7:30pm, Club

1. Present

Graeme Rossiter, Geoff Kotz, Brian Chauncy, Clair Dupont, Lorraine Ovington, Max Rafferty, Dan Green and Tony Lautenbach.

2. Apologies

Peter Ward, Maggie King, Johnny Swientek, Mark Walton and Carl Jackson.

3. Acceptance of Previous April Minutes

3.1 The Minutes from the previous meeting held on 12th April 2022 were accepted with no changes. Accepted.

4. Business Arising from Previous Minutes

4.1 Refer to [Action List](#) as of 21 April 2022.

5. Correspondence

5.1 Refer to [Correspondence](#).

5.2 **HIT Tool Club Meeting:** Executive to discuss via email.

5.3 **Climate Choices Business Awards:** The Committee decided not to make a submission.

5.4 **Business Energy and Water Program:** Geoff advised the Club that the Club had recently submitted for this program last year and that it would reapply for this year. Geoff is currently in the process of obtaining quotes. Two quotes are required for each part of the program.

- 5.5 **Book a Court Promotion:** The Committee provided in principle support for the Club to participate in the book a club promotion with a timeframe of 6 months (opt out option) to determine if it was suitable/beneficial/sustainable for the Club. Decision is required by COB Tuesday 14th June 2022. **ACTION: Executive to confirm participation with Tennis ACT in their Book a Court promotion pending 6-month timeframe allowed.**

6. Reports

President

- 6.1 Refer to [President's Report](#).

Treasurer

- 6.2 Refer to [Treasurer Report](#) & [Project Report](#)

- 6.3 **New Gate:** Refer to [New Gate diagram](#).

- 6.4 **Court lighting update** – An electrician came last Thursday and went through wiring at the Club. The electrician found a control breaker and conduit were fused. It appears the conduit had been hit and exposed the wires which then fused. The electrician has fixed the wiring and put guard to prevent the wires from being exposed again. The electrician was supposed to fix the controller today but it was checked and has not been completed as of 7 June 2022. Once the controller is fixed, court 1 should work again. This should occur soon.

- 6.5 **ACTION: Max to investigate possible grants for the purchase of a battery to put the electricity generated from the solar on the roof back into the Club.**

Membership

- 6.6 Refer to [Membership Report](#).

Coaching

- 6.7 Refer to [Coaching Report](#).

Canberra Tennis League

- 6.8 Refer to [Club Captain Report](#).

Rebel Sport

- 6.9 Refer to [Rebel Sport Report](#).

6.10 All reported moved by Geoff Kotz, Seconded by Brian Chauncy. Agreed.

7. General / Other

7.1 WCTC Survey 2022: Dan Green was asked to analyse the data from the WCTC Survey which was undertaken in April/May 2022 and present to the Committee. Overall, the survey results were positive including for activities and coaching. The following issues were raised in the survey:

- 7.1.1 The survey was undertaken by a majority of older members who were adult members and lived within the Weston Creek catchment area. Next time it would be good if the survey could do better at targeting younger member. The Club could be better promoted to the Molonglo region.
- 7.1.2 The Clubhouse is old and needs to be replaced. It is hoped that the \$750,000 funding from the Government could help fund this.
- 7.1.3 Members would like to see different court surfaces at the Club.
- 7.1.4 Some of the Club's nets are of poor quality with lots of holes. **ACTION: Graeme/Geoff/Tim to conduct an audit of the Club's nets and replace where necessary. There may be some spare/new nets in the storage shed.**
- 7.1.5 court availability during peak times and permanent bookings for coaching, league, social – remember to cancel if cancelled due to weather or not relevant, at night (brian will review),
- 7.1.6 BBQ needs upgrading. **ACTION: Graeme and Geoff to progress water in conjunction with new BBQ and tiles at Club's entrance (survey).**
- 7.1.7 Club communications **ACTION: Max to investigate other options to communicate to members (survey).**

7.2 ACTION: Clair to create/send WCTC June Newsletter.

8. Next Meeting

8.1 The next meeting will be the AGM. It will be held on Wednesday 31st August 2022.

9. Meeting Close

9.1 The meeting closed at 8:50 pm.

Prepared by WCTC Secretary, Clair Dupont

Action List as of 29 July 2022

Reference #	Item	Actioned By	Comments	Progress
07/06/2022-6.5	Max to investigate possible grants for the purchase of a battery to put the electricity generated from the solar on the roof back into the Club.	Max		Open
07/06/2022-7.1.4	Graeme/Geoff/Tim to conduct an audit of the Club's nets and replace where necessary. There may be some spare/new nets in the storage shed.	Graeme / Geoff/Tim		Open
07/06/2022-7.1.6	Graeme and Geoff to progress water in conjunction with new BBQ and tiles at Club's entrance (survey).	Graeme / Geoff		Open
07/06/2022-7.1.7	Max to investigate other options to communicate to members (survey).	Max		Open
12/04/2022-6.9	For membership in 2023-24, Exec to consider merging of membership types and increasing membership fees to cover credit card charges.	Executive	7/6: Look at for 2023-24.	Open
12/04/2022-7.2	Carl/Clair to investigate options for branded merchandise (t-shirts, hats).	Carl / Clair	In Progress.	Open
12/04/2022-7.3	Committee to develop list of grant opportunities.	Committee	7/6: Max to check grant list from Smith	Open

08/02/2022-7.2	Consideration of purchase of New Television for Club	Committee	7/6: Mark to look at opportunities through a grant / other options.	Open
09/11/2021-6.10	Geoff to obtain quotes for ACTSMART energy saver initiatives.	Geoff	12/4: Ongoing. Install lights after new gate is installed.	Open
09/11/2021-6.13	Membership Analysis	Clair	Will provide at October Committee Meeting	Open
09/11/2021-7.3	Mark to send Sponsorship discussion paper to Committee for further discussion.	Mark	7/6: Mark, Tony, Max to talk with Woden Club about how to target certain demographics.	Open
09/11/2021-7.4	Members Survey	Peter / Clair / Dan	7/6: Survey closed on 14 April 2022. Altogether 113 responses were received. Dan provide analysis to Committee on 7/6 which created a few new action items.	Open
08/06/2021-6.6	Geoff to create 'Key Register'	Committee	12/4: Needs to be updated with new cleaner information.	Open
08/06/2021-6.14	Dan Green to audit/investigate league numbers, income and costs over the past couple of years	Dan		Open
13/04/2021-5.2	Committee to develop an agenda and decide on date for Tennis ACT work from club day.	Peter	7/6: Exec to check with Tennis ACT if still available	Open

08/12/2021-6.9	Install sensor lights (CCTV Cameras in Car Park)	Graeme	8/2: Received Response from Minister that installation of CCTV cameras in carpark I on the list. 12/4: Sensor light has been purchased. To be installed after new gate is installed. 7/6: Graeme to make further contact.	Open
13/10/2020-6.18 13/10/2020-6.19	Graeme digitise competition winning flags. Graeme to collect competition plaques.	Graeme	7/6: Graeme to contact Collen Adrian as should know history and location of old flags. Plaques have been put on display in clubhouse.	Open
16/06/2020-5.4	Club Photos	Graeme / Clair	7/6: Clair/Mark to send photos to Graeme for flyer.	Open
13/10/2020	Executive to talk to Mark Walton regarding contract, payments, exclusive rights and the update membership flyer/brochure.	Executive	Contract expires November 2022.	Open
09/11/2021-6.9	Graeme, Geoff and Brian to purchase and install new shed.	Graeme, Geoff and Brian	May not be needed as new mats were fit into existing shed.	Postponed
07/06/2022-5.5	Executive to confirm participation with Tennis ACT in their Book a Court promotion pending 6-month timeframe allowed.	Executive	Confirmed participation for 6 months trial on 12 July 2022	Complete
07/06/2022-7.2	Clair to create/send WCTC June/July Newsletter.	Clair	Sent 5 July 2022	Closed

13/04/2021-6.3	Entrance Gate	Committee	7/6: The club received funds from grant to install new gate. Refer to drawing of new gate. Will have keypad and release button. It will be constructed and installed funds. 27/7: New gate to be installed 27-29 July 2022.	Closed
12/04/2022-7.1	Executive to purchase wet floor signage for new cleaners.	Executive		Closed
08/02/2022-7.4	Executive to provide quotes for the painting of the WCTC logo/mural on the Club entrance wall.	Committee	28/6: Mural was painted on 28 June 2022 at cost of around \$1300. Same artist who painted the hitting wall.	Closed

Correspondence

1. **The 2022 Accessible Sports and Recreation Expo** - Northside Community Service (NCS) and Woden Community Service (WCS) invited WCTC to be a stall holder at this event that aims to boost children of all abilities participation in sports and recreation in the community! The 2022 Accessible Sports and Recreation Expo was held on Friday 3rd of June from 3:00-6:00pm at Woden School, Deakin.
2. **HIT Tool Club Meeting** - Tennis ACT has requested WCTC set up a club meeting to go through the clubs Dashboard and Club Action Plan with the Committee. Tennis ACT is available Monday to Friday between 7:30pm and 6:30pm. **Decision/Action Required.**
3. **Climate Choices Business Awards** - Nominations are open for the [Climate Choices Business Awards](#). The awards provide for an opportunity to share and celebrate sustainability. Nominations close 12pm on Monday 4th July 2022. The awards are presented by Minister Shane Rattenbury at a free gala breakfast event on Thursday 28th July at 7:30am. **Decision Required.**
4. **Business Energy and Water Program** - The Club has been offered to participate in a trial the ACT Government is undertaking until the end of the financial year where businesses are offered larger rebates for energy or water efficiency upgrades. The rebate is 85% of the upgrade cost to a maximum of \$10,000. To be eligible for the trial rebate amount the completed pre-approval documentation must be provided to the ACT Government before the end of the trial period (30/06/2022). [More info](#). **Decision/Action Required.**
5. **Tennis ACT Book a Court Promotion** – Tennis ACT is offering a 20% discount to potential participants through ACT Clubs at various events around the ACT. If the Club does not want to participate, they need to let Tennis ACT know by **COB Tuesday 14th June 2022**. **Action Required.**
6. **Women Leader in Tennis Program** - Tennis ACT invited the Club to participate in the [Women Leader in Tennis Program](#). Registrations closed 22nd May 2022. The program is fully subsidised. It was hoped that the Canberra School of Tennis has nominated someone from its female coaches to participate.
7. **Canberra Southern Cross Club Community Rewards** – The Club received a Community Rewards Program payment of \$468.56 for Quarter 2 and 3. On 4 May 2022, the Club applied to re-join the program.
8. **ABC Community Spirit Awards** – The Club was invited to submit an entry in the ABC Community Spirit Awards. Entries closed 19 May 2022.
9. **Newsletter** - The [WCTC April Newsletter 2022](#) was published on 26 April 2022.

Clair Dupont
WCTC Secretary
5 June 2022

President's Report

Membership Survey

Dan Green has done a great job in undertaking an analysis of the membership survey responses. Generally, the responses were very positive although some members felt the clubhouse could do with a refurbishment, while some concerns were expressed about the availability of courts during peak times. Dan will present his findings at the June meeting and there will be an opportunity to ask Dan questions of his findings. I am hoping to release the overall findings to our members following the meeting, while at the same time continue to consider some of the "individual comments" that were provided by some respondents.

Health Indicator of Tennis (HIT)

Tennis ACT (TACT) has been collecting data from all ACT tennis clubs in order to assess the "health" of each club. The data collected included:

- Infrastructure – reviews sinking fund and planning documents
- Program and Capability – reviews club's operation and community benefits
- Participation – reviews social, coaching, competitions, schools and events activities
- Finances – reviews income/expenditure and cash on hand.

TACT has now completed its review of the Weston Creek Tennis Club and a meeting is being arranged later this month to discuss their findings. Once a date and time has been arranged, details will be provided to committee members who are more than welcome to attend.

Working Bee

The Working Bee that was held at the club on Saturday 30 April proved to be a great success with the contoneasters now neatly trimmed and well clear of the courts.

A big thank you goes out to the eleven members who turned up and worked feverously trimming the bushes and loading the cuttings onto the truck and trailers. A well-earned drink and sausage sizzle was provided at the end of the day with all those present claimed it to be a very enjoyable and successful day.

Following the success of the working bee, it is hoped that we can arrange another day later in the year. There are always tasks to be done around the club and with an enthusiastic group of willing "workers" and the right equipment, it is amazing just what can be achieved.

Boarding of the courts

Thank you to Geoff Kotz, Brian Chauncy and Phillip Stephens for their work in laying timber edging around the perimeter of all the courts. This has proven to be a very labour intensive and time-consuming task, but Geoff is confident that he is now reaching the final stages of the project. Geoff and Brian also continue to undertake a number of other “little” jobs around the club including repairing leaking taps, adjusting nets etc. These tasks may go unnoticed by many but their work is highly valued and appreciated. Without their involvement the club would have to incur significant costs should tradesmen be brought in for these tasks.

Court Upgrade

With the Labor Party being successful at the recent Federal elections, the club can now look forward to the provision of \$800,000 for four new hardcourts and the possible upgrading of two existing courts. Although we have not been informed of a possible timeframe for the project, it is exciting to know that the commitment by the Labor Government has eventuated. Recent feedback from the membership survey included a number of requests for hardcourts, as well as concerns being expressed about the unavailability of courts during peak times. These issues will be addressed when the additional courts are built and made available to our members and the broader community.

Peter Ward
WCTC President

1 June 2022

Treasurer's Report

Income/Expense Comparison by Category - YTD			
Category description	1/04/2021 - 29/5/2021	1/04/2022 - 29/5/2022	Amount Difference
INCOME			
Court Hire - Casual	463.00	387.00	-76.00
- Coaching	2,000.00	1,000.00	-1,000.00
- External	1,840.00	8,123.24	6,283.24
- Social	654.60	34.00	-620.60
- Court usage fees - BookaCourt	4,670.67	3,266.24	-1,404.43
TOTAL Court usage fees	9,628.27	12,810.48	3,182.21
Membership			
Membership - Subscriptions - Stripe	12,039.81	10,391.82	-2,330.00
- Subscriptions	9,610.00	7,280.00	-3,977.99
TOTAL Membership	21,649.81	17,671.82	-3,977.99
Pennant player fees	0.00	400.00	400.00
Sponsorship	598.86	937.12	338.26
Grants	0.00	8,150.00	8,150.00
Sundry income	283.20	0.00	-283.20
TOTAL INCOME	32,168.14	33,564.18	1,396.04
EXPENSES			
Administrative expenses- Administration	117.00	0.00	117.00
- Other	0.00	0.00	0.00
TOTAL Administrative expenses	117.00	0.00	117.00
Affiliation			
Asset purchases			
Clubhouse cleaning & maint	45.00	1,568.10	-1,523.10
Consumables	378.00	0.00	378.00
Govt. Charges - Land rent	0.00	0.00	0.00
- Rates	1,650.00	0.00	1,650.00
	1,650.00	0.00	1,650.00
Grounds Maintenance - Scheduled			
Grounds Maintenance - Ad hoc	441.49	1,084.34	-642.85
TOTAL Grounds maintenance	441.49	1,084.34	-642.85
Pennant team fees	2,650.00	1,279.99	1,370.01
Insurance			
Utilities - Electricity	222.80	536.25	-313.45
- Waste removal	225.43	225.43	0.00
- Water & sewerage	490.57	877.82	-387.25
Total Utilities	938.80	1,639.50	-700.70
TOTAL EXPENSES	6,220.29	5,571.93	-648.36
TOTAL INCOME - EXPENSES	25,947.85	27,992.25	

Financial Report as at 29 May 2022

		DR	CR	Balance
CBA Cheque Book	Opening Balance 1/4/2022			20,007.74
	Income	33,564.18		
	Expenses		-5,571.93	
				47,999.99
	Closing Balance as at 29 May 2022			47,999.99
CBA Online Saver	Opening Balance 1/4/2022			40,046.57
	Interest	0.59		
	Closing Balance as at 29 May 2022			40,047.16
ANZ Bank Account	Opening Balance 1/4/2022			3,481.42
	Income - Wed Night Social	514.88		
		514.88		
	Income - Expenses			514.88
	Closing Balance as at 29 May 2022			3,996.30

Project Report

Court Fencing

Nearly complete.

Landscaping

The cotoneaster growth on the south and east fence lines **has been severely savaged** by the Wonderful Willing Weston Workers, and need not appear in a project report for several years. Thanks team.

Front Entrance Gate

Negotiations are well under way for supply and installation of our new gate.

Equipment/material shed.

Peter and Graeme helped to rearrange the contents of the existing shed and we were able to fit the new drag mats in fairly easily, resulting in the immediate need for a new shed to be put on hold (maybe a subject for a future grant application).

Court Lighting

We have eventually made contact with the lighting contractor. Meetings and repairs are imminent.

ACTSMART Energy Efficiency

We are still working on this item. A new version with a rebate of 85% has been received

#	Replacement Type	Description	Quantity	Estimated Cost	Potential Savings per year	Payback (years)
1	HOT WATER	Install timer on HWS	1	\$150	\$42	3.5
2	COOLING AND HEATING	Replace the four radiant strip heaters with a single large reverse cycle split system with a minimum energy rating of 3 stars.	1 in clubhouse	\$3,500	\$573	6.1
3	VENTILATION	Install solid walls to reduce air flow and drafts in the toilets and store room	1	\$500	\$36	13.8
4	LIGHTING	Replace Compact fluorescent with LED globe	1 in external	\$30	\$2	14.1
5	LIGHTING	Replace 600mm T8 fluoro's with new weatherproof LED fitting	2 in external	\$440	\$29	15.0
Total cost if all energy saving recommendations are installed				\$4,620	\$683	
Government rebate of 85%				\$3,927		
Total cost after rebate				\$693		

Membership Report

MEMBERSHIP REPORT JUNE 7 2022

I have just completed a review of all **fixed term memberships** (1/4/21 to 31/3/22) with the following results.

Members who did not renew by 3/6/22 and have told me that they are injured or overseas have been marked in Club Spark as lapsed. Those who did not respond to a phone call or have said they did not intend to rejoin or because they have move out of Canberra have been marked as cancelled.

No one expressed dissatisfaction with the club as a reason for not rejoining.

Category	Paid	Lapsed	Cancelled
Adult	112	17	16
Family	11	3 families	2 families
Junior	11	3	2
Pensioner	34	2	12
Student	1	4	2

Any one marked as lapsed or cancelled can rejoin without paying the joining fee if they contact me. Some members who have been injured or overseas were rejoined as a 'yearly from the date of joining' category.

Date of purchase memberships

Adult	77
Family	12 families
Junior coached by CSOT	12
Junior	10
Pensioner	5
Tertiary Student	11
Adult (Summer of Tennis)	6
Family (Summer of Tennis)	6 families
Pensioner (Summer of Tennis)	0
Tertiary Student (Summer of Tennis)	3

I have been in contact with the administrators of Club Spark to seek clarification on two matters.

- whether members who renew by eft get a system generated email confirming their renewal: a number of members who have renewed in this way have indicated to me that they had received no confirmation via email.
- I get no email alert if a member has not renewed after their 1 month period of grace.

As of Friday I have had no response.

Coach Report

Junior/Coach Report

Date : 6/6/2022

Hi all, a smaller than normal report this time around quite typical of a winters time for tennis. We are currently mid to 2/3rds the way thru this now very wet & wintery term. Quite a normal term of tennis except for the weather, with lessons going including adult cardio & stroke correction as well as Hotshots lessons, plus comps.

Blind Low Vision Tennis (BLV) – We are still looking to get this off the ground. We have now had 3 Open days washed out, with our last one being last Sat 30th April. We have now decided with Vision Australia to wait until the weather is better & so we are now set for a springtime Open Day. Date is TBA, but most likely will be in Sept. We are working closely with Vision Australia & look forward to having a successful day as we start our programs moving forward in the vision impaired area.

Tennis ACT Junior Tennis Leagues (JTL) – formerly known as Junior pennant, the Autumn comp is finished for Green ball players & The yellow ball players are currently entering finals. We have a total of 9 teams in this pennant with 6 yellow ball teams & 3 green ball teams. All 3 green ball teams played & won there finals, which is great achievement & we will stay tuned for more with the yellow players. It was the largest number of teams from any Canberra Club, so well done to all.

What's coming up at WCTC with CSOT :

- CSOT - Senior Staff "TEAM BUILDING" trip. All senior staff will be away from Sun 3rd July till Tues 2nd July, as we work on teamwork, leadership & developing CSOT core values & how we represent these values.
- Holiday Camps – 3 days Girls Only camp week Wk 1 Wed 6th to Fri 8th July only afternoons from 1pm till 6pm & Wk 2 Mon 11th to Fri 15th July. Camps go 8:30am till 6pm, with varying programs from beginners to our better squad kids
- WCTC – Club Championships 2022. TBA Tony, Max, Carl & myself have touched base now about discussing this event for 2022. Another meeting needs to be set to sort thru this event aimed for Springtime.
- Term 3 will commence Mon 18th July 2022

So although a quitter time of the year, there is still plenty to do & plan for on & off the court.

Many Thanks see you all at the club & on the court.

Mark Walton
Club Coach
csot@grapevine.com.au
MOBILE: 0408 486 191

Club Captain Report

The Autumn Canberra Tennis League season is ending with both Thursday Night and Saturday League finals completed last week and Monday & Tuesday Night semi-finals occurring in the week ahead. Congratulations to all players across all divisions. Some highlights for Weston Creek include:

- Both Thursday Night League division 1 teams making the semi-finals, with Weston Creek 2 progressing and going down to Campbell in the closest of grand final contests (4 sets all, 38-37 in games).
- An all-Weston Creek grand final in division 5 Thursday Night League.
- Division 1 Saturday League champions defeating Turner.
- Division 2 Saturday League finalists against Forrest.
- Weston Creek hosting the upcoming Monday & Tuesday Night semi-finals for:
 - Division 1 verse Queanbeyan
 - Division 3 verse Forrest
 - Division 9 verse Tennis World

Winter has truly arrived! With the cooler weather only the hardy (or foolish?!) league players will be found on court in below zero temperatures. Entries for all Winter Adult Canberra Tennis Leagues have now closed. Weston creek tennis club has submitted 12 teams to participate across the Monday & Tuesday Night, Thursday Night, and Saturday Leagues. Competition gets underway from Saturday the 2nd of July. Further information on grading, draws, court bookings and captains' responsibilities will be circulated in the coming weeks.

As always, great job everyone, especially all captains co-ordinating your teams. Good luck to everyone in winter and I hope to see many of you back in Spring – keep an eye out for registration information in August.

For further information on the Adult Canberra Tennis Leagues refer to the following sites:

Tennis ACT Website: <https://www.tennis.com.au/act/competitions/canberra-tennis-league/the-walking-clinic-adult-tennis-leagues>

Tennis ACT Match Centre: <https://matchcentre.tennis.com.au/organisations/961>

Daniel Green
Club Captain

5 June 2022

Rebel Sport Report

WCTC receives credit from the **Rebel Sport Community Grants** (CG) program every quarter which is used to obtain tennis balls for the club's social tennis held on Monday, Wednesday & Friday mornings and Wednesday nights.

Slazenger Grasscourt, the preferred balls for social tennis are now **\$12.99** per container, an increase of one dollar. The cost of ball containers for social tennis including those sold to individual members and social groups is returned to WCTC finances at \$8 per container.

At the end of March 2022, WCTC received **\$273.24** in credit which is about average per quarter. I picked up ten containers (**\$109.90**) in April, a discount of \$20 for bulk buy and 12 containers in May (**\$131.88**) also at the discounted price, leaving a balance of **\$46.33**.

Recycling: A reminder to all members that sports shoes and runners may be recycled and turned into flooring for stores, gyms, playgrounds etc. through the **TreadLightly** initiative. Disposal bins are located in the shoe section of **Rebel Sport** Canberra Centre, Westfield Woden or Belconnen, and at the Canberra Outlet Centre at the **Asics, Converse** and **New Balance** stores.

Lorraine Ovington
WCTC Committee (Rebel Sport)

5 June 2022

New Front Gate

