

**MINUTES OF THE ANNUAL GENERAL MEETING**  
**OF OAKLEIGH TENNIS CLUB**  
**HELD IN THE CLUBROOMS ON MONDAY 28<sup>TH</sup> NOVEMBER 2018**

The meeting commenced at 7.30 pm. The President, Donald Smith welcomed all members to the meeting. There were 33 members of Oakleigh Tennis Club in attendance.

**ATTENDEES:**

Adam Feiner from Tennis Victoria, Colin Lowe, Ned Callander, Archie Callander, Fergus Callander, Robert Callander, Louise Callander, David McNamara, Janne Humphreys, Robert Humphreys, Elizabeth Peers, Mitchell Shields, Craig Shields, Elias Morton, Rosemary Smallacombe, Hao, Julian Russo, Miroslav Dudvarski, Andrew Shaw, Charlie Hopkins, Brian Govan, Edward Schroder, Josh Schroder, Georgia Schroder, Michelle Schroder, Max Schroder, Julia Kendall, Veronica Kendall, Rachael Lee, Shannon Lee, Michael Roberts, Alan Raymant, Donald Smith and Peter Splatt

**APOLOGIES:**

Fred Fuessel, Eileen Fuessel, Melinda Ash, Paul Ash, Rick Odgers, Glenda Splatt and Leanne Brown.

The President welcomed all in attendance to the meeting and thanked Adam Feiner from Tennis Victoria for attending.

**MINUTES:**

The minutes of the 2017 Annual General Meeting were circulated and approved as true and correct.

Moved: Veronica Kendall                      Seconded: Alan Raymant

**TREASURERS REPORT:**

The Treasurer's Report was presented to the meeting with the Profit and Loss Statement for 2017/18.

The club made a profit of \$6,101.68 during this period leaving a bank balance of \$10,142.20 as of 30<sup>th</sup> June 2018.

The club has repaid to the 5 committee members' loans totalling \$9,670.00 used for the installation of court lights.

Moved: Shannon Lee                      Seconded: Robert Humphreys

**SECRETARY'S REPORT:**

Peter Splatt presented the secretary's report to the meeting. Tennis Victoria each year conduct an Awards Night to recognise people in the tennis community. The club is very pleased to announce Donald Smith was the winner of the Volunteer Achievement Award.

This award was presented to Donald at the Tennis Victoria Champions Dinner held in October. He was nominated by the club for this award due to his commitment and energy in promoting the club and tennis.

Donald has invested a lot of his time in discussions and correspondence with Monash Council regarding the move to Caloola Reserve to achieve the best possible outcome for the club.

The club congratulates Donald on this award which recognises his efforts to promote tennis in the community.

Moved: Robert Humphreys                      Seconded: Alan Raymant

### **COACH'S REPORT:**

David McNamara reported that in the WDTA Winter 2018 season, the club fielded 4 Saturday junior teams and 6 Sunday junior teams. We also had a senior Saturday afternoon team. In the current 2018-19 Summer season we have 4 Saturday morning junior teams, 2 Saturday afternoon teams and 5 Sunday morning teams. Coaching is held at the club every night of the week with a number of these players in our junior teams.

The junior trophy winners for the 2 seasons are:

Nicholas Montana for summer season 2017/18  
Maksymillian Sumara for winter season 2018.

Scott McNamara in term 4 will be away coaching in Delaware USA.

Moved: Edward Schroder                      Seconded: Michael Roberts

### **PRESIDENT'S REPORT:**

Donald Smith's president's report covered a number of issues as follows:

He suggested the club extend free membership to the end of 2019/20 financial year for the neighbouring residential members of Caloola Reserve and North Oakleigh Tennis Club due to the delay of the construction.

The club successfully gained a grant of \$5,000.00 from the Victorian Government's *Change Our Game Community Activation Grants* for our *Get Females Into Tennis (Get F.I.T.) Program*. It is proposed to hold an Open Ladies' Day on Australia Day to promote this programme, with free 2019-20 female memberships and half-price family memberships.

The club will offer players who use the *Try Tennis for Free* promotion over summer to become full members and have the yearly subscription extended up to 18 months to end of financial year 2019/20.

It is proposed to offer a \$20.00 country membership to people who live more than 50 kilometres away from the club. A motion will be moved in general business.

Discussions are ongoing about the cost of LED lighting of courts. It is suggested to charge members \$2.00 per hour per court for competition and social players. For casual hire by non-members the cost is \$10.00 per court per hour and \$10.00 for lights per court per hour. Costs will be confirmed when we know how much the costs to operate the lights are.

Laura Langmead, Bronte Goodwin (from VTA) and Donald are attending a number of meetings for Monash Council's *Community Leaders United By Sport (C.L.U.B.S.)* program, whose aim is to encourage more female participation in sport. The club will obtain a \$1,000 grant to be used for this purpose.

Donald showed the meeting the proposed plan for the joint pavilion to be constructed by Monash Council by June 2020 comparing the size of our current facility with it. He also showed plans for the temporary clubhouse due to be installed early in 2019.

Donald encouraged members to become involved in the committee.

Moved: Donald Smith          Seconded: David McNamara

**ELECTION OF OFFICE BEARERS:**

Donald Smith confirmed the number of positions as per the constitution is President, 2 Vice President, 1 Treasurer 1 Secretary and 8 committee members

The following nominations were made:

	Nominations	Proposer	Seconded
President	Donald Smith	Peter Splatt	Michael Roberts
Vice Presidents	David McNamara	Alan Raymant	Peter Splatt
	Michael Roberts	Peter Splatt	Donald Smith
Treasurer	Rick Odgers	Donald Smith	Peter Splatt
Secretary	Peter Splatt	Michael Roberts	Donald Smith
General Committee	Robert Humphreys	Michael Roberts	Peter Splatt
	Alan Raymant	Peter Splatt	David McNamara

All the above nominees were elected unopposed.

6 general committee vacancies remain on the committee.

Donald Smith introduced Tennis Victoria's Metropolitan Inner South Participation Officer, Adam Feiner, who is responsible for supporting clubs in the Monash, Glen Eira and Bayside Council areas.

Adam congratulated Oakleigh and North Oakleigh Tennis Clubs on their successful merger and relocation to what will be a first-rate facility when completed.

He said the club was fortunate to have 2 winners at the recent Tennis Victoria Champion Dinner, with Donald Smith winning the *Volunteer of the Year Award* and Elizabeth Peers' family winning the *Spirit of Tennis Award*.

At the Caloola Reserve site, the club will have Tennis Australia's *Book-A-Court* system installed, which will enable all club members and non-members to book courts on line.

The club has also been very proactive with its of *Try Tennis for Free* promotion resulting in increased membership.

### **GENERAL BUSINESS:**

There is no change proposed to club membership subscriptions.

A motion was moved to offer a country membership of \$20.00 for members who live more than 50 kilometres away from the club.

Moved: Donald Smith          Seconded: Alan Raymant          Motion carried

The club is going to change its bank to Bendigo Bank. This will help us gain sponsorship from the bank. We will also establish a sinking fund to cover future replacement costs of the court playing surface.

### **DOOR PRIZES:**

The club offered a number of door prizes as an incentive for members to attend the Annual General Meeting.

The prizes offered were:

- 1x Wilson Pro Staff RF 97 Autograph tennis racquet
- 1x Wilson Steam 99 tennis racquet
- 6x Tennis Australia Glass Coffee Holders
- 17x Tennis Australia Drink Holders
- 2x Tennis Australia Yeti Premium Cooling Towels
- 2x Tennis Australia Dry Touch SPF 50+ Sunscreen Lotions
- Tickets to the Kooyong Classic tennis tournament

Georgia Schroder and Josh Schroder won the tennis racquets.

Almost everyone in attendance won a prize.

### **CLOSE OF MEETING:**

There being no further business the meeting closed at 9.10 pm.

2018 has been a very busy year for Oakleigh Tennis Club, with much of our efforts devoted to working with Monash Council on our upcoming relocation to Caloola Reserve.

I’m sure you are all aware of the history which has resulted in this move, but if not, please refer to my 2016 & 2017 President’s reports, which are on our website.

There have been a number of great highlights and outcomes during the past 12 months, such as:

- Our membership at the end of the 2017-18 financial year was 150, and it currently stands at 147.
- Construction of the new tennis facility at Caloola Reserve.
- The number of people who have said they will join the club when the new courts open.
- The Victorian State Government’s announcement of an extra \$800,000 funding for Caloola Reserve’s multi-sport pavilion which we will share with the local cricket and soccer clubs, increasing the budget for the pavilion from \$1.6 million to \$2.4 million.
- Agreement on the layout of the new multi-sport pavilion, which is now in the detailed design phase, will be tendered in early 2019, will have construction commence in July 2019 and is due to be completed by June 2020.
- Oakleigh Tennis Club working ever more closely with Tennis Victoria and Tennis Australia on a number of issues.
- Garry and Warren Smith Motors continuing their long-standing support of Oakleigh Tennis Club, signing a new 5-year agreement to sponsor Court 6 at Caloola Reserve. Thanks to Leigh Smith, Dale Smith and Evan Jamieson for all your support.
- Harcourts Real Estate Oakleigh becoming a new sponsor of Oakleigh Tennis Club, signing a 5-year agreement to sponsor Court 1 at Caloola Reserve. Thanks to Tony Che, Craig Lawson and Maggie Rong for all your support.
- Our successful application for a \$5000 Change Our Game Community Activation Grant from the Victorian Government to help us increase female participation – more about that later.
- The commissioning of our new defibrillator by St. John’s Ambulance, which we obtained through a successful grant application to the State Government’s Defibrillators for Sporting Clubs and Facilities Program last year.
- Our “Early Bird” Membership Renewal Bonuses promotion, which got everyone’s 2018-19 memberships renewed well before June 30, and resulted in many people receiving a free book of 10 raffle tickets in the GWS–Rotary Club Raffle with the chance of winning a new car.
- The numbers of members who are taking a greater part in the activities that are vital to keeping the club going, such as working bees, attending a WDTA forum on match-day supervision and the recent defibrillator training.
- The way in which Oakleigh and North Oakleigh Tennis Clubs, although still operating separately from a playing point of view, have come together so seamlessly over the past 12 months, especially on the committee, which has made my role as president such a pleasure.
- Our club’s finances are in quite good shape, with our bank balance currently at **\$16,977.43**.

Thankfully, I can think of only a few disappointments during the past 12 months

- The council's insistence on the tennis courts being all green, when we wanted terra-cotta on the inside and green on the outside. As compromise, we have 2 different colour greens, so there is still a visual difference between "in" and "out".
- Our unsuccessful application for a \$3000 Grant from the VicHealth to help us increase female participation.
- The passing of long-term WDTA Night Tennis Coordinator and Website manager, Eric Beeston, who was a great advocate for tennis in this region and will be sadly missed.

#### **COMPETITION UPDATE:**

In the Winter 2018 season, we had the following 13 teams:

Saturday Morning Juniors	WDTA 3			
Sunday Morning Juniors	WDTA 4	<b>Triples D Special 4 Blue – Premiers</b>		
		<b>Sam Entwisle</b>	<b>Mitchell Shields</b>	<b>Maksy Suwara</b>
Saturday Afternoon Seniors	WDTA 1	<b>OSD B2 – Premiers</b>	VTA Men's Pennant 1	
		<b>Bill , Julian &amp; Michael Sezenias</b>	<b>David Lawrence</b>	
Saturday Morning Seniors	VTA Ladies' Pennant 1			
Tuesday Night Autumn	WDTA 1	BDNTA 1		
Thursday Night Autumn	BDNTA 1			

In the current Summer 2018-19 season, we have the following 15 teams:

Saturday Morning Juniors	WDTA 4		
Sunday Morning Juniors	WDTA 5		
Saturday Afternoon Seniors	WDTA 3		
Tuesday Night Spring	WDTA 1	BDNTA 1	
Thursday Night Spring	BDNTA 1		

#### **Caloola Reserve update:**

The construction of the new courts commenced in February, with an expected June completion date.

The nets were being installed today, so now they really look like tennis courts.

However, but not unsurprisingly in a project of this size, delays were encountered due to the discovery of an aboriginal artefact, the presence of asbestos buried in the ground, the time it took United Energy to disconnect the power from the old pavilion and the weather.

Otherwise, construction has progressed steadily, and we expect to be able to play on the courts before Christmas to bed down the surface and ensure everything is working, with an official opening to be in January – watch your emails for updates.

I can confirm that prior to asking OTC about the prospect of giving up 3 of our 7 courts to make way for Oakleigh Recreation Centre's expansion, Monash Council had investigated where we could be relocated to, and the option of building just 4 new courts on the corner of Cabena Crescent (Oakpark Drive) and Park Road was mooted. This location would have been very controversial, as it would have been at the expense of the golf course car park and the next-door child care centre which would have been a terrible outcome for those establishments, or it would have been on the golf course grounds themselves, and the facilities possible in such a limited space would have been far inferior to what is being built at Caloola Reserve, so I am even more sure now that we did the right thing by offering to move completely, which has allowed a win-win result for everyone to be achieved.

I would like to thank the following people for their ongoing assistance, especially over the past 12 months:

- **All the members of the committee**, but especially for **Peter Splatt, Michael Roberts and Robert Humphries** for all the extra time have spent this year working with council to ensure we could negotiate the best possible design of the new pavilion to meet the needs of Oakleigh Tennis Club in the future.
- **Peter Splatt**, again in his role as secretary, minute secretary, senior & Pennant convenor and for entering all the week-end scores each week, and also for being a great support to me as president.
- **Rick Odgers**, again in his role as treasurer, which I appreciate greatly as it is one role I could definitely never get my head around well enough to do.
- **David, Scott, J.P. and the entire McNamara Tennis coaching team**, for their continued work in bringing new juniors into the club, and helping them transition into competition players. Special thanks to Scott, who took on more of the Junior Convenor's roles on Saturday and Sunday when David was not available, and especially to J.P., who has made many long trips up to Oakleigh each week from his home at Inverloch to keep the coaching and junior competition running smoothly while David and Scott and have been overseas.
- **Finally, everyone else at the club who has helped or shown their support in any way over the past year.**

Regardless of how hard we have worked to see our relocation to Caloola Reserve become a reality, I still feel we have been VERY lucky in a few ways:

- Firstly, we had a long-term lease over land that Monash Council were very keen to utilise for Oakleigh Recreation Centre's expansion, which put us in a strong, but not unbeatable bargaining position.
- Secondly, Monash Council were prepared to embrace the win-win solution that we proposed and work with us toward getting the best result possible, which is much more than some councils would do that I have heard of.
- Thirdly, our friends at North Oakleigh Tennis Club were willing to assist by merging their club with ours earlier than their lease required, with the subsequent sale of their land removing any financial burden from Monash ratepayers, allowing all 8 courts to be constructed in one stage, not two, and allowing the new pavilion to be built 2 years earlier than it otherwise would have been.

As president, I would like to see that good fortune flow on to as many people as possible, by ensuring our courts are the best they can be, and making playing on them as affordable as possible. Therefore, I would like to make the following proposals, which I hope you will all agree with:

- As we have not yet moved into Caloola Reserve, North Oakleigh Tennis Club's members haven't really got much benefit out of the free Oakleigh Tennis Club memberships we offered them for 2018-19, so I would like to see those free memberships extended for the 2019-20 financial year.

- As previously promised, all Drummond Street residents whose properties back onto Caloola Reserve in the vicinity of the new courts will also have FREE memberships for the 2019-20 financial year.
- We will continue to run our Try Tennis For Free promotion over the Summer months to attract new members.
- We will open up our 2019-20 memberships at the start of December 2018, so anyone that joins the club will get up to 19 months' for the price of 12 months' membership.
- We will waive the joining fee for all new memberships up to the end of Summer, and review it then.
- To celebrate the \$5000 we received from the Victorian Government's Change Our Game Community Activation Grants to help us increase female participation, we will have a **Get F.I.T. (Get Females Into Tennis) Program "Come and Try" Open Day** on Saturday January 26, 2019 (The same day as the Australian Open Ladies' Singles Final), and any females that have joined the club, renewed their 2019-20 memberships or registered to play Winter 2019 competition (WDTA or Pennant) and attend on the Open Day will have their membership and competition fees **FULLY PAID FOR** from the grant's funds.
- Family memberships (where that family includes an eligible female) will be \$175 instead of \$350 as part of the **Get F.I.T. (Get Females Into Tennis) Program** as described above.
- We will open a new **2019-20 Country Membership** category for \$20 for anyone whose principal home is greater than 50km from Oakleigh Tennis Club (as per Google Maps via the shortest non-tolled roads), to encourage them to remain members of the club. This membership may later see us "partner" with country clubs to offer reciprocal memberships for the benefit of members of both clubs when travelling.
- The cost of running the LED lights at Caloola Reserve has been calculated at \$1.12 per court per hour, (\$0.24 LED replacement cost + \$0.88 electricity cost) \$0.35 per book-a-court transaction. I therefore propose the following price structure for court hire and light usage:
- For WDTA & BDNTA Night Tennis Team Members, when playing at home, they collect the association prescribed amount from the away team members, but each pay only \$2 per night, on the condition that an EFT for the night's ball money is transferred into the club's bank account by no more than 2 days after each home match, with the team name and Round Number as a reference. For away matches, our team members will pay the full ball money amount to the home team, as per the association rules.
- For club-organised social tennis, a fee of \$2 per person per night should apply. If you would like to play regular (weekly, fortnightly or monthly) social night tennis (especially if there is a group of you), please let us know, so we can reserve courts for you, to save you having to go through the Book-A-Court process each time you play.
- For Casual Hire, using the Book-A-Court system, the following price structure should apply to reward members, and to encourage non-members to become members:

## PROPOSED COST PER HOUR

COURT HIRE	LIGHT USAGE	MEMBERSHIP TYPE
<b>\$10.00</b>	<b>\$10.00</b>	<b>Supporter / Social (non-playing)</b>
<b>\$10.00</b>	<b>\$10.00</b>	<b>Tennis Class Participant</b>
<b>\$10.00</b>	<b>\$10.00</b>	<b>Non-Member (casual court hire)</b>



<b>\$0.00</b>	<b>\$5.00</b>	<b>Try Tennis For Free</b>
<b>\$5.00</b>	<b>\$5.00</b>	<b>Night Tennis Team (on days other than match days)</b>

**PROPOSED COST PER HOUR** (continued)

<b>COURT HIRE</b>	<b>LIGHT USAGE</b>	<b>MEMBERSHIP TYPE</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Family</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Junior</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Life</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>McNamara Tennis (coaching)</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Mid-Week</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Over 70's - Pensioner – CCCH</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Senior</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Student</b>
<b>\$0.00</b>	<b>\$2.00</b>	<b>Parent (when booking to play with their children)</b>

I believe we are in one of the most exciting times of the club’s history, but there is still a lot of (fun) work to be done. I know at every AGM since I have been president, I have encouraged members to join the committee, regrettably without much luck, but with our upcoming move to Caloola Reserve there would not be a better time to join the committee, because for the first time in many years, our focus will not be “how will we maintain this old Park Road facility”, but “how will we boost participation at our new home, and make this club even better for all our members”.

I therefore ask you to PLEASE consider becoming a committee member, because as hard as we might try, an all-male mostly over 50’s committee does NOT represent the current demographic of our club, or the demographic we hope our club will become, with equal numbers of both genders, and members of all ages.

We would greatly value the energy, fresh ideas and different perspectives from ladies of all ages, parents and under-25s, and from members representing different user-groups of the club – night tennis members (BDNTA and WDTA), parent members, pennant players and social players. And if, like most of the current committee, you are an over 50s male, we would love to have you on the committee, too!

At Tennis Australia’s Newcombe Awards that I attended on Monday night, one of the most prestigious awards was for Australia’s Most Outstanding Club, which came with a prize of \$25,000 and quite honestly, I thought “I want us to win that award and the \$25,000 prize, because with it, we can make our club even better”, so tonight I would like to state the obvious and ask everyone at the club a question:

We are about to move into a \$1.8 million state-of-the-art tennis facility in the next few weeks, and we will have the best courts in the region. Next year, construction will begin on a fantastic new \$2.6 million pavilion to run our club from and socialise in, which will be finished in 2020, so ... would you like us (the members of Oakleigh Tennis Club) to challenge ourselves to win the award for Australia’s Most Outstanding Club within the next 2 years? If your answer is “yes”, that journey needs to start now, which is just another reason to consider joining the committee.

Thank you again for your attendance and your attention.

Donald Smith  
 President - Oakleigh Tennis Club  
 9807 1678 (h)      9238 2381 (w)      0434 882 868 (m)  
 OTC AGM President's Report 2018.doc

**Profit & Loss Statement**

July 2017 To June 2018

Income	
MEMBERSHIP	
Maintenance Levy \$50	\$50.00
Mem Mid week \$125	\$300.00
Mem- Family \$350	\$350.00
Mem Seniors \$140	\$5,983.05
Mem Student \$120	\$955.00
Mem Junior ( Under 18) \$80	\$3,795.00
Mem Peensioner \$70	\$560.00
Mem Night Tennis \$50.00	\$955.00
Tennis Vic Insurance \$30	\$30.00
Ball Money-Associate \$20	\$20.00
<b>Total MEMBERSHIP</b>	<b>\$12,998.05</b>
OTHER MEMBER INCOME	
Ball Money - Seniors \$30	\$372.00
Ball Money - Pennant \$60	\$180.00
Ball Money - Juniors \$30	\$800.00
Raffle Tickets	\$3,160.00
Sale- Entertainment Book	\$280.00
Sale - T'Shirts \$40	\$280.00
Court Hire (Visitors Fees)	\$3,003.55
Comp Fees (Team Entries)	\$240.00
Night Coaching	\$725.00
Night Court Hire	\$356.00
Night Tennis Comp	\$2,318.00
OTHER INCOME	\$261.13
<b>Total OTHER MEMBER INCOME</b>	<b>\$11,975.68</b>
<b>Total Income</b>	<b>\$24,973.73</b>
<b>Gross Profit</b>	<b>\$24,973.73</b>
Expenses	
PLAYER EXPENSES	
Player Insurance & Affiliation	\$1,675.00
Tennis Vic Team Entries	\$190.00
WDTA Team Entries	\$1,090.00
BDNTA Team Entries	\$50.00
WDTA Fines	\$225.00
Tennis Balls	\$702.00
Raffle Tickets	\$2,640.00
<b>Total PLAYER EXPENSES</b>	<b>\$6,572.00</b>
MAINTENANCE	
Equip & Fixtures Rep & Maint	\$2,507.20
<b>Total MAINTENANCE</b>	<b>\$2,507.20</b>
ADMINISTRATION	
Electricity	\$2,502.98
Kitchen Supplies	\$52.85
Insurance	\$1,085.26
Lease Rent	\$1,175.41
Telephone	\$1,268.41
Water	\$3,420.37
Washroom Services	\$287.57

This report includes Year-End Adjustments.

## Profit & Loss Statement

July 2017 To June 2018

Total ADMINISTRATION		\$9,792.85
Total Expenses		\$18,872.05
Operating Profit		\$6,101.68
Net Profit/(Loss)		\$6,101.68

This report includes Year-End Adjustments.

## Balance Sheet

As of June 2018

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Assets		
Court Lighting	\$17,187.01	
NAB Cheque Account	\$10,142.20	
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Total Assets		\$27,329.21
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Liabilities		
Key Deposits Refundable	\$325.00	
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Total Liabilities		\$325.00
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Net Assets		\$27,004.21
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Equity		
Retained Earnings	\$20,902.53	
Current Earnings	\$6,101.68	
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Total Equity		\$27,004.21
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This report includes Year-End Adjustments.