



Tennis Seniors Association of SA Inc

Notice of 2023 year Annual General Meeting to be held on 19nd
September 2023 at Park 20 Clubroom, Greenhill Rd, Unley at
7:00pm

Agenda

1. Welcome
2. Apologies
3. Quorum
4. Receive the minutes of last annual general meeting
 - 4.1. Actions arising from minutes
 - 4.2. Questions form members
5. Consider the Annual Report and accompanying financial statements and Auditor's report
 - 5.1. President's report
 - 5.2. Treasurer's report
 - 5.3. Invitation to members to comment or raise questions about reports
 - 5.4. Proposed Resolution -
That the Annual Report for the year ended 30 June 2023 and accompanying Financial Statements be adopted.
6. Annual Subscriptions
 - 6.1. At the 2022 AGM members resolved that member annual subscription fees will not increase in the 2022/23 year, namely, Ordinary members - \$100.00, Country members, and non-playing members -\$25.00.
 - 6.2. Proposed Resolution –
Members subscription fees for the year ended 30 June 2024 be set at: Ordinary members - \$100.00, Country and non-playing members -\$25.00
7. Honoraria
 - 7.1. Proposed Resolution –
Members Resolved to approve the sum of up to \$4,500 for honorary services during the year ended 30 June 2022 with authority to apportion amounts to such honorary roles as the Management Committee deems appropriate. (NB last year \$5,450)
8. Election and re-election of Committee members (refer attachment paper)
9. Appointment of Auditor
 - 9.1. Proposed Resolution -
Members resolved that PDK Financial Synergy Pty Ltd be appointed as Auditors for the year ending 30 June 2024.
10. General Business
 - 10.1. Members are invited to raise a matter under General Business
11. Meeting closure.



The Tennis Seniors Association of South Australia Inc (TSSA)

2022 ANNUAL GENERAL MEETING MINUTES

DATE: Tuesday 27th September 2022
TIME: Commenced 7.00pm & concluded 8.00pm
VENUE: held at South Park Tennis & Hockey Centre (*opposite* 118 Greenhill Rd, UNLEY 5061)
ATTENDEES: refer to **APPENDIX 1: TSSA AGM – 27 September 2022** **Register of attendees**

1. Opening & Welcome

The Chairperson, Ian DELBRIDGE, declared the meeting open at 7.04 pm, welcomed everyone and thanked them for their attendance.

All attendees were reminded to have signed the attendance sheet.

Attendees were requested to switch their mobiles to silent mode.

Clarification with attendees that they had received and or had in their possession the following documents that were also all available on the TSSA website:

2022 - Annual Report & Financial Statements for year ended 30 June 2022

2022 - TSSA AGM Agenda

(Those attendees without copies of the above documents were provided with a copy)

2. Apologies

Joan YOUNG, June RAVEN, Sue MCKELVIE, Jeff BROWN, John SCHLUTER, Donna FREEMAN

3. Quorum

23.1 Quorum

No business may be transacted at any General Meeting unless a quorum is present at the time when the meeting proceeds to business. Subject to clause 23.3(a)(ii), a quorum for General Meetings is five (5) Members.

Ian declared that as there were greater than five members present a quorum existed and the meeting was formally declared open for business.

4. Minutes 2021 AGM

Ian informed attendees that the TSSA Secretary Leta NORTHCOTT would be the Minute Taker for this meeting.

4.1 Actions arising from minutes - None

4.2 Questions from members - None

Kevin Benson moved that the 2021 Minutes be accepted. Seconded by Ken O’Dea, CARRIED

5. Annual Report & Financial Statements for year ended 30 June 2022

Ian informed attendees that the 2022 Annual Report has a new format and was primarily put together by Roger Sanderson with the assistance from other contributors.

Thank you for producing a quality product.

5.1 President's Report

Ian in tabling his report drew sought to highlight the following to attendees: -

- i. Sadness that we lost Janet Wang, past secretary and life member. Involved with TSSA for over 40 years. We had a memorial in November 2021 with approximately 45 people in attendance. Rob Hann and xx also passing during the year.
- ii. Encouraged new people come onto the committee and acknowledged efforts of the committee. Thanks to Frank Spiel for his efforts over the years. Passion for TSSA, website set up. Ernest Stevenson, Brian Arnold do a great job with recording and league manager. Thank you. Roger Sanderson with his interest in the facility and has been Facility Manager, which he resigned from this year. Ken O'Dea is part of the Consortium and thank you to Andrew Cain for coming onto the Consortium. Matt Asher has provided maintenance to the facilities.
- iii. Much improved outdoor settings, has been good for Friday night events and watching tennis.
- iv. Divider curtain has been fixed
- v. Court lighting has been upgraded from courts 11 to 14.
- vi. Roots are causing some havoc with the courts, has been highlighted to the Council.

5.2 Treasurer's Report

1. *Operating Profit* was \$6,514 compared with a profit of \$16,161 the previous last year.
2. *Associated entity* (Page 4 of the Annual Report) has been dissolved and assets transferred to the Consortium. The remaining funds were distributed to TSSA and AHC equally (had been held for future maintenance).
 - Pulteney Grammar are now an equal contributor to the facility.
 - Maintenance work has been in a caretaker mode.
 - No lease agreement with the council (still not finalised after 2 years)
 - Courts 7 to 18 need replacement in the next 5 to 7 years. Maintenance \$41,000 per year, which is a fair load for TSSA to contribute to. Need to be considered for future years.
3. *Operations* (Page 23) \$6,514 operating profit.
4. *Membership Fees* (Page 24), fell by \$6,900 due to retired and injured players. Member retention needs to be reviewed. Tuesday social tennis has been good with enquires to come through to competition.
 - Ladies membership needs to be grown over the coming years.
 - Work with Tennis SA to work on a marketing plan. 10% increase for 2022/23 (extra 7 to 10 ladies playing). This is part of the strategic plan and a key objective of TA and TSA.
5. *Team fees* (Page 26), decrease from last year. Last years income included arrears from the preceding year.
6. *Consortium contributions* (Page 16), has increased to \$47,844 per annum from 1 January 2022.
7. *Current Investments* (Page 29), currently TSSA has \$20k invested in short term investments, currently at 2%.
8. *Current liabilities, deferred income* (page 30), donated funds will be recognised as income over three subsequent years with the remaining balance to be recognised in 22/23.
9. *Charts & Graphs* (Page 17-18)
Table 1 – Main revenue sources. The increase in fees from \$80 to \$100. No complaints from members about the increase being excessive. Bar Trade is doing well.

Table 3 – Profitability. Total revenue from 2018-2021 has been a mixed bag. 18/19 and 19/20 running at losses. Profitability has been decreasing.

Table 4 – Total investments vs Equity. Cash and investments are steadily increasing.

Investment funds are still performing well and are there to fund future works. Financial sustainability is still strong.

10. *Statement by the Management Committee*

Noted that TSSA is solvent and able to pay its debts as and when due

11. *Auditor's Report*

Noted that there were no qualifications by the Auditor relating to the financial affairs of TSSA.

12. *Questions about the Financial Statements*

- Commitment from the school is a big one, the school is at capacity and looking to use the rooms for exams and informal functions.

- 5 year plan priorities from each of the stakeholders in the Consortium will be collected for the Consortium to consider.

- Parking, has been highlighted with Council

- Share of equity in the Consortium is not included in TSSA financials

Roger SANDERSON moved that the presented Annual Report & Financial Statements for year ended 30 June 2022 be accepted. Seconded by Mark SWANBURY. CARRIED.

6. Annual Subscriptions

At the 2021 AGM, members resolved that member annual subscription fees will not increase in the 2022/23 year, namely, Ordinary members - \$100.00, Country members and non playing members \$25.00

Trevor REEVES moved that Members subscription fees for the year ended 30 June 2023 be set at : Ordinary members - \$100.00, Country and non-playing members - \$25.00. Seconded by Ken O'DEA. CARRIED.

7. Honoraria

Kevin Benson proposed that the total honoraria for the valued contributors by TSSA officers be set at \$4,500 with the Management Committee to apportion amounts that they deem appropriate Seconded by Tony MURPHY. CARRIED.

8. Elect Committee Members *(copy of valid NOMINATIONS for TSSA COMMITTEE MEMBERS 2022-24 received was issued to attendees with the agenda)*

Ian DELBRIDGE referred attendees to APPENDIX 1 of the agenda titled **NOMINATIONS for TSSA COMMITTEE MEMBERS 2022-24**

Three nominations were received in the period 14 days before the date of the AGM all nominated by Ian DELBRIDGE that included Ken O'DEA, Kathy PARKER, and Mary JOHNSON.

Trevor REEVES moved that all 3 nominated members be elected. Seconded by Mark SWANBURY. CARRIED.

9. Appointment of an Auditor

Roger happy with how the audit has been run and happy to continue.

Roger SANDERSON proposed that PDK Financial be reappointed as TSSA auditors for the 2022-23 year. Seconded by Trevor REEVES. CARRIED.

10. Affiliation with Tennis SA & Tennis Seniors Australia (TSA)

Brian DEW proposed that TSSA continue its affiliation with Tennis SA and TSA. Seconded by Karen AHRENS. CARRIED.

11. General Business

Members were invited to raise a matter under General Business

50th birthday celebrations, Sunday 16th October Carnival and Cocktail evening on December 10th. Actual birthday is the 12th of December.

Melbourne Cup function is a possibility

Tri-State may be resurrected in the future with Victoria and NSW proposing (mid October 23) in Shepparton.

Tuesday night tennis – parking is an issue with Hockey. The car park is a public car park. Suggest starting at 7/7.30 instead to allow for parking on the street instead.

Synthetic grass replacement in 5-7 years, the type of grass to be used needs to be considered that suits both tennis and hockey. Proof needs to be provided about the impact on all users of the facilities. Hockey cannot have premier league hockey matches at the venue unless they have a 'wet pitch'.

Special meeting of members follows the closure of this meeting.

12. Meeting Closed

Ian DELBRIDGE declared the meeting closed at 7.52pm

The next AGM meeting is expected to be held in September 2023 on a date to be announced.

TSSA Chairperson, Ian DELBRIDGE

Date: 27 / 09 /2022

Special General Meeting

Started 7.52pm

Not all members want to play throughout the year (both summer and winter). Discussions with the committee has resulted in the proposal to add a 'seasonal' member where the member plays in one season. A way to encourage new members.

Playing rights for half of the years. Seasonal members will need to pay the \$25 for Berri.

Noting that currently 'seasonal' members pay the full membership of \$100 so there may be a possibility of a loss of income. Committee will monitor.

Could work well for lawn tennis players who have no access to courts during the winter.

Seasonal member could change to a ordinary member if desired.

Could also help with promotion of female members to join with having additional flexibility.

Constitution Amendments

A. Clause 2.1 Definitions:

Delete - "Ordinary Member" means a person admitted as an ordinary member of the Association under clause 5. be amended to:

Add - "Ordinary Member" means a person admitted as an ordinary member of the Association under clause 5 with playing rights to all tennis activities conducted by the Association and to enter tournaments and carnivals conducted or approved by the Association.

Add – "Associated Member means a person admitted as an Associate member of the Association under clause 5 with playing rights to participate in Tournaments and Carnivals conducted or approved by the Association but has no voting rights at general meetings or the participation in weekday competitions.

Add – "Seasonal Members" means a person admitted as a Seasonal member of the Association under clause 5 with playing rights to participate only in a seasonal competition that has duration of less than six months with no voting rights at general meetings.

B. That clause 5.1 be amended to read:

5.1 Categories of Membership The members of the Association consist of:

- (a) Life Members;
- (b) Associated members
- (c) Country Members (being Members residing outside the greater metropolitan area of Adelaide);
- (d) Ordinary Members;
- (e) Seasonal Members

C. A new clause 5.2

5.2 The Committee may at its discretion set new categories of membership, set the nature and rights of that new membership and the subscription fee rate for the first year that the Committee adopts the new membership category.

D. Amend the naming of clauses:

5.2 to 5.3

5.3 to 5.4

5.4 to 5.5

5.5 to 5.6

5.6 to 5.7

5.7 to 5.8

5.8 to 5.9

5.9 to 5.10

E. Clause 5.2

Delete Clause 5.2 (a) - A candidate for Ordinary, Country or Non-playing membership must be aged 35 years or more as at 31st December in the year of their application for membership and must apply to the Committee in writing.

Add – new Clause 5.3 (a) - A candidate for Associate, Seasonal, Ordinary, Country or Non-playing, or other membership categories approved under clause 5.2 must be aged 30 years or more as at 31st December in the year of their application for membership and must apply to the Committee in writing.

F. Delete old clause 5.3(a)

The Committee Members may accept or reject an application whether the applicant has complied with the requirements in clause 5.2 or not. The Committee Members are not required, nor can they be compelled to provide, any reason for rejection.

Add new clause 5.4(a) The Committee Members may accept or reject an application whether the applicant has complied with the requirements in clause 5.3 or not. The Committee Members are not required, nor can they be compelled to provide, any reason for rejection.

G. Delete old clause 5.4

Ordinary, Country and Non-playing Members must renew their membership annually in accordance with the procedures set down from time to time by the Association, or the Committee, or in any Regulations of the Association.

Add new Clause 5.5

Ordinary, Seasonal, Country and Non-playing Members must renew their membership annually in accordance with the procedures set down from time to time by the Association, or the Committee, or in any Regulations of the Association.

Special Resolution

Roger SANDERSON moved to adopt constitutional amendments A to G. Seconded by Mark Swanbury.
CARRIED.

Special Meeting Closed 8.02pm



Annual General Meeting

Tuesday September 27th 2022

Park 20 Facilities, 7pm

ATTENDEE NAME	ATTENDEE SIGNATURE
1. JAN DELBRIDGE	
2. Sandra Bryant	
3. Leta Northcott	
4. Chris Cave	
5. MARK SWANBURY.	
6. MARY JOHNSON	
7. SUE HAND	
8. Karen Ahrens	
9. Jeff Inglis	
10. Roger Sanderson	
11. Ken O'Lea	
12. BRIAN DEW	
13. TONY MURPHY	
14. ERNEST STEVENSON	
15. Pauline Pielog	
16. Peter Roane	
17. Andrew Cain	
18. Kevin Benson	
19. Brian Arnold	
20. Judy Arnold	
21. Carol Delbridge	

APPENDIX 2:

Elected **TSSA COMMITTEE MEMBERS 2022-24** at 2022 TSSA AGM Meeting held 26 September 2022

Ken O'DEA

Kathy PARKER

Mary JOHNSON



South Australian Tennis Seniors (TSSA) TENNIS SENIORS SA COMMITTEE MEMBER NOMINATION FORM

The **2023 TSSA Annual General Meeting** is scheduled to be held Tuesday 19 September 2023 at the clubrooms commencing 7pm.

As per Clause 11 of the TSSA Constitution the Committee must call for Elected Members prior to the 2023 AGM.

11. ELECTED COMMITTEE MEMBERS

11.1 Nominations

- (a) The Committee must call for nominations for Elected Committee Members at least thirty (30) days prior to the Annual General Meeting.
- (b) The Committee may, when it calls for nominations, indicate which portfolios on the Committee it wishes to fill, the job descriptions for those portfolios and the qualifications and/or experience it considers desirable for those portfolios.

11.2 Form of Nomination

Nominations must:

- (a) be in writing;
- (b) be in the prescribed form (if any) provided for that purpose;
- (c) be signed by the nominee and at least one other Member;
- (d) disclose any position the nominee holds in the Association, including as a current Committee Member or an employee, and the nominee's class of membership of the Association; and
- (e) be delivered to the Association not less than fourteen (14) days before the date fixed for the Annual General Meeting.

Hence we are calling for nominations that requires completion and lodgement of this form with the TSSA Secretary – Leta Northcott | themoggys@gmail.com. | 0409 692 205 |

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- 1. Name of Nominee
 - 2. Signature of Nominee
 - 3. Name of Member supporting this nomination
 - Signature of supporting Member
 - 4. Nominee's Class of Membership (Circle one)
 - 4.1 Ordinary
 - 4.2 Life
 - 4.3 Country
 - 4.4 Non-playing
 - 5. Nominee's current position/s (if any) within Tennis Seniors SA
(Tick if applicable)
 - 5.1 Elected Committee Member
 - 5.2 Appointed Committee Member
 - 5.3 Sub-Committee Member
 - 5.4 Employee
 - 5.5 Competition Coordinator

6. Please provide your area/s of interest and expertise (if applicable). Please note that many of our current Committee members have developed skills and expertise as a result of joining the Committee.

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