



Notice to Members
Pursuant to s60 of the Act
Model Rule 33(1)

4 August 2023

Dear Members

All members are hereby advised that the Annual General Meeting (“AGM”) of the West Lator Tennis Club Inc. (“the Association”) will be held at **West Lator Tennis Club (118 Kingsway Drive, Lalor VIC 3075) on Saturday 19 August 2023, commencing at 3:00pm.**

The Club is having its Club Championship presentation with spit roast and salad following the AGM.

We urge that all members attend the AGM and the following presentation event to get an update on what is happening at the Club and help congratulate all of our junior and senior Club Champions.

The Agenda for the AGM is as follows:

1. Apologies
2. Confirmation of the minutes of the previous AGM and business arising from the minutes.
3. To receive, consider and adopt the reports from the President, Treasurer (including financial statements in accordance of Part 7 of the Associations Incorporation Reform Act 2012 (“the Act”)), Competitions Coordinator, Coaching and Social Secretary.
4. Election of Officers of the Association:
 - a. Honorary President
 - b. Honorary Vice-President
 - c. Honorary Secretary
 - d. Honorary Social Secretary
 - e. Honorary Treasurer
 - f. Honorary Competitions Coordinator
5. In accordance with Section 53(1) of the Model Rules, pass a resolution to determine the number of ordinary members of the Committee (“General Committee”) and if required, conduct a single election of General Committee.
6. Election of the Selection Committees
 - a) Junior Selection Committee
 - b) Senior Selection Committee
7. To confirm or vary the amounts of the annual membership subscription and joining fee (if any).



Location: Huskisson Avenue Reserve (118 Kingsway Drive), Lalor, VIC 3075

Website: www.tennis.com.au/westlator

Email: westlalortc@yahoo.com.au Phone: 0401 592 391



8. General Business.

Nominations for any Officer or General Committee positions of the Association must be put in writing (see enclosed form) to the Secretary **by 4pm on 17 August 2023** and be accompanied by the consent of the candidate.

If insufficient written nominations are received, further nominations may be received from the floor on the day.

Please note that members may appoint another member (or the Chairperson) to attend as their proxy for the meeting, by completing the enclosed Appointment of Proxy Form and returning it to the Secretary **by 4pm on 17 August 2023**.

Please do not hesitate to contact me on the below contact details if you have any queries.

Yours sincerely,

Rodney Cornwall

Rodney Cornwall

Secretary

westlalortc@yahoo.com.au

0409 401 591

**WEST LALOR TENNIS CLUB INC.
APPOINTMENT OF PROXY FORM**

I, of member of the West Lalor Tennis Club Inc. hereby appoints to be my general proxy and to vote for me on my behalf at the Annual General Meeting of the Association to be held at West Lalor Tennis Club, 118 Kingsway Drive, Lalor on Saturday 19 August 2023, at 3pm or any adjournment thereof.

.....
Signature

.....
Print Name

**WEST LALOR TENNIS CLUB INC.
ELECTION OF OFFICER AND GENERAL COMMITTEE NOMINATION FORM**

Nomination forms must be signed by the nominees, proposer and seconder and returned to the Honorary Secretary before 4pm on Thursday, 17 August 2022 of any adjournment thereof.

POSITION OF -----

NAME OF NOMINEE -----

SIGNATURE OF NOMINEE -----

NAME OF PROPOSER -----

SIGNATURE OF PROPOSER -----

NAME OF SECONDER -----

SIGNATURE OF SECONDER -----