

Minutes of the Weston Creek Tennis Club

October Committee Meeting held on

Tuesday 9th October 2018, 7:30pm, Club

1	PRESENT
	Stewart Back, Geoff Kotz, Clair Dupont, Dan Green, Hugh Bush, Graeme Rossiter, Lorraine Ovingston and Brian Chauncy.
2	APOLOGIES
	Maggie King, Mark Walton and Johnny Swientek.
3	ACCEPTANCE OF PREVIOUS AUGUST MINUTES
	3.1 The Executive Committee accepted the August minutes with no amendments.
4	BUSINESS ARISING FROM PREVIOUS AUGUST MINUTES
	4.1 Refer to Action List
5	CORRESPONDENCE
	<p>5.1 Apis Canberra International Pre sale opportunity</p> <p>5.2 Plexicushion Courts</p> <p style="padding-left: 40px;">5.2.1 ACTION: Dan to research plexicushion tennis courts and report back to Executive</p> <p>5.3 Adult Social Tennis</p> <p style="padding-left: 40px;">5.3.1 ACTION: Geoff, Mark, Lorraine, Clair to respond to Adult Social Tennis email</p> <p>5.4 Gazebos + Quotes</p> <p style="padding-left: 40px;">5.4.1 Geoff recommended that the Executive committee accept the Delarue quote as it is the cheapest. He will try and get Delarue to reduce their price. The Committee has \$17,000 in funds to spend on the Gazebo's.</p> <p style="padding-left: 40px;">Executive agreement.</p>

5.5 [WCTC Community Sport Infrastructure Grant Application](#)

5.5.1 Graeme has sent Clair a copy of the grant application for the clubs records.

5.6 [Grant Application Email from Chris Reynolds](#)

5.7 [Community Awards forms](#)

5.7.1 The Club didn't enter any nominations or attend the awards ceremony.

5.8 [Lennox Motors | Club signage and offer & Winter Club Forum Follow Up](#)

5.9 [ACT Tennis Forum](#)

5.10 [Book a Court - Override Code?](#)

5.10.1 ACTION: Clair to follow up regarding the override code. What about non-administers?

5.11 [Licensed Clubs Community Contributions – WCTC Objection](#)

5.12 [Tennis Australia Website](#)

5.13 [Club Forum Reminder](#)

5.14 [Tennis ACT Awards - Invitation](#)

5.15 [Club Website Questions and Analytics](#)

5.16 [Fencing Repairs](#)

5.16.1 Fencing repairs are on hold until the club finds out if it was successful in its grant application or not.

6	EXECUTIVE REPORTS
	<p>6.1 PRESIDENT</p> <p>6.1.1 The President thanked Geoff and Graeme for their assistance in preparing the Federal grant application.</p> <p>6.1.2 The President and Executive greatly appreciate all the work Mark put into the Carnival Day. Around 300-400 people attended. The club should gain around 10-20 new members. Mark gained a good number of junior members. Stewart handed out around 150 Rebel cards.</p> <p>6.1.3 ACTION: Brian to provide words to update website about membership</p> <p>6.1.4 ACTION: Clair/Brian to send email to members about Southern Cross Benefits.</p> <p>6.1.5 If the Club is unsuccessful in its federal grant application, then the club will use its own money to replace/repair the roof and fences. The roof would either be built over the existing roof (Option 1) or the old roof would be removed and replaced with a whole new roof (Option 2 Expensive).</p> <p>6.1.6 ACTION: Geoff to apply for ACT Govt. Sports and Recreation Grant by 14 October 2018 for a grant of up to \$180,000 to resurface Court 3 & 4 to hardcourts.</p> <p>6.1.7 The Club would only apply for the National Court Rebate if it was successful with the federal grant.</p> <p>6.1.8 The Executive Committee luncheon will be held at the Yarralumla Gallery at the end of November or early December on a weekday. Proposed dates are either 29 November or 6 December 2018.</p> <p>6.2 TREASURER</p> <p>6.2.1 Refer to Treasurer's Report.</p> <p>6.2.2 The Club received a letter from ActewAGL for new contract with a 12% discount.</p> <p>6.3 MEMBERSHIP</p> <p>6.3.1 There were 267 members as of 9 October 2018. Membership will increase to around 275 members after the new members from carnival are added.</p>

	<p>6.4 COACH</p> <p>6.4.1 Refer to Coach Report.</p> <p>6.5 PENNANT</p> <p>6.5.1 Refer to Pennant Report.</p>
6	GENERAL BUSINESS
	<p>6.1 Website</p> <p>6.1.1 Clair advised the Executive Committee that she would be building a webpage on the WTCT website for Executive Committee use only, which would be password protected.</p>
7	NEXT MEETING: Tuesday 4th December 2018
	<p>7.1 The next meeting will be held on Tuesday 4th December 2018.</p>
8	MEETING CLOSE
	<p>8.1 The meeting closed at 9:10 pm.</p>

Prepared by Clair Dupont

Action List

#	Item	Date Raised	Actioned By	Comments	Progress
1	Mark/Graeme to send photos to Clair of Carnival for website	9/10/2018	Mark & Graeme		In Progress
2	Dan to research plexicushion tennis courts and report back to Executive	9/10/2018	Dan		In Progress
3	Geoff, Mark, Lorraine, Clair to respond to Adult Social Tennis email	9/10/2018	Geoff, Mark, Lorraine & Clair		In Progress
4	Clair to follow up regarding the override code. What about non-administers?	9/10/2018	Clair		In Progress
5	Brian to provide words to update website about membership	9/10/2018	Brian		In Progress
6	Clair/Brian to send email to members about Southern Cross Benefits.	9/10/2018	Clair / Brian		In Progress
7	Geoff to apply for ACT Govt. Sports and Recreation Grant by 14 October 2018 for a grant of up to \$180,000 to resurface Court 3 & 4 to hardcourts.	9/10/2018	Geoff		In Progress
8	Stewart to request more information on the Walking Football Opportunity	14/08/2018	Stewart		In Progress
9	Graeme to buy a new First Aid Kit and get reimbursed by the club.	14/08/2018	Graeme		In Progress
10	Clair will further progress the Social Tennis Afternoon for the Committee if there is enough that can attend.	14/08/2018	Clair		In Progress
11	Graeme to send grant application to Clair for records. - ACT Community Grant \$3000		Graeme		In Progress
12	Executive/Graeme to set up coaching brainstorming session.		Graeme		In Progress
13	The Tennis ACT CEO, Kim Kachel, to send photos to Clair for the awarding of the Gazebo funding.		Clair	Clair to email Kim	In Progress
14	Stewart and Graeme to work on the history information provided on the website.		Stewart & Graeme		In Progress
15	Graeme to provide Clair with some old photos of the club for the website.		Graeme	Graeme to put in Clairs mailbox for scanning. 9/10	In Progress

16	Executive to discuss Mark Walton's Business Plan		Executive	Mark will provide a more detailed proposal. 14/8	In Progress
17	Clair to develop a monthly update for members via email.	11/04/2018	Clair	Liase with Brian	In Progress
18	Brian to add on the website that members must enter the code when starting session.	11/04/2018	Brian	Book a Court	In Progress
19	Graeme and Geoff to repaint the outdoor furniture by the end of April or early May. They will be reimbursed for the paint.	11/04/2018	Graeme / Hugh / Geoff	Done in Spring, 14/8	In Progress
20	Graeme will further investigate fencing costs and the clubs needs. Furthre investigate faencing repair costs	11/04/2018	Graeme	Graeme and Geoff to discuss on weekend and contact Scott (fencing contractor). Roughly \$12,000. 14/8. On hold until sucessful recipients of the grants is announced. 9/10	In Progress
21	Graeme and Maggie will work on the Clubs Strategic Plan including a refurbish court plan or program.	11/04/2018	Graeme	Graeme will have a go at a draft and send to Margaret for her input. 9/10	Ongoing
22	Constitution	06/02/2018	Hugh		Watch & Act

Treasurer's Report

Income/Expense Comparison by Category - YTD			
Category description	1/04/2017- 3/10/2017	1/04/2018- 3/10/2018	Amount Difference
INCOME			
Court Hire - Casual	236.00	1,525.00	1,289.00
- Coaching	4,900.00	5,600.00	700.00
- External	800.00	1,092.00	292.00
- Social	3,179.95	3,785.00	605.05
- Court usage fees - BookaCourt	3,352.56	4,167.06	814.50
TOTAL Court usage fees	12,468.51	16,169.06	3,700.55
Interest	0.00	0.00	0.00
Membership - Joining Fees	465.00	120.00	-345.00
- Subscriptions	21,066.40	19,020.00	-2,046.40
- Subscriptions - Stripe	8,933.70	11,337.02	2,403.32
TOTAL Membership	21,531.40	19,140.00	11.92
Pennant player fees	4,757.00	4,950.00	193.00
Sponsorship	2,459.52	714.68	-1,744.84
Sundry income	0.00	0.00	0.00
Insurance Claim	0.00	7,100.97	7,100.97
TOTAL INCOME	50,150.13	59,411.73	9,261.60
EXPENSES			
Administrative expenses - Administration	449.30	367.20	82.10
- Court control	1,000.00	0.00	1,000.00
- Key cutting	0.00	0.00	0.00
- Printing, Postage	0.00	29.00	-29.00
TOTAL Administrative expenses	1,449.30	396.20	1,053.10
Advertising	0.00	457.15	-457.15
Affiliation	5,300.00	5,300.00	0.00
Asset purchases(Shed,Shelves,BookaCourt)	144.20	0.00	144.20
Audit	550.00	330.00	220.00
Clubhouse cleaning & maint	0.00	0.00	0.00
Consumables - Cleaning materials	180.69	40.00	140.69
- Courts			
- Tennis balls	352.80	176.40	176.40
- Other	0.00	0.00	0.00
TOTAL Consumables	533.49	216.40	317.09
External Court Hire	-435.00	-60.00	-375.00
Govt. Charges - Land rent	2,788.50	2,833.80	-45.30
- Miscellaneous fees	78.00	0.00	78.00
- Rates	6,327.15	6,602.30	-275.15
Grounds Maintenance - Ad-hoc	0.00	154.00	-154.00
- Scheduled	1,287.00	1,320.00	-33.00
- Other	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Key deposit refunds	100.00	0.00	100.00
Pennant team fees	1,190.00	3,720.00	-2,530.00
Sundry expenses	0.00	0.00	0.00
Utilities - Electricity	3,529.51	4,072.46	-542.95
- Waste removal	1,121.14	670.45	450.69
- Water & sewerage	990.68	1,392.52	-401.84
TOTAL EXPENSES	24,953.97	27,405.28	2,451.31
OVERALL TOTAL	25,196.16	32,006.45	

Financial Report as at 3 October 2018

Cheque Book	Opening Balance 1/4/2018		2,891.61
	Income	59,411.73	
	Expenses	27,405.28	
			<hr/>
			34,898.06
	Deduct Transfers to Online Saver	-20,000.00	
Online Saver	Add Transfer to Cheque Account	0.00	
			<hr/>
	Closing Balance as at 3 October 2018		14,898.06
Term Deposit	Opening Balance 1/4/2018		61,126.54
	Interest	135.77	
	Deduct Transfers to Term Dep.	-50000.00	
	Add Transfers from Cheque Acc	20000.00	
			<hr/>
	Closing Balance as at 3 October 2018		31,262.31
	Opening Balance 1/4/2018		50,779.62
	Interest	479.97	
	Add Transfers from Online Saver	50,000.00	
			<hr/>
	Closing Balance as at 3 October 2018		101,259.59

The account balances are still looking healthy . The cost to replace the gazebos looks to be approx. \$25,000 (depending on who does the demolition once the roof sheeting is removed). At this stage there is no news regarding our CSI grant application.

Pennant Report

The Walking Clinic Spring Pennant seasons have commenced with Round 4 already under way this week. Weston Creek Tennis Club has 10 teams competing in Spring. There are three division 1 teams, and a division 2, 5 and 7 team in the Monday/Tuesday Night competition. There are two division 1 teams and a division 4 team in the Thursday Night Mixed competition. There is also a division 1 team in the Saturday Afternoon competition. There are usually 8 courts used on a Monday night. Together with coaching and social bookings all 12 courts are sometimes in use at 7.30 which is great to see. Thanks to all captains and players.

Tennis balls were sourced from Rebel Sport using funds available. There was enough credit to see out most of the season with a few more tins required next month. I will liaise with Geoff re any outstanding payments.

Dan Green
Pennant Captain

Coach Report

The Weston Creek Tennis Carnivale, was another great success, with an estimated 300 to 400 people attending again from the local community. A Terrific carnival atmosphere, makes this a great promotion for our club & reaches much further than just the potential new members & clients we may generate from the day. The good feel vibe that is generated on the day goes a long way to making people feel welcome to tennis & our club. We also raised a small modicum of money for the RMH Canberra charity. With \$1505 raised on the day thru food, raffle & contributions.

We had our Teams interstate challenge last weekend with 60kids competing in the event from Wollongong, Bowral & Canberra. Canberra ended up victorious this time & we will return to Wollongong on Jan 18th to 20th to compete again.

The Weston Creek Junior Open JDS is on this Sat & Sun & as of this morning we have over 110 players entered in this event. Should be some great tennis for all juniors & it is a great entry level junior tournament that we will be showcasing this weekend.

Term 4 tennis starts this Mon 15th Oct & goes thru until Sat 13th Dec. As you can imagine things are busy again this time of the year, with quite a few new students starting for term 4.

Finally Hol camps for Xmas. As Xmas falls on the Tues, we won't be doing any Xmas camps this year & we will not at this stage be doing any tennis camps until after we return from Wollongong on the 20th Jan, but we will confirm this later in this term.

Also please note we have Junior tour going to NZ from 6th to 20th Dec. I will be going with these 3 juniors joining a group of players & coaches to make up a group size of around 60 going to the Nth island of New Zealand. So whilst I am away for that period Robert Jamieson will be running the main day to day coaching business.

Mark Walton
Head Coach

10 October 2018

Note: This was provided after the Committee meeting was held.

Correspondence

Apis Canberra International | Pre sale opportunity

From: Jake Lalliard [<mailto:JLalliard@Tennis.com.au>]
Sent: Thursday, 4 October 2018 12:27 PM
Cc: Rochelle Kahlefeldt
Subject: Apis Canberra International | Pre sale opportunity

Hi everyone,

The Apis Canberra International returns to Canberra as part of The Australian Pro Tour, October 27 – November 4 with a USD\$75,000 ATP Challenger event and a USD\$60,000 ITF Women's event.

This year is shaping up to be bigger than ever with increased capacity, a reserved seating zone and corporate hospitality packages. Tennis ACT are offering all **members a pre-sale opportunity** before the tickets are released to the general public.

Finals ticketing options, Sunday 4 November:

Reserved seating zone: Introduced this year, the reserved seating zone gives you the opportunity to sit in the first two rows – the best seats in the house! Don't worry about beating the crowds, this zone is reserved exclusively for ticket holders for the Women's and Men's Finals. Tickets are just \$15 which provides access for both matches. [CLICK HERE](#) to purchase.

Corporate Hospitality: Experience the ultimate VIP package! On arrival, enjoy a range of canapes and drinks on the terrace, then make your way court side where lunch and beverages will be available throughout the Women's and Men's finals. This is the perfect opportunity to host clients, or grab some friends to watch some of the best players in the world. Tickets are \$85 per person, and includes food, beverages and both matches. [CLICK HERE](#) to purchase.

Don't miss out on this great opportunity, ticket details will be released to the public, Friday 5 October.

Regards,
Jake

Plexicushion Courts

Hi,

As you may have seen we have had further recommendations that sand filled artificial grass courts should not be constructed alongside hard (Plexicushion) courts.

If we are successful in our CSI application this is what we will end up with. The option to provide some sort of barrier between the two surfaces does not seem an appropriate solution to me.

Neither is the option of not constructing any of the hard courts as this would be contra to the CSI grant conditions.

An opportunity to solve the above dilemma, and in so doing complete the court refurbishment, has arisen in the form of a ACT Sports and Recreation Grant which are now open for application. Our application would be for funds to construct two Plexicushion courts and although our position is not the strongest (in that we have no funds to contribute) it is considered that a case could be put which shows that the ACT Govt.

should also contribute, together with the Commonwealth Govt.(CSI grant), Tennis Aust.(NCR) and WCTC, who have intentions of heavily investing in a significant refurbishment project which will make the club a top class sports facility not needing further assistance for twenty plus years.

Our time frame is quite short, so prompt feedback would be appreciated

Cheers

Geoff K

Adult Social Tennis

From: Jake Lalliard [<mailto:JLalliard@Tennis.com.au>]

Sent: Tuesday, 18 September 2018 4:23 PM

Subject: Adult Social Tennis

Hi All,

Just following on from the Tennis Australia participation strategy session, as well as the Winter Club Forum, Adult social play is an emerging priority in tennis participation. We are hoping to get in touch with each club on the social tennis offerings at their club. If you could please send me through the best contact regarding social tennis for your club we will put together an email group and try and share some success stories on what have been some quick wins in regards to Adult social around the country.

Please see below a very basic plan of attack of around social tennis. We know that a lot of clubs are running social so if you can provide feedback on your current social that would be great! We have spoken to a few clubs but just wanted to get an insight and a key contact from each club.

What we think we can do – go with the TA idea of holding Social Tennis “Pilots” (see attached document):

- Work with other ACT clubs to analyse “current social” and develop further pilots, including large/medium club pilot etc.
- Set up email group for sharing ACT Social information – however don’t want this to create more work for volunteers. We have not had too much information come through nationally yet – but happy to start sharing that as well if people have great ideas around the country.

Then once pilots have been conducted:

- we get all the information (via attached feedback sheet) and preferably meet all together with club representatives to discuss what worked, didn’t work and where to now?

Potentially look at an ACT wide campaign in early 2019:

- Have an ACT Adult Social launch – maybe move to Feb 2019 after the Australian Open. For those with Social up and running it will still be a great time to get new participants.
- Finalise a website with all ACT Social offerings represented

Any questions please do not hesitate to contact myself or Lenka.

Regards,
Jake

Grant Application

Good morning Weston Creek Tennis Club,

I wanted to thank you for inviting me out to your grant application meeting last Friday at your club, with my appointment to Tennis ACT being quite new it is nice to put faces to names and get to know the vision of each club that I meet.

As I mentioned on the night, my aim is to provide as much information to assist in your committee's decision making processes and continue to enhance your club's facility's and infrastructure.

With your decision to apply for the federal grant funding including a conversion to two new hard courts adjacent to two existing Sand Filled Artificial Grass (SFAG), yesterday I began investigating if there are clubs around the country that have found a good working relationship between hard and SFAG courts. There are some instances of where synthetic grass and acrylic courts are located side by side, however there are issues with the sand migrating onto the adjoining courts either through overland water flow during rain events depending upon the falls to these courts or from strong winds blowing the sand onto the adjoining courts. This is almost impossible to stop as there are always occasions when strong winds will blow from both directions. What some clubs have done to try and mitigate this is install low level wind breakers that extend down to the bottom of the fences, however if the bottom rails are properly set at around 30mm above the playing surfaces, the sand can still pass under these rails from both types of weather events. You may find players might be hesitant about playing on a surface which could be unstable.

Discovering this information and knowing the importance of hard courts being a success story at your club, I would like to suggest that Weston Creek apply for the ACT government grant to convert the other two courts. NCR could be utilised again to provide a contribution. The positives from applying are two fold, the opportunity if successful to convert two new courts and eliminate the sand issue, and importantly an indication to the ACT government that your club needs capital investment from them. If you are unsuccessful with the federal grant we can withdraw from the ACT government round of funding or if we are unsuccessful with the ACT government then we need to mitigate the sand issue.

As always I am happy to assist in the application process. I have also included the two links to the facilities that I highlighted on Friday night. Shaw park being a 10 court hard court facility which Weston Creek has the potential to overtake in terms of court and facility infrastructure, the club was voted club of year by Tennis Aus in 2013. The second link is the new Darwin facility and it has some great photos of hard courts with blended lines.

<http://shawparktennis.com.au/about-us/>
<https://www.tennisworld.net.au/tennis-world-darwin/>

Kind regards

Chris Reynolds

Gazebos

Hi,

I have been struggling to get people to quote for the construction of our new gazebos. The removal of fibro roof sheeting may be off-putting with the result that I have only received 3 quotes – 2 are attached, the other was given by phone from Apollo Constructions at “about \$52,000”. The Advanced Decking quote is for a steel framed structure which, although being maintenance free, I don’t think we would be happy with.

I therefore propose we negotiate with Delarue Builders – perhaps reduce the size a little?

Colour scheme input would be appreciated.

Thoughts [please.

Cheers

Geoff K

Hi,

I have received a quote to remove the asbestos roofing material - \$1,232.00 – which does not sound unreasonable but have nothing to compare it to at this stage.

Norbet has said he would like all the timber from demolition, so if we could have a demolition group of members it could save us some money.

I will try to get the Delarue people to split their quote so we can compare apples with apples, otherwise the quote from Errol Neish (coming) will give us a comparison.

I will wait for replies from Delarue and Neish before proceeding.

Cheers

Geoff K

Comparison

Quote - Company	Cost
Quote 1: Advanced Decking	\$21,582.00
Quote 2: Delarue Builders	\$26,125.00
Quote 3: Acton Building	\$27,800.00
Quote 4: Inform Building and Design	\$40,040.00
Quote 5: Ozbestos (rubbish removal)	\$1,232.00

Quote 1: Advanced Decking

QUOTE



Date: 27\08\2018
Quote: 01

Advanced Decking Pty Ltd
ABN: 62 608 651 001
Ph: 0431 281 612
Info@advanceddecking.com.au
www.advanceddecking.com.au

To Geoff
West creek tennis
club

St George Bank
Name: Advanced Decking
BSB: 112-879
Acc: 469 326 833

Salesperson	Job	Payment Terms	Due Date
Steve	Deck and patio	40% to commence 40% subframe 20% completion	

Qty	Description	Unit Price	Line Total
	2 decks that's 5.0m x 3.0m sub frames is 190x45 treated pine with merbau decking on top		\$8,852.00
	2 v line patio in steel beam are 150x65 in steel colour to match place post 65x65 in steel		\$10,768.00
	Patio come with a 15 year warranty		Free
	Deck is oil with cutek decking oil so you get a 5 year warranty		Free
	Demo old decks		Free
		GST	\$1,962.00

40 % Deposit to be paid before commencement

\$8,632.80

40 % to be paid on sub-frame completion

\$8,632.80

20 % to be paid upon completion

\$4,316.40

Total Price

\$21,582.00

Quotation prepared by: Steve Scully

This is a quotation on the goods and services named, subject to the conditions noted below: Any changes made to the above information may incur an additional fee. 40% deposit must be paid for work to commence. 40% to be paid on same day as sub-frame completion. 20% to be paid on same day as completion of job.

To accept this quotation, sign here and return: _____

Thank you for your business!

Quote 2: Delarue Builders



261 Cadia Road, Springside NSW 2800
642C Spring Range Road, Springrange NSW 2618

Ph: 0417 193 926
Email: delaruebuilders@outlook.com

ABN: 34 089 031 646
Bld Lic No: 231420C NSW
201751 ACT

Quote No QC1869A

Date: 18/09/2018

To:
Geoff Kotz
Weston Creek Tennis Club
Dillon Close
Weston ACT 2611

Re: Pergola Structures

- Demolish the 2 existing structures and remove all rubbish from site
- Construct 2 new structures of similar design to existing measuring 3.5m x 5.0m including access front and rear with steps as discussed with client
- Frame to be constructed with treated pine
- Decking and slats/screening to be 90mm Merbau
- Roof structure to have overhang of 450mm around whole lower structure
- Roofing to be corrugated Colorbond in a Colour chosen by the client with no gutters installed
- Gable ends to be filled in as per existing
- Supply and apply paint to visible treated pine frame work and gable ends
- Supply and apply decking oil to all Merbau
- An allowance has been made for the removal of the asbestos roof sheeting
- An allowance has been made for the electrical work to one of the structures

Subtotal	\$23 750.00
GST	\$2 375.00
<u>Total</u>	<u>\$26 125.00</u>

I/We accept this quote QC1869A

Name.....

Signature..... Date.....

Note: If quote is accepted, Payment Terms are 10% deposit before commencing work and remaining balance due 5 business days from completion of work.

Quote 3: Acton Building



ABN: 58 472 651 043

Quotation

To

Weston Creek Tennis Club
Geoff Kotz

ACT

Acton Building Pty Ltd

22 Ferrier Place
Kambah ACT 2902

Tel: 02 6231 1633

Fax: 02 6231 1633

actonbuilding@bigpond.com

Issue Date: 4/10/2018

Reference

Quote # Weston1

PO #:

Contact:

Phone: 0412 265 933

Site:

Description	Unit Value	Total
Supply and construct two free standing pergolas.		
Free standing Pergolas with internal timber deck as discussed with Geoff Kotz.		
Sketch as provided with this quote.		
Scope of works:		
Supply and construct 2 x free standing pergolas		
Timber handrail - vertical slats as per sketch.		
A set of stairs on either end of each pergola on either end		
All timbers are treated pine and painted.		
Roof sheeting - colourbond		
Supply and construct timber decks inside pergolas.		
free standing pergolas with internal deck	2	\$13,900.00 \$27,800.00

Terms:

Bank Details

Account Name: Acton Building Pty Ltd

BSB: 032713

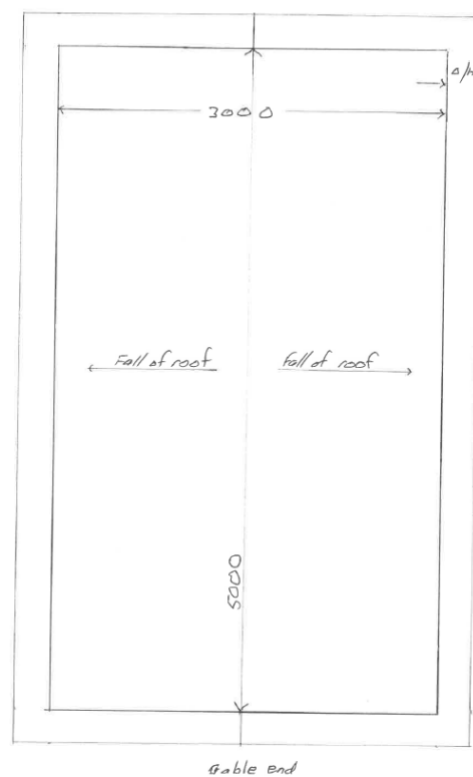
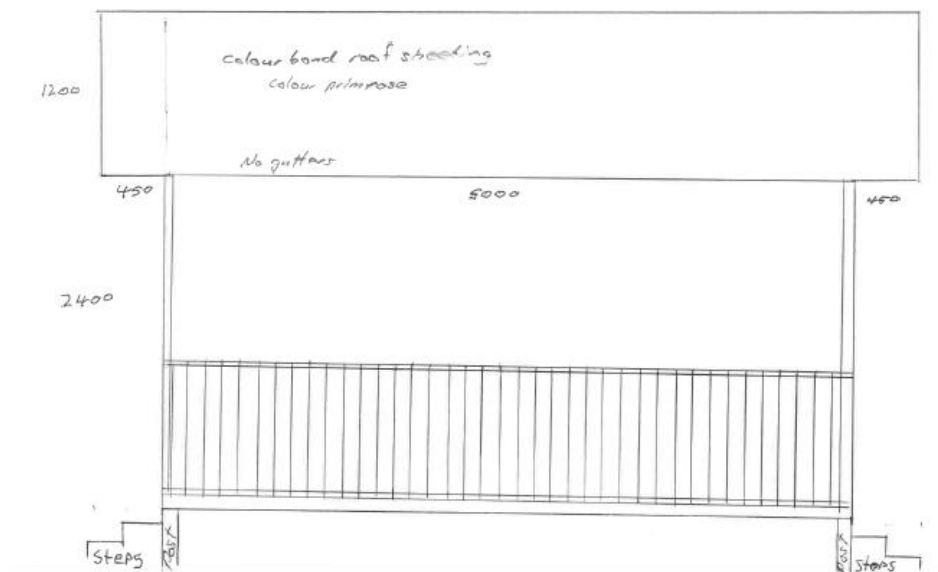
Account No: 130872

Total Exc GST: \$27,800.00

GST: \$2,780.00

Total Due Inc GST: \$30,580.00

Pergola Sketch 1 & 2



Quote 4: INFORM Building and Design

INFORM BUILDING AND DESIGN PTY LTD

ABN: 57 622 751 517

QUOTE: 1

DATE: 2nd October 2018

JOB LOCATION: Weston Creek Tennis Courts

ATT: Geoff

Name of job: Viewing Platforms

DESCRIPTION OF WORKS:

- Build 2 new viewing platforms.
- Decks to be built out of treated pine framing and merbau decking screwed down.
- Roofs to be built out of treated pine framing timber and sheeted with colorbond corrugated iron roof sheets, with flashings installed.
- All timber is to be painted prior to installation and touched up after it is completed.
- Electrical to be disconnected prior to demolition of old platforms, and re installed once new platforms are completed.
- Stairs to be installed to both viewing platforms.
- All rubbish removed, and site cleaned at completion of works.

NOTE:

- Demolition of old platforms and removal of rubbish can also be added **as an additional cost.**
- This cost would be \$1,980.00 including GST

INVOICE SUBTOTAL:	\$ 36,400.00
GST:	\$ 3,640.00
TOTAL:	\$ 40,040.00

informbuildinganddesign.com

23 COSTELLO CCT CALWELL ACT 2905

PH: 0439063769

BANK DETAILS: Inform Building and Design Pty Ltd

BSB: 082-968 ACCOUNT: 27-659-0590

This is a payment claim made under the Building and Construction Industry (security of payment) Act 2009

Quote 5: Rubbish Removal - Ozbestos



Ozbestos Pty Ltd

29 Bayldon Rd, Queanbeyan
Mobile 0402 196 906 | Ph/Fax 6297 7913
ABN 24 128 822 284 | ACT LIC NO 20141312
PO Box 104 NARRABUNDAH ACT 2604
office@ozbestos.com

DATE: 25 September 2018

QUOTATION: 1586

TO: Geoff Cotz

EMAIL: gwkotz@hotmail.com

PHONE:

PROJECT:	Weston Creek Tennis Club – Dillon Close Weston	AMOUNT
Remove ACM Non-friable Sheet to two Gazebo's and debris beneath and a chicken pick around Structure. Remove all cement sheets as asbestos contaminated	900	
Cost for above includes administration, materials, and disposal of asbestos waste		
Inspection by an approved Worksafe - Asbestos Assessor - for clearance certificate	220	
Note: 5 day's notification to Work Safe is required prior to commencement of works		
	TOTAL	\$1120.00
	GST	\$112.00
Quotes are valid for 30 Days	TOTAL PRICE	\$1232.00

I accept this quotation & certify that the above information is true & correct. I have read & understand the TERMS AND CONDITIONS OF TRADE (attached) of Ozbestos Pty Ltd which form part of, & are intended to be read in conjunction with this Quotation Form & agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. I agree that if I am a director or a shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.

SIGNED (OZBESTOS): _____ SIGNED (CLIENT): _____

Name: Stephen Murphy

Name: _____

Position: Managing Director

Position: _____

WITNESS TO CLIENT'S SIGNATURE:

Signed: _____

Name: _____ Date: _____

Our WCTC application for a Community Sport Infrastructure Grant has been submitted

13 September 2018

Dear Colleagues,

After significant and intensive work over the last two weeks, it is with great relief that Geoff and I are pleased to report that the \$500k WCTC Application has now been submitted tonight via the Sport Australia Portal. The total project is around \$700k which includes our Club contribution and Tennis Australia's contribution via its rebate program for clubs that upgrade their facilities.

The application includes letters of support from the ACT Government and Tennis ACT/Tennis Australia (a big thank you to Tennis ACT's Chris Reynolds for his assistance in helping us with these).

Applications close at 5pm tomorrow (Friday 14 September). The Department's assessment team will commence assessing all applications next week, with recommendations anticipated to go to the Federal Minister in late November. It is anticipated that public announcements on the successful applicants will be made by early December 2018.

As you can imagine, the document (including all attachments) is huge so I won't circulate it for fear of crashing your computers ☹, rather, I will put together a hard copy for Claire's Secretary records. Meanwhile I have all the original components on electronic file which can be used for all future grant applications, including the ACT Govt Sports Grant process due out in October.

Please keep your collective fingers crossed that we are successful.

Cheers
Graeme

Community Awards forms - Weston Creek Tennis Club

8 September 2018

Hi Lauren,

Since we last spoke some time ago , I understand you have been married! Congrats. We wish you both happy days and years.

I write to ask if you could organise forms for CSCC members to fill in , in support of our Weston Creek Tennis Club.

Our Club is holding an open/Carnival day on 22 Sep and it would be very helpful if we could distribute forms to CSCC members at the carnival, to fill in, in support of our Tennis Club. We need to explain to people the system of using their CSCC cards at the various venues, and the ensuing benefit of 7.5% of the swiped amount , to the Tennis Club.

I could then bring the filled-in-forms to the CSCC for entering into your computer.

Is this request a sensible way of getting folk signed up , or is there a better way. (I know one can sign up at the CSCC Club , but getting folk to remember to do this, is not working well.)

Could you send by post to me , say 100 forms, by 21 Sep please?

I will be out of town until then.

Thank you in advance

Regards,

Stewart Back

Lennock Motors | Club signage and offer & Winter Club Forum Follow Up

Hi All,

Thanks again to those who attended the Club forum last week. Please see attached the slides from the night and a link to a quick survey on the forum. If you could please complete this survey that would be great.

Club Forum Survey

Also a reminder that the Community Sports Infrastructure grants are open until the 14th of September, and ACT Sport and Rec funding has now opened and will close on Friday the 12th of October. If your club does plan on applying for any of these grants, please let us know so that we can assist you.

As further mentioned at our recent club forums Tennis ACT are delighted that Lennock Jaguar & Land Rover are Premium Partners of Tennis ACT, supporting tennis across Canberra and the region. As part of this partnerships there are some brilliant benefits for both clubs and members.

For more than 50 years the friendly staff of Lennock Jaguar & Land Rover have been selling and servicing vehicles in Canberra. Their state of the art modern showroom and large display areas allow customers to casually browse the great range of Lennock Jaguar & Land Rover vehicles.

Tennis ACT staff will be visiting all clubs from Tuesday 28 August to provide and install 1 x Lennock Jaguar & Land Rover sign (4m x 1.2m) so you can promote to your members and take advantage of this fantastic partnership. Please see an example of the signage attached. The signage will be installed in an appropriate position along the fence, where it will be visible to members. If you have any issues or queries with regard to this signage please don't hesitate to contact and let us know by Tuesday 28 August; otherwise the team look forward to putting this up for you.

Posters will also be created over the coming weeks for your club houses, and we will distribute once finalised.

Lennock Jaguar & Land Rover - Club & Member Offer

Lennock Jaguar & Land Rover are offering a great deal for all members in the tennis family!! If your club refers anyone to Lennock Jaguar & Land Rover for their next car purchase, and they go on to purchase a vehicle, the customer will receive a **FREE 5-year service plan, valued up to \$4,500**. As the referring club you will also receive a payment of **\$1,000 for the referral**. This is fantastic benefit for both you and your members.

If you would like to find out further information please contact Rochelle Kahlefeldt, Tennis ACT on rkahlefeldt@tennis.com.au or 6160 7800.

We look forward to placing this signage up in the coming weeks.

Regards,
Jake

ACT Tennis Forum

16 August 2018

Dear Members,

Last night Clair, Geoff and myself attended the above.

The focus was on funding options for Clubs. Despite all the rhetoric, nothing has changed. Wayne Lacey gave his usual bureaucratic spiel about government avenues for Club funding in various categories. (Wayne even said how submissions were more kindly looked at if “they were good submissions”! It would be better if he got out of his office and went around and made some judgements on needs – not on the quantity/quality of the paperwork that comes his way) The theme from Wayne, Kim Kachel et al, was these are the options and all YOU have to do is....., as though any of the audience had the time to get involved, or the IT knowhow. All these folk, while meaning well, are being paid handsomely, but we (the royal we) need to do all the work? I fully appreciate their position but the mounting complexity of seeing one's way through the maze, is most daunting.

One new presentation was from Jaime Firman who briefed on the Sports Foundation, from several perspectives. We had not heard of this foundation. It basically is about contributions to Clubs, through the Sports Foundation, being allowed as a tax deduction. I have a set of notes on this, but their website is www.sportsfoundation.org.au. Jaime has an office in Canberra (0262147865)(0407412477), and email Jaime@sportsfoundation.org.au. I include this as some of you may wish to investigate further, if there is potential for us to benefit in some way. It seemed that most Club reps were also unaware of this organisation.

For Mark

The Awards program was only mentioned in passing, and reiterated what you said on Tuesday about submissions. Anyone can make one and forward the submission; the form was forwarded to all Committee Members in a previous email which came from Jake Lalliard.

Cheers, Stewart

To add to Stewart's summation of the Forum I offer the following.

Sports and Recreation:

To my mind Lacey made it very clear that unless a club was on the verge of not being able to operate there would be no funding from the ACT Govt. The clubs were to self sufficient, either by changing management systems or some other means.

Sports Foundation

Apart from gaining expertise on how to fund raise I don't see any benefit in joining this foundation. We would be paying them 5% of all donations received but would not get any benefit from tax deductions as we do not pay any tax.

Cheers, Geoff K

Book a Court - Override Code?

Hi Clair,

Thanks for your email and look forward to seeing you tonight.

In regards to overriding a booking you can just cancel the booking for that night and it should not cancel the whole series. As an administrator for the system you can cancel any booking etc.

Happy to have a chat about this tonight in the break if that suits.

Cheers,
Jake

Tennis Australia Website

Hi Clair.

Thanks for your inquiry.

I have added the website link onto the My Tennis Database for Weston Creek as requested, we do recommend to wait up to 24-48hrs before changes to the front end of the website are visible.

If you need any further assistance please feel free to contact us. We can be reached by calling 1800 PLAY TENNIS (1800 752 983), emailing play@tennis.com.au, customersupport@tennis.com.au or using the live chat function that you can see on our websites. Please see the following link to view our operating hours <http://support.tennis.com.au/contact-us/>

Thanks,
Jaclyn

Licensed Clubs Community Contributions - objection of proposed model - Weston Creek Tennis Club.

From: Graeme Rossiter [<mailto:saturday8@iinet.net.au>]

Sent: Wednesday, August 15, 2018 8:41 AM

To: 'BARR'

Subject: Licensed Clubs Community Contributions - objection of proposed model - Weston Creek Tennis Club.

Importance: High

Dear Chief Minister,

I am writing on behalf of the Weston Creek Tennis Club (WCTC) Committee to voice our deep concern at the possible proposed changes to the distribution of 'community contributions' from licensed Clubs. We understand the proposal involves funding being distributed through a centralised 'pseudo' Government model and process rather than through the current targeted and focussed community controlled local action model.

We are clearly not a licensed club, the WCTC is a community tennis club providing tennis facilities to the Weston Creek and more recently the Molonglo Valley. The WCTC has historically worked with local licensed clubs on a range of socially focused activities for people from 5 years to 85 years of age through the provision of a tennis facility that offers a life-long healthy activity.

The impact of our licensed local clubs on our local community is twofold, not only have the licensed clubs been a welcome source of funding and support to a wide range of local community and social groups (including some sporting bodies), but they have been an essential 'glue' that brings together social cohesion, especially in hard times. I draw your attention to the way our local community was pulled together by the wonderful efforts and organising capacity of local licensed clubs around Weston Creek following the devastating 2003 bushfires.

Almost since Canberra's inception, licensed clubs have always provided locally focussed support for specific local community activities. Licensed clubs have always been the local focus and building blocks that have viscerally and actively assisted in the social cohesion around which a community is built.

I do trust that you and your Government colleagues will reconsider your position on this matter. The WCTC is more than happy to be involved in any discussions and provide specific details on how local licensed clubs work with our local community.

Yours sincerely

Graeme Rossiter
WCTC
15 August 2018
Mob: 0431 930 710

Club Forum Reminder

14 August 2018

Hi All,

Thank you for letting me know that you can make the club forum tomorrow night, just a reminder that the forum will kick off at 6pm and run through until 8:30pm with dinner provided at 7pm.

In Tennis ACT staffing news we are very pleased to announce that Chris Reynolds joins the team as our Facilities and Club Development Manager. Chris has extensive experience in facility management, previously being the Venue Manager (9 year tenure) at GIO Stadium. Chris was also more recently involved as Project & Contract Manager for In the City Canberra and prior to this National Logistics Manager for Citadel Projects.

This is an extremely exciting role for the ACT and region with our biggest opportunity for further participation growth in the form of new facilities in Gungahlin and growth corridors. Chris will have overall responsibility for facility planning & development and associated government relations; whilst also working on club development with key clubs and assisting stakeholders transition to appropriate management models and club sustainability. I will still be looking after Book A Court and will be working closely with Chris on handing over information in the facility space such as the current asset repair and maintenance schedules.

Chris has hit the ground running with a zest for further understanding the tennis landscape and a keen eye for data. We look forward to introducing Chris tomorrow evening and clarifying how we can help you further in these critical areas at this forum. We look forward to seeing Chris's positive impact and we're sure his strong work ethic and personal values will be a great fit for tennis in leaving a lasting legacy for the sport.

Rochelle Kahlefeldt also joins us from Netball ACT and fills the part time role of Marketing Partnerships and Communications Coordinator. Rochelle will be working closely with Nicole Morris whilst looking after all our current partners and ensuring we leverage participation through partnerships at every opportunity. We look forward to also introducing Rochelle.

Finally Sport Australia has opened the Community Sport Infrastructure grants which are supporting small to medium scale projects up to \$500,000 to improve local community sport infrastructure which will support greater community participation in sport and physical activity and/or offer safer and more inclusive community sporting hubs. This is a great opportunity for clubs to apply for funding for projects such as court resurfacing, lighting, fencing etc. for more information on the funding available please click [here](#). Applications for this funding close on the 14th of September so please get in touch if you have any projects that you wish to apply for funding.

If anyone has any questions please do not hesitate to contact me, otherwise we will see you all tomorrow night.

Regards,
Jake

Tennis ACT Awards - Invitation

From: Jake Lalliard [<mailto:JLalliard@Tennis.com.au>]

Sent: Tuesday, 14 August 2018 11:56 AM

Subject: Tennis ACT Awards - Invitation

Importance: High

Hi everyone,

As you are aware the annual Tennis ACT Awards will be held on Saturday 15 September.

Please find attached your invitation for five people to attend from your club.

Once you have confirmation of the five names could you please email; actevents@tennis.com.au

If you would like to purchase additional tickets, the booking form is attached. Additional tickets are available at \$22 per person.

Also a friendly reminder that award nominations close this Sunday so don't forget to nominate your club, your coach or a volunteer within your club. For more information on the awards visit; <https://www.tennis.com.au/act/news-and-events/events/tennis-act-awards/the-awards>

Regards,
Jake

Club Website Questions

Hi Clair,

Please see attached analytics for the Weston Creek TC website for the past two years.

As the site is set up through Tennis Australia, I have to get the digital team to pull the report for you. Whenever you want a future report, just send me an email and I can organise to have it pulled.

Cheers,
Nicole

WCTC Website Analytics

Tennis Australia

GO TO REPORT

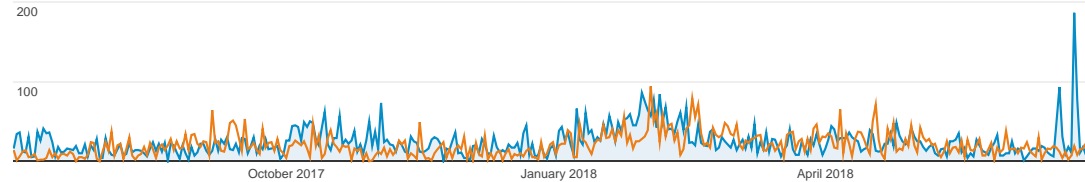
Pages

All Users
+0.00% Pageviews

Jul 1, 2017 - Jun 30, 2018
Compare to: Jul 1, 2016 - Jun 30, 2017

Explorer

Jul 1, 2017 - Jun 30, 2018: Pageviews
Jul 1, 2016 - Jun 30, 2017: Pageviews



This data was filtered using an advanced filter.

Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	%Exit	Page Value
	19.29% 8,799 vs 7,376	14.58% 6,257 vs 5,461	7.30% 00:01:05 vs 00:01:10	26.93% 3,040 vs 2,395	13.72% 37.87% vs 33.31%	10.34% 33.25% vs 30.14%	0.00% A\$0.00 vs A\$0.00
1. /westoncreektc/							
Jul 1, 2017 - Jun 30, 2018	2,742 (31.16%)	2,016 (32.22%)	00:00:39	1,697 (55.82%)	20.17%	23.30%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	2,371 (32.14%)	1,776 (32.52%)	00:00:48	1,477 (61.67%)	21.49%	24.08%	A\$0.00 (0.00%)
%Change	15.65%	13.51%	-18.38%	14.90%	-6.17%	-3.23%	0.00%
2. /westoncreektc/book-a-court							
Jul 1, 2017 - Jun 30, 2018	2,063 (23.45%)	1,414 (22.60%)	00:01:40	694 (22.83%)	67.00%	56.52%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	810 (10.98%)	516 (9.45%)	00:02:21	147 (6.14%)	58.50%	50.86%	A\$0.00 (0.00%)
%Change	154.69%	174.03%	-29.03%	372.11%	14.53%	11.12%	0.00%
3. /westoncreektc/juniortennis							
Jul 1, 2017 - Jun 30, 2018	805 (9.15%)	549 (8.77%)	00:01:04	155 (5.10%)	50.32%	32.17%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	665 (9.02%)	492 (9.01%)	00:00:56	131 (5.47%)	50.38%	33.38%	A\$0.00 (0.00%)
%Change	21.05%	11.59%	14.88%	18.32%	-0.12%	-3.62%	0.00%
4. /westoncreektc/membership							
Jul 1, 2017 - Jun 30, 2018	795 (9.04%)	583 (9.32%)	00:01:22	110 (3.62%)	37.27%	21.76%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	854 (11.58%)	644 (11.79%)	00:01:20	160 (6.68%)	41.25%	24.47%	A\$0.00 (0.00%)
%Change	-6.91%	-9.47%	3.42%	-31.25%	-9.64%	-11.08%	0.00%
5. /westoncreektc/adult-tennis							
Jul 1, 2017 - Jun 30, 2018	705 (8.01%)	560 (8.95%)	00:01:14	153 (5.03%)	66.01%	41.99%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	700 (9.49%)	552 (10.11%)	00:01:30	146 (6.10%)	63.01%	39.57%	A\$0.00 (0.00%)
%Change	0.71%	1.45%	-17.53%	4.79%	4.76%	6.10%	0.00%

6. /westoncreektc/economy							
Jul 1, 2017 - Jun 30, 2018	587 (6.67%)	413 (6.60%)	00:00:56	84 (2.76%)	52.38%	28.11%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	549 (7.44%)	426 (7.80%)	00:01:00	110 (4.59%)	59.09%	35.52%	A\$0.00 (0.00%)
% Change	6.92%	-3.05%	-7.92%	-23.64%	-11.36%	-20.86%	0.00%
7. /westoncreektc/facilities							
Jul 1, 2017 - Jun 30, 2018	360 (4.09%)	273 (4.36%)	00:01:17	35 (1.15%)	54.29%	21.11%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	619 (8.39%)	498 (9.12%)	00:01:25	143 (5.97%)	47.55%	31.83%	A\$0.00 (0.00%)
% Change	-41.84%	-45.18%	-9.34%	-75.52%	14.16%	-33.67%	0.00%
8. /westoncreektc/membership/how-to-join							
Jul 1, 2017 - Jun 30, 2018	309 (3.51%)	166 (2.65%)	00:01:15	37 (1.22%)	45.95%	18.12%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	444 (6.02%)	255 (4.67%)	00:01:42	65 (2.71%)	46.15%	21.40%	A\$0.00 (0.00%)
% Change	-30.41%	-34.90%	-26.72%	-43.08%	-0.45%	-15.30%	0.00%
9. /westoncreektc/reminders							
Jul 1, 2017 - Jun 30, 2018	119 (1.35%)	95 (1.52%)	00:01:07	6 (0.20%)	33.33%	15.97%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	130 (1.76%)	112 (2.05%)	00:01:09	10 (0.42%)	50.00%	17.69%	A\$0.00 (0.00%)
% Change	-8.46%	-15.18%	-3.20%	-40.00%	-33.33%	-9.76%	0.00%
10. /westoncreektc/executive-committee/president-report							
Jul 1, 2017 - Jun 30, 2018	78 (0.89%)	61 (0.97%)	00:04:15	56 (1.84%)	67.86%	61.54%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	0 (0.00%)	0 (0.00%)	00:00:00	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
11. /westoncreektc/executive-committee							
Jul 1, 2017 - Jun 30, 2018	42 (0.48%)	11 (0.18%)	00:01:17	2 (0.07%)	0.00%	4.76%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	0 (0.00%)	0 (0.00%)	00:00:00	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)
% Change	∞%	∞%	∞%	∞%	0.00%	∞%	0.00%
12. /westoncreektc/committee-members							
Jul 1, 2017 - Jun 30, 2018	36 (0.41%)	11 (0.18%)	00:00:58	4 (0.13%)	25.00%	8.33%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	0 (0.00%)	0 (0.00%)	00:00:00	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
13. /westoncreektc/membership/how-to-rejoin							
Jul 1, 2017 - Jun 30, 2018	36 (0.41%)	22 (0.35%)	00:02:07	1 (0.03%)	0.00%	16.67%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	0 (0.00%)	0 (0.00%)	00:00:00	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)
% Change	∞%	∞%	∞%	∞%	0.00%	∞%	0.00%
14. /westoncreektc/history							
Jul 1, 2017 - Jun 30, 2018	24 (0.27%)	15 (0.24%)	00:01:21	2 (0.07%)	0.00%	12.50%	A\$0.00 (0.00%)
Jul 1, 2016 - Jun 30, 2017	0 (0.00%)	0 (0.00%)	00:00:00	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)
% Change	∞%	∞%	∞%	∞%	0.00%	∞%	0.00%
15. /westoncreektc/presidents-report							
Jul 1, 2017 - Jun 30, 2018	9 (0.10%)	2 (0.03%)	00:01:04	0 (0.00%)	0.00%	0.00%	A\$0.00 (0.00%)

More can be provided on request.

WESTON CREEK TENNIS CLUB – FENCES

Following an on-site inspection by Graeme and Geoff the degree of maintenance/repair we should be looking at should only be that required to achieve safety and appearance

Tops of fences at posts:

Clamp/ fix the top of the chain wire fencing to the posts to prevent further sagging.
(This should be done prior to any work at the fence base.)

Bottom of Fences (see attached drawing):

Courts 1,2,3,4 – No immediate action required.

Courts 5,6,7,8

North side – no immediate action required

South side and East side of court 8– Treated pine boards restraining the chain wire

9 boards can be fixed in front of brick kerb to courts 5,6,7, - kerb will need to be demolished at court 8

(4 courts x 18m , 1 court x 35m)

Courts 9,10,11,12

North side - Treated pine boards restraining the chain wire

South side - Treated pine boards restraining the chain wire

(4 courts x 36m)

The necessity to use two boards for restraint in all cases is to be determined and agreed to on site.

Chain wire “tails” to be trimmed if necessary and left in a safe state.

Fence Repairs as noted in Yard to Yard Fencing quote

The replacement of the bent post on court 1 is not considered necessary.

Adjust 2 x single gates (Courts 9,10)

Repair the gate to court 3 (base plate post??)

Repair the gate to court 6

Re-attach the mid height rails between courts 10 & 7, 11 & 6, 12 & 5