

Minutes of the Weston Creek Tennis Club

December Committee Meeting held on

Tuesday 4th December 2018, 7:30pm, Club

1	PRESENT
	Stewart Back, Geoff Kotz, Clair Dupont, Dan Green, Hugh Bush, Graeme Rossiter, Lorraine Ovington, Brian Chauncy, Johnny Swientek and Maggie King.
2	APOLOGIES
	Mark Walton
3	ACCEPTANCE OF PREVIOUS OCTOBER MINUTES
	3.1 The Executive Committee accepted the October minutes with no amendments.
4	BUSINESS ARISING FROM PREVIOUS OCTOBER MINUTES
	<p>Complete</p> <ul style="list-style-type: none"> • Geoff, Mark, Lorraine, Clair responded to Adult Social Tennis email • Stewart request more information on the Walking Football Opportunity but received no response. • Graeme bought new First Aid Kit and got reimbursed by the club. • Stewart and Graeme provided updated history information for website. • Stewart/Mark/Graeme sent photos to Clair of Carnival for website. <p>Delete</p> <ul style="list-style-type: none"> • Brian to provide words to update website about membership <p>Ongoing</p> <ul style="list-style-type: none"> • Graeme and Maggie have most of the content for the Clubs Strategic Plan. Now it is just a matter of putting the plan together. • More investigation on plexicushion courts is required.

5	CORRESPONDENCE
	<p>5.1 Free Support Resources for Club Presidents and committees courtesy of your local council or sports association</p> <p>5.2 Court Resurfacing Queries</p> <p>1. ACTION: Brian to respond to the Majura court resurfacing email enquiry and introduce them to Craig Bowron from Sports Zone.</p> <p>5.3 Book a Court Settings Change - Weston Creek Tennis Club:</p> <p>1. Brian informed the Executive that these changes won't affect the Club.</p> <p>5.4 Walking Football using tennis courts</p> <p>5.5 The 'Hooker' charity tennis day - Feb 2019:</p> <p>1. This event has been organised and will be held in February 2019, after the Australian Open.</p> <p>2. The Treasurer offered \$1000 rent for a day in consideration of their charity event.</p> <p>3. ACTION: Brian to inform other users that the 'Hooker' charity tennis day will be using all the courts on the day so will not be available for others to use.</p> <p>5.6 Certificate of Insurance Currency</p> <p>5.7 Tennis ACT - Club Update – 7 November 2018</p> <p>5.8 New Banners for WCTC:</p> <p>1. Banners have been affixed to fence to stop the car lights disrupting night play.</p> <p>5.9 Tennis ACT AGM 2018 – Notice</p> <p>5.10 Summary of Meeting – Fri 19 October 2018</p> <p>5.11 WCTC Annual Return:</p> <p>1. Clair Dupont informed the Treasurer that her name was spelt wrong in the WCTC Annual Return. There is no e in her first name.</p> <p>5.12 Weston Tennis Centre Outdoor Structures</p>

6	EXECUTIVE REPORTS
	<p data-bbox="326 275 521 306">6.1 PRESIDENT</p> <p data-bbox="326 352 613 384"><u>Commonwealth Grant</u></p> <ol data-bbox="375 430 1463 506" style="list-style-type: none"> 1. The Club is awaiting advice regarding the results of the Commonwealth Grant that it recently applied for. The club won't know the results until mid-December. <p data-bbox="326 548 943 579"><u>The Opening of the new gazebos and furnishing</u></p> <ol data-bbox="375 625 1474 1276" style="list-style-type: none"> 1. The Executive Committee agreed to hire Delaru to build the Club's new gazebo's at a cost of around \$23,000 which included \$1000 for asbestos removal and electrical work. 2. Delaru has now finished construction. The Club hasn't had an electrician to do lights and power points. They are due to come later this week or early next week. The Club will also get the electrician to do other electrical work (Canopy) as well while he is here. 3. It is proposed that the Gazebo's will be officially opened at the next Open Day, when the kids can attend, and after the school holidays / Australian Open. The Club would also invite ANZ to attend the opening as they sponsored the new Gazebo's. 4. ACTION: Hugh to procure new tables and chairs for new Gazebo's which are similar to the old ones by the start of the busy peak holiday period so they can be used during the summer season. <p data-bbox="326 1325 496 1356"><u>Club Security</u></p> <ol data-bbox="375 1402 1130 1514" style="list-style-type: none"> 1. ACTION: Graeme will get some CCTV stickers for club. 2. ACTION: Committee to discuss CCTV system in 2019.

Programs for the Xmas/School holidays and court requirements

1. During the school holidays, there are various users using the tennis courts including school camps, social groups, coaching and the general public.
2. Users must be made aware that social tennis has preference over private groups. Private groups can join social if needed.
3. **ACTION: Stewart & Brian to send general email advising all members of possible overuse of courts towards the end of the school holidays.**
4. **ACTION: Executive to talk to Mark/Jo about overriding other bookings, work out system during peak periods.**

A review of the electronic system and further action needed to make it 'usable'.

1. There is no automatic linking between the Membership Portal and Book A Court. Usually once members become active in the Club, Brian informs Tennis Australia and they link the member to Book A Court.
2. **ACTION: Brian to change times for club lighting to follow day light saving times.**

6.2 TREASURER

1. Refer to [Treasurer's Report](#).
2. Refer to [Term Deposit Report](#).
3. The Treasurer informed the Executive Committee that the new Gazebos have been included in the Club's insurance policy.
4. The Club will make an application into the National Rebate soon.
5. **ACTION: Graeme will follow up with the results of the ACT Grant.**

6.3 MEMBERSHIP

1. Refer to [Membership Report](#).
2. There were 288 members as of 4 Dec 2018. Please ignore the lapsed member figure on the report as some current members are still in the lapsed members list when they shouldn't be.
3. At the Open Day, the Club recruited 29 new members, where 23 were part of a family and 9 were adult members. There were no junior, special or student members recruited.

	<p>6.4 COACH</p> <ol style="list-style-type: none"> 1. Refer to Coach Report. <p>6.5 PENNANT</p> <ol style="list-style-type: none"> 1. Refer to Pennant Report. 2. Enough balls for the summer pennant competition could be purchased using the Rebel card. We will need to keep an eye on sales for more balls. 3. Dan informed the Executive that Dunlop is the new ball sponsor for the Australian Open.
6	GENERAL BUSINESS
	<p>6.1 Plexicushion Court Investigation</p> <ol style="list-style-type: none"> 1. Refer to email from Dan Green. 2. Plexi cushion is better version of Plexi Pave. 3. The Executive prefers asphalt over concrete base for flexibility. 4. ACTION: Dan Green to continue his investigations into Plexi Cushion / Plexi Pave. <p>6.2 Wednesday Night Social Tennis</p> <ol style="list-style-type: none"> 1. Johnny informed the Executive that there would be no Wednesday night social tennis on 26th December 2018 and 2nd January 2019. 2. ACTION: Clair or Brian to send email informing members of no play nights for Wednesday night social tennis on 26th December 2018 and 2nd January 2019. <p>6.3 Website: Current Committee Positions</p> <ol style="list-style-type: none"> 1. ACTION: Clair to update the WCTC website Executive Committee list with Graeme Rossiter as Vice President and Geoff Kotz as Public Officer. <p>6.4 Survey</p> <ol style="list-style-type: none"> 1. ACTION: Clair and Lorraine to develop a WCTC Survey.

	<p>6.5 My Court Bookings</p> <ol style="list-style-type: none"> 1. Johnny informed the Executive Committee that it may be beneficial to change the social bookings to standard bookings and use a wedge. 2. It is also possible to cancel a booking if you change the end time just before and enter the code again. For example, if you normally finish at 8:30pm but know you will finish at 8pm, you can change the system to end at 8pm, and enter code again and light will shut down at 8pm. Only works in 30 minutes intervals. <p>6.6 Tennis World</p> <ol style="list-style-type: none"> 1. Graeme Rossiter informed the Executive of the relationship between Tennis Australia and Tennis World including Plexicushion/Plexipave.
7	NEXT MEETING: Tuesday 5th February 2019
	7.1 The next meeting will be held on Tuesday 5 th February 2018.
8	MEETING CLOSE
	8.1 The meeting closed at 9:13 pm.
9	ACTION LIST
	9.1 Refer to Action List as of 13 December 2018.

Prepared by Clair Dupont

Action List

#	Item	Date Raised	Actioned By	Comments	Progress
1	Brian to respond to the Majura court resurfacing email enquiry and introduce them to Craig Bowron from Sports Zone.	4/12/18	Brian		In Progress
2	Brian to inform other users that the 'Hooker' charity tennis day will be using all the courts on the day so will not be available for other to use.	4/12/18	Brian		In Progress
3	Hugh to procure new tables and chairs for new Gazebo's which are similar to the old ones by the start of the busy peak holiday period so they can be used during the summer season.	4/12/18	Hugh		In Progress
4	Graeme will get some CCTV stickers for club.	4/12/18	Graeme		In Progress
5	Committee to discuss CCTV system in 2019.	4/12/18	Committee		In Progress
6	Stewart & Brian to send general email advising all members of possible overuse of courts towards the end of the school holidays.	4/12/18	Stewart & Brian		In Progress
7	Executive to talk to Mark/Jo about overriding other bookings, work out system during peak periods.	4/12/18	Committee		In Progress
8	Brian to change times for club lighting to follow day light saving times.	4/12/18	Brian		In Progress

9	Graeme will follow up with the results of the ACT Grant.	4/12/18	Graeme		In Progress
10	Clair or Brian to send email informing members of no play nights for Wednesday night social tennis on 26th December 2018 and 2nd January 2019.	4/12/18	Clair or Brian		In Progress
11	Clair and Lorraine to develop a WCTC Survey.	4/12/18	Clair & Lorraine		In Progress
12	Dan to research plexicushion tennis courts and report back to Executive	9/10/2018	Dan	Dan to provide further information 4/12	In Progress
13	Clair will further progress the Social Tennis Afternoon for the Committee if there is enough that can attend.	14/08/2018	Clair		In Progress
14	Graeme to send grant application to Clair for records. - ACT Community Grant \$3000		Graeme	Graeme to resend to Clair 4/12	In Progress
15	Executive/Graeme to set up coaching brainstorming session.		Graeme		In Progress
16	Executive to discuss Mark Walton's Business Plan		Executive	Mark will provide a more detailed proposal. 14/8	In Progress
17	Clair to develop a monthly update for members via email.	11/04/2018	Clair	Liase with Brian	In Progress

18	Graeme will further investigate fencing costs and the clubs needs. Furthre investigate faencing repair costs	11/04/2018	Graeme	On hold until successful recipients of the grants is announced . 9/10	In Progress
19	Graeme and Maggie will work on the Clubs Strategic Plan including a refurbish court plan or program.	11/04/2018	Graeme	Content needs to be put into strategic plan. 4/12	Ongoing
20	Constitution	06/02/2018	Hugh		Watch & Act
21	Clair to update the WCTC website Executive Committee list with Graeme Rossiter as Vice President and Geoff Kotz as Public Officer.	4/12/18	Clair		Complete 15/12/2018

Treasurer's Report

Income/Expense Comparison by Category - YTD			
Category description	1/04/2017- 30/11/2017	1/04/2018- 30/11/2018	Amount Difference
INCOME			
Court Hire - Casual	464.00	1,741.00	1,277.00
- Coaching	6,300.00	7,200.00	900.00
- External	1,300.00	1,092.00	-208.00
- Social	3,389.95	4,508.00	1,118.05
- Court usage fees - BookaCourt	4,416.78	5,707.16	1,290.38
TOTAL Court usage fees	15,870.73	20,248.16	4,377.43
Interest	0.00	0.00	0.00
Membership - Joining Fees	870.00	120.00	-750.00
- Subscriptions	21,623.90	19,870.00	-1,753.90
- Subscriptions - Stripe	9,680.60	11,579.52	1,898.92
TOTAL Membership	22,493.90	19,990.00	-604.98
Pennant player fees	5,697.00	5,550.00	-147.00
Sponsorship	3,072.42	1,169.63	-1,902.79
Sundry income	0.00	0.00	0.00
Insurance Claim	0.00	7,100.97	7,100.97
TOTAL INCOME	56,814.65	65,638.28	8,823.63
EXPENSES			
Administrative expenses - Administration	1,027.33	542.10	485.23
- Court control	1,000.00	0.00	1,000.00
- Key cutting	0.00	0.00	0.00
- Printing, Postage	0.00	29.00	-29.00
TOTAL Administrative expenses	2,027.33	571.10	1,456.23
Advertising	0.00	457.15	-457.15
Affiliation	5,300.00	5,300.00	0.00
Asset purchases(Paint etc., Gazebos)	144.20	21,081.50	-20,937.30
Audit	550.00	330.00	220.00
Clubhouse cleaning & maint	0.00	0.00	0.00
Consumables - Cleaning materials	0.000	175.26	-175.26
- Club house	180.69	40.00	140.69
- Tennis balls	882.00	176.40	705.60
- Other	0.00	0.00	0.00
TOTAL Consumables	1,062.69	391.66	671.03
External Court Hire	-496.00	-60.00	-436.00
Govt. Charges - Land rent	2,788.50	2,833.80	-45.30
- Miscellaneous fees	78.00	84.00	-6.00
- Rates	6,327.15	6,602.30	-275.15
Grounds Maintenance - Ad-hoc	0.00	154.00	-154.00
- Scheduled	1,782.00	1,485.00	297.00
- Other	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Key deposit refunds	100.00	0.00	100.00
Pennant team fees	2,980.00	5,420.00	-2,440.00
Sundry expenses	0.00	0.00	0.00
Utilities - Electricity	4,760.59	5,429.62	-669.03
- Waste removal	1,308.14	784.85	523.29
- Water & sewerage	1,493.88	1,392.52	101.36
TOTAL EXPENSES	30,206.48	52,257.50	22,051.02
OVERALL TOTAL	26,608.17	13,380.78	

Financial Report as at 30 November 2018

Cheque Book	Opening Balance 1/4/2018		2,891.61
	Income	65,638.28	
	Expenses	52,257.50	
			16,272.39
	Deduct Transfers to Online Saver	-20,000.00	
	Add Transfer to Cheque Account	9,000.00	
	Closing Balance as at 30 November 2018		5,272.39
Online Saver	Opening Balance 1/4/2018		61,126.54
	Interest	146.39	
	Deduct Transfers to Term Dep.	-50000.00	
	Deduct Transfers to Cheque Acc.	-9000.00	
	Add Transfers from Cheque Acc	20000.00	
	Closing Balance as at 30 November 2018		22,272.93
Term Deposit	Opening Balance 1/4/2018		50,779.62
	Interest	1,315.99	
	Add Transfers from Online Saver	50,000.00	
	Closing Balance as at 30 November 2018		102,095.61

The account balances are still looking healthy . The cost to replace the gazebos will be \$23,287 (including the demolition of the roof sheeting). We will spend a bit on upgrading the electrics around the gazebos. At this stage there is no news regarding our CSI grant application or the ACT Govt. Sports and Recreation grant application. We will finalise the application for TA's National Court Rebate before Dec.

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Term Deposit Report

Commonwealth Bank
Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL and
Australian credit licence 234945



Confirmation of Holding Facility Notice

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019

THE TREASURER
PO BOX 3157
WESTON CREEK ACT 2611

Date printed	1 November 2018
Term Deposit number	06 2922 50061436
Investment balance	\$102,095.61
Placed in holding facility on	1 November 2018
Current interest rate	1.10% p.a.
Interest option	Compound Weekly

Term Deposit Renewed @ 20%

Your Term Deposit has been placed into the holding facility

Your Term Deposit matured on 1 November 2018. We've placed your funds into the holding facility of your account so you can reinvest or withdraw your funds without penalty once you decide what to do.

Account name	WESTON CREEK TENNIS CLUB INCORPORATED
Interest payment instructions	Interest will be added to your Term Deposit.
Interest paid this financial year	\$1,315.99

What's the interest rate?

Based on your current balance, the rate that applies is 1.10% p.a.

While your money is in the holding facility, a fixed interest rate will apply for each 7-day calendar period, and interest will be paid every 7 days until you've reinvested or withdrawn the total balance. Due to market rate movements we may vary the rate for each 7 day period, at any time, without notice.

Note that if you leave your money in the holding facility over an extended period of time, you could miss out on earning interest at a higher rate - such as if you were to reinvest your Term Deposit for a renewed term.

For the latest indicative interest rates, including rates for holding facility, you can go to www.commbank.com.au/tdrates

What do you need to do?

1. If you want to withdraw all your money from the holding facility, or reinvest it for a fixed term, let us know as soon as you're ready. You can do this by:
 - visiting any CommBank branch
 - contacting your Relationship Manager or Adviser
 - calling us on 13 2221 (24 hours a day, 7 days a week).
2. We'll send you written confirmation once we've received your instructions.

We're here to help

If you want to view our latest Terms and Conditions or have any questions, you can visit commbank.com.au, drop into your nearest branch, contact your Relationship Manager or Adviser, or call us on 13 2221 (24 hours a day, 7 days a week).

Membership Report

ACTIVE		
288	0	121
ACTIVE MEMBERS	PENDING MEMBERS	RECENTLY LAPSED MEMBERS

KEY INFORMATION AND CONTACT DETAILS

WEBSITE: www.tennis.com.au/westoncreektc/

EMAIL: westoncreektc@tennis.com.au

PHYSICAL ADDRESS:

Dillon Close, Weston, ACT, Australia, 2611

Coach Report



Weston Creek Tennis Club **Junior/Coach Report**

Date : 30th Nov 2018

Hi to all not a lot to report although we have had another strong term 4 program running, off the back of another very successful Tennis Carnivale day that we ran in Sept. We estimate over 300 students, children & adults alike, involved in tennis activities, playing tennis & lessons, here at Weston Creek Tennis Club, for term 4 2018 making us the largest grassroots tennis program in ACT.

Things to note are also that we will finish all tennis activities at the club for 2018 on Thurs 20th Dec & we will not be recommencing with any Jan school holiday programs until Mon 14th Jan.

Also I will be away on our NZ junior Tennis tour as of this Tues 4th Dec & will be back in town on the 20th Dec. In my absence Robert Jamieson will be running the day to day admin of CSOT business however I will still be contactable by phone or Email if needed.

Holiday Camps will be run for 3 weeks of Jan before the recommencement of term 1 2019 lessons. They will be

- Wk 1 Mon 14th – Fri 18th Jan
- Wk 2 21st – Fri 25th Jan
- Wk 3 Mon 28th – Fri 1st Feb

Please note Term 1 2019 will start Mon 4th Feb 2019

Finally I am sorry the proposal for the club has been delayed. It has been delayed because I have actively been working on changing my business structure to a company. The need for this has been vital & should be hopefully complete by the end of this year. At this time I will then be asking Robert Jamieson, whom you know as one of my current head coaches to buy into my business. He will start with a 10% share in this business, this will not change any of my roles as the coach for Weston, but just thought that you as the club should know & if you have any queries I am only too happy to discuss. With all this sorted early in the new year I am then going to concentrate on forwarding the business proposal to the club, early next year, for us all then to look at & see if this is an option for the club in the future.

In the meantime I trust & hope everyone has an enjoyable Festive season. Merry Xmas & a Happy & Safe New Year to all Committee members & their families

Many thanks

Regards Mark Walton Club Coach

Visit csot.com.au csot@grapevine.com.au

MOBILE 0408 486 191

Pennant Report

The Walking Clinic Spring Presentation Brunch was held yesterday at the Next Gen Health and Lifestyle Club Lyneham. The event is a social gathering where all pennant finalists receive their awards over some breakfast. Weston Creek was well represented with winners in both the Monday/Tuesday and Thursday night mixed division 1 competitions. We also achieved runner-up in Saturday unisex singles division 1 and Monday/Tuesday night division 7. Congratulations to all captains and teams who participated in Spring.

Some numbers from the Spring competitions:

- 89 matches participated in by Weston Creek teams between Monday 10th September and Thursday 29th November with 579 sets of tennis played!
- 48 matches played at Weston Creek Tennis Club
- Weston Creek teams won 50 of the matches played, there were 3 draws and 4 washouts.

Summer competitions are about to start with a shortened 6 week competition starting in December and finishing in January with a Christmas/New Year break in the middle. Weston has 3 teams entered in the Monday/Tuesday night competition and 1 team in the Thursday Night Mixed Competition with grading to be confirmed this week.

Dan Green
Pennant Captain

Correspondence

Free Support Resources for Club Presidents and committees courtesy of your local council or sports association



Introducing Club Spot

Club Spot is a FREE library of resources for club volunteers containing training videos, checklists, templates, podcasts and articles designed to help clubs and the volunteers that power them. Club Spot resources are support tools for all aspects of running a club, from finding sponsors, grants, running meetings, running fundraising events and even important templates like position descriptions.

To access Club Spot you must be LOGGED IN. Your username is your email address and to find your password [click here](#).

Once you are logged in, and as long as you are logged in, all the resources on the site will be unlocked and you will also have your own Club Spot page that you can find by clicking on the "Club Spot Home" link at the top of the page. *Ensure you tick "remember me" so every time you visit Club Spot you remain logged in!*

[Log in to Club Spot HERE](#)

Getting you familiar with Club Spot

Over the next 4 days you will receive an email each day highlighting support tools available to you in Club Spot. We want you to know what's in Club Spot so you can begin to use these wonderful resources



Support for your club President and Committee

Often it's the people with the most responsibility that receive the least support. In our travels around Australia, we have spoken to many club Presidents that don't enjoy their role, who succumb to burn out and stress. And the same for committee members.

Club Spot is here to support you

Club Spot provides FREE resources to club Presidents and committees to help make their jobs less stressful. Club Spot is the ideal place for new Presidents to visit to find the support they need to do their role to the best of their ability.

To access Club Spot you must be LOGGED IN. Your username is your email address and to find your password [click here](#).

Once you are logged in, and as long as you are logged in, all the resources on the site will be unlocked and you will also have your own Club Spot page that you can find by clicking on the **"Club Spot Home"** link at the top of the page. *Ensure you tick "remember me" so every time you visit Club Spot you remain logged in!*

Court Resurfacing Queries

Hello Fellow ACT Tennis Clubs

My name is Holly and I am the Secretary of the Majura Tennis Club in Dickson, ACT.

I'm reaching out to other ACT Tennis Clubs to see if you may be able to share your experiences, advice and recommendations when it comes to court resurfacing.

I need to resurface one of my club's synthetic grass courts in the coming months. I've done lots of research but nothing beats talking to local clubs that have either had a court resurfaced recently or are similarly planning one.

Specifically, I'd like to know:

- Is there a particular company you'd recommend and why?
- Is there a particular company you'd avoid and why?
- Are you planning to resurface in the coming months (perhaps there's some synergies we could harness etc)?

I would really appreciate any insights you can offer me. In return, I'm always happy to share my club's experiences and advice on other matters.

I'm a huge advocate for increasing information sharing and collaboration between clubs so hope this is just the start of our interaction 😊

Thank you

Holly
Secretary
Majura Tennis Club (Dickson)

Book a Court Settings Change - Weston Creek Tennis Club

Hi Brian,

Thank you for chatting with me this afternoon.

As discussed, to get ready for the upcoming launch of the National Book a Court website, there will be some minor changes to your current Book a Court settings:

- You have opted to continue to charge guest fees for members bringing a guest. Members will still have the ability to add guests through your venue's existing landing page. However, if they book through the National Book a Court website, there is no ability to add a guest and therefore these guests won't be charged. We will drive members to your venue's landing page through a 'are you a member of this club?' button on the National Book a Court website.
- In addition, following our call, I have also noticed that you currently use the itemised costs feature. This feature will not be present on the new website, however, it will still be available for members on the current club landing page. As a result, on the new website, when a casual player makes a booking, they will see the total cost only, rather than a breakdown of the total cost. Members that book through the existing page, will continue to see both the court and lighting costs, as well as the total costs.

In addition, I will ensure that our team continues to complete membership updates regularly for your club, as well as sending invitations to new members.

Thank you again for your assistance. Should you have any questions, please don't hesitate to contact our Customer Support Team on [1800 752 983](tel:1800752983)

Kind regards,

Lizzie

Walking Football using tennis courts

Hi Glen,

As we know little to nothing about this activity, could you give us some idea what it's about.

I am unable to access the images you sent with your email.

We would be open to having discussions when we are a little better informed. Our initial reaction at Committee level is that it is an opportunity to use the courts more fully, but the idea of any kind of football on a tennis court seems incongruous?

My home number is [02 6288 5633](tel:0262885633) or mobile [0438563303](tel:0438563303),

Regards,

Stewart Back
President, WCTC

The 'Hooker' charity tennis day - Feb 2019

Hi Geoff,

I spoke to Jason this afternoon re their proposed charity day at our Club in Feb 2019. The charities are regular Hooker ones, so there is not a problem there

For planning purposes, the plan is to use all 12 courts between 1000 -1600 hours on Sunday 10 February.

This would allow permanent bookings to adjust their use of the courts to, before 1000 hours, or after 1600 hours. This proposal is fine with me.

I am unsure what permanent bookings might need adjusting – timing wise. But given the charity focus of the day, I have no hesitation in giving priority to the endeavour, as a one off occasion.

I advised Jason that our practice has been to give a 25% discount from the casual rate for a bulk booking. Upfront payment would be necessary, and in the event that bad weather forced a cancellation, we would refund the booking fee.

I also said they could consume alcohol for the event. Jason indicated that there would only be alcohol at the end of the day festivities. I also indicated the Clubhouse would be available for their use.

Geoff,

Could you contact Jason with the cost of the day. His contact details are (m) [0475983079](tel:0475983079) or email as above.

Jason

Geoff is our treasurer and his email is gwkotz@hotmail.com, home ph 62919032 or mobile [0411239500](tel:0411239500). Brian Chauncy will return from NZ in about 2 weeks.

For the Committee

If there are any problems or clashes which we are unaware of, please speak.

I would think the next activity would be for Jason to book the courts directly on line or to do it through Brian.

Cheers, Stewart.

Certificate of Insurance Currency



CERTIFICATE No. TA201819

Certificate of Insurance Currency

Sportscover Australia Pty Ltd

This certificate confirms that the under-mentioned policy is effective in accordance with the details shown:-

Name of Insured: Tennis Australia Club Insurance Program
(Including Tennis ACT and Weston Creek Tennis Club)

Cover: Public Liability: \$30,000,000 any one occurrence
Products Liability: \$30,000,000 any one occurrence and in the aggregate
Professional Indemnity: \$10,000,000 any one claim and in the aggregate
(For the Business of Tennis as more clearly defined in the Policy Wording.)

Sport: Tennis including Fundraising

Territorial Limits: Worldwide

Jurisdictional Limits: Commonwealth of Australia

Excess: As per policy schedule.

Period of Insurance: 01 November 2018 to 01 November 2019

Underwriter: Sportscover Australia under an authority from Certain Underwriters at Lloyd's

Policy Number: PMEL99/0072947

Counterparties: Any Council, Shire, School or Government Department from whom the above named leases and/or hires and/or rents/or uses with written permission land and/or buildings shall be indemnified for claims brought against the Council, Shire, School or Government Department for which The Insured becomes legally liable to pay compensation.

For full terms, conditions and exclusions please refer to Your Policy Wording
Version: General_Liability_For_Amateur_Sports_Policy_Wording_01.17

Manager:



Date: 8 November 2018

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Tennis ACT - Club Update – 7 November 2018

Dear club committee members

Please find below a few updates from Tennis ACT

CLUB FORUM – SAVE THE DATE

We are currently in the process of planning our next Club Forum. The proposed date is **Wednesday 9 January**. We are looking to run an information session in the morning with a corporate experience for lunch during the East Hotel Canberra Challenger event. We will send out further information in the coming weeks.

CLUB MEETINGS

There are a number of new committee members on board so I am keen to catch up with everyone at their respective committee meetings and discuss how the club is going and where we can assist. If you can let me know when your next meeting is or when there is a good time for me to catch up with the club that would be great.

A.

STAFF UPDATE

Tennis ACT is excited to announce that Guy Sancataldo has been appointed as the Competitions and Tournaments Coordinator. Guy will start with Tennis ACT on Monday 12 of November and will be managing Pennant and working with the participation team to drive participation in club competitions.

2018 ACT RESIDENTS CHAMPIONSHIPS (JUNIOR, ADULT, SENIOR)

Entries are now open for the 2018 ACT Residents Championships. The tournament will run from Friday 14 December to Sunday 16 December. Please invite your club players to enter as there is number of junior, graded and age restricted events.

The schedule for the tournament is;

- Friday 14 December: All Mixed Doubles events (Starting from 4pm)
- Saturday 15 December: All Doubles events
- Sunday 16 December: All Singles events

Entries will close on Wednesday 5 December. To enter please go to this link -

<https://tournaments.tennis.com.au/sport/tournament.aspx?id=34FC7661-358C-42E8-9509-CA24F511FAEC>

Thanks for your assistance! Any questions please do not hesitate to contact one of the team.

Regards,
Jake Lalliard

New Banners for WCTC

Hi Jake

A couple of weeks ago you said that you would put up a couple of new banners along our fence. May we ask that the banners be hung from the southern end fence, facing south towards Cooleman Court – I think between courts 10 & 11 where there is a space where bushes have been taken out. Hanging it/them there would have 2 benefits – the banners would be prominent to all cars coming out of Cooleman Court (whereas in Dillon Close there is not great public engagement) and secondly, by them being there, the night glare from car headlights onto the courts, would be minimised.

(At the moment, night players are getting unwanted/distracting glare through the space previously occupied by bushes).

I think there are 2 banners – one tall one in the corner which we looked at, and the other on top of the refrigerator.

Thanks for your help in this

Stewart Back
For WCTC

PS I have left the same message on your phone.

Tennis ACT AGM 2018 – Notice

Dear Members,

Please find attached the following documents relating to the Tennis ACT AGM 2018:

- Tennis ACT - AGM Notice 2018;
- Tennis ACT - AGM Minutes 2017 DRAFT;
- Tennis ACT Financial Reports 2017-18; and
- Copy of presentation delivered at Tennis ACT – AGM 2017 outlining some key highlights and statistics for the FY 2016/17;

A Tennis ACT board meeting will follow the AGM to confirm elected Directors.

High resolution copies of the 2017/18 annual report are available for download from the Tennis ACT website through via the following link (scroll to the bottom of the page): <https://www.tennis.com.au/act/about/policies>

If you wish to receive a printed copy at the AGM, please notify us when confirming your attendance and we will have one available for your collection on the night.

King Regards,

Kim

Summary of Meeting – Fri 19 October 2018

Weston Creek Tennis Club Inc. Summary of Meeting – Fri 19 October 2018

Meeting Commenced	10.30 am
Present	Stewart Back, Geoff Kotz, Brian Chauncy, Hugh Bush, Mark Walton, Jake Lalliard, Chris Reynolds
Geoff	<p>Reported on recent ACT Sports and Recreation Grant Application.</p> <ul style="list-style-type: none"> • Application was submitted on time but without a formal quotation. • <i>Court Craft</i> had said they would provide a quote but failed to do so and haven't responded to further requests "after the event". • <i>Synthetic Court Group</i> (Hayden Garn) provided an informal quote using "Laykold Master Gel". The quote arrived too late for inclusion in the application. • <i>Active Energy</i> (Don Bevan) advised that they were too busy to quote and would not commit to any more work till mid 2019. <p>It appears obvious that the amount of money being "thrown around" at present will result in elevated prices and inferior end products as jobs are rushed or inexperienced operators are engaged to get projects finished in limited time frames</p>
Chris	<p>Spoke on the desire to have clubs become self-sustaining in future.</p> <p>A quick calculation showed that this would require WCTC to double the amount of money it puts into the accumulation fund for asset replacements.</p>
Chris	Introduced "Bounce" – a collection of templates and guidelines to assist in club management.
Chris	<p>Advised that our initial application for National Court Rebate (NCR) has been accepted and we should proceed to the next stage of the application process (See "Bounce")</p> <p>He also advised that because of the volume of application received we may only get \$50,000 instead of the \$104,000 applied for.</p> <p>This may cause problems with budget/scope of works.</p>

WCTC Annual Return



Incorporated Association Extract – A.C.T.

WESTON CREEK TENNIS CLUB INCORPORATED

Association Name: WESTON CREEK TENNIS CLUB INCORPORATED
Registration Number: A00851
Association Status: Current
Date of Incorporation: 13/10/1981
The Next Financial Year Ends: 31/03/2019
Last Annual Return Lodged: 15/10/2018
Cessation Date: -

Postal Address:
PO BOX 3157
WESTON CREEK ACT 2611

Public Officer: GEOFFREY KOTZ

Committee members

JOE PETTIT	STEWART BACK	LORRAINE OVINGTON
HUGH BUSH	JOHNNY SWIENTEK	DANIEL GREEN
BRIAN CHAUNCY	GEOFF KOTZ	
MARK WALTON	CLAIRE DUPONT	
MAGGIE KING	GRAEME ROSSITER	

Printed on 15/10/2018 2:54 PM

Certified to be a true extract from the Register of Incorporated Associations.

David Pepper
REGISTRAR-GENERAL

DISCLAIMER FOR INCORPORATED ASSOCIATIONS EXTRACT

The Registrar-General and every person acting on their behalf disclaims any liability for loss or damage arising from any error, omission or defect in the computer produced extract or the information contained herein, whether resulting from negligence, default or otherwise however so caused or resulting.

Weston Tennis Centre Outdoor Structures

Hi Geoff,

Please find attached invoice for 50% progress payment as per Quote QC1869B.

Any questions feel free to email or call me at any time.

Regards,

Rob

Delarue Builders

[0417193926](tel:0417193926)

delaruebuilders@outlook.com



261 Cadia Road, Springside NSW 2800
642C Spring Range Road, Springrange NSW 2618

Ph: 0417 193 926
Email: delaruebuilders@outlook.com

ABN: 34 089 031 646
Bld Lic No: 231420C (NSW)
201751 (ACT)

Tax Invoice

Invoice No: C1869-2

Date: 12/11/2018

To:
Geoff Kotz
Weston Creek Tennis Club
Dillon Close
Weston ACT 2611

Re: Pergola Structures

50% Progress Payment as per quote QC1869B

Subtotal \$10 025.00

GST \$1 002.50

Total **\$11 027.50**

Payment Information:

Direct deposit:
St George Bank-
Delarue Builders
BSB: 112 879
Acc No: 477 601 356

Email from Dan Green on Plexicushion courts

Hi all,

The agenda reminded me of an action item I had from last meeting about court surfaces for which I had the following email in my drafts but hadn't sent.

I contacted TennisACT for further information re court surfaces and a list of Canberra surface types and contractors etc. I was hoping that they could present something to those present at the October 19 meeting and Geoff has informed me that they did provide some brochures. Otherwise I didn't hear anything further. I found the following information below which is useful:

Here is an acrylic surface information sheet from Tennis

Australia: <https://www.tennis.com.au/wp-content/uploads/2010/08/Acrylic-information-sheet.pdf>

Here is some information on Plexipave and Plexicushion surfaces which we are considering (note Plexicushion used at Australian Open and AIS) <https://californiasportssurfaces.com.au/plexipave/>

Here is some information on rebound ace

surfaces <https://californiasportssurfaces.com.au/rebound-ace/>

Tennis Australia's Court Surface Policy [https://www.tennis.com.au/wp-](https://www.tennis.com.au/wp-content/uploads/2017/04/176513519-TA-National-Court-Surface-Policy_updated-April-2017.pdf)

[content/uploads/2017/04/176513519-TA-National-Court-Surface-Policy_updated-April-2017.pdf](https://www.tennis.com.au/wp-content/uploads/2017/04/176513519-TA-National-Court-Surface-Policy_updated-April-2017.pdf)

I have also spoken to Victor Violante, the secretary of Forrest Tennis Club about their experience. As Clair forwarded earlier, they had issues with the surface having to be re-layed. Victor advised me that they used a company called Grassports Australia <https://www.grassports.com.au/> Victor said the company had a good track record with all kinds of sports surfaces, and they also did an artificial grass court for Forrest which has turned out well.

Victor was going to get back to me with the exact specifications of the surface but they did not go with Plexicushion. Instead they used a relatively untested acrylic surface on an existing concrete base with a rubbery under-surface over the concrete. They were told it is easier on the joints than regular hardcourt and the cushioning is supposed to last longer than with plexicushion, the former being a key selling point for their older membership base.

Unfortunately it wasn't laid properly and the surface has deteriorated substantially. It is covered under warranty and was due to be resurfaced in November. Victor said the company has been good to deal with, accepting full liability but obviously wouldn't be recommending this company/surface at this stage!

Hopefully catch you tonight

Dan