

Conditions of Entry – COVID-19

1 December 2020

The following outlines the Conditions of Entry to ensure that the Donvale Tennis Club (**the Club**) can operate in a safe and welcoming manner within a COVID-19 environment. The Conditions of Entry have been established in conjunction with the Club's COVIDSafe plans for tennis activity and hospitality, and comply with Manningham Council (**the Council**), Sports & Recreation Victoria and Tennis Victoria guidelines. It also addresses what will take place when there are breaches or a positive Covid-19 test result of members, guests or their families.

We also include Pro Tennis Academy (the Coach) guidelines which have been approved by the club.

Main Points:

- The Club facilities are available for all tennis activity, including social, competition, coaching and non-member bookings. Spectators are allowed.
- **MANDATORY:** All persons entering Club facilities must provide their contact details either via QR tracking system or log book. Details are available at entrance gates.
- The Club has implemented strict disinfecting procedures which **MUST** be followed by all. Disinfectant and hand sanitiser is available at the Club and cleaning instructions will be placed adjacent cleaning equipment.
- Limited Clubhouse Access is available (see below), only while Club Convenors or Coaches are present.
- Groups must not exceed 50 people outdoors and 20 people indoors.
- Any area or object that has been taped off/over must not be accessed or used.
- Major government fines apply to individuals and the Club for non-compliance with government regulations. Council and police will be doing regular checks at the facilities.

Conditions of Entry

1. Any person **MUST NOT** enter the Club if they have been exposed to someone with COVID-19 in the last 14 days or have mild flu-like symptoms.
2. All persons entering Club facilities must provide their contact details either via QR tracking system or log book. Details are available at entrance gates.
3. Social distancing (at least 1.5 metres) must always be observed. No physical contact with others, including handshakes and high fives.
4. All persons must observe good hygiene practises. Please sanitise your hands before and after play and as needed (bring your own sanitiser). Cover your coughs/sneezes with your elbow.
5. Unless playing tennis, all persons at the Club who are required to wear a face mask must do so when indoors, and when physical distancing is difficult to observe outdoors.
6. The Club has implemented strict disinfecting procedures which **MUST** be followed.
 - Social/casual players must disinfect after each session, details at each court entrance.
 - Competition and organised social convenors are responsible for disinfecting after each session and have log book signed.
 - Convenors and coaches are responsible for clubhouse disinfecting after any period of time in which they have made it available and must sign the Clubhouse Disinfecting Logbook.
7. Internal court gates are to remain unlocked and ajar so that entry and exit can be facilitated with the foot, racquet, forearm, or shoulder – but not hands.
8. Bring your own full water bottle. Water fountains will not be available. There is a tap at the rear of the clubhouse for refills.

Clubhouse Access

1. Generally speaking, the clubhouse is only available for use of the toilets and only when clubhouse is opened by a Convenor. Exceptions apply, as listed below.
2. All persons using the clubhouse must observe the density limits in any area, as per signage.
3. Any person who opens the clubhouse is responsible for either completing or reassigning clubhouse disinfecting duties and log book must be signed.
4. Access to the upstairs room for player's social gathering must be pre-arranged and approved by the Club's executive. Examples of authorised access will be formal competition gatherings/afternoon teas. Conditions include:
 - Maximum of 20 people allowed upstairs.
 - Open doors for fresh air whenever possible.
 - Additional disinfecting duties will need to be adhered to and log booked signed.
 - At this stage, the Bar is not available.
5. Donvale Juniors have established a COVIDSafe plan to operate the Canteen on Saturday mornings. Customers must leave the clubhouse immediately after making the purchase.

Breach of Conditions

1. Where there is a minor breach of the above requirements the person will be warned by the committee, asked to stop their match or leave the courts and court area immediately.
2. For repeat breaches or more serious breaches the person will be asked to stop their match or leave the courts and court area immediately. Further, a specially formed COVID-19 Breach Committee will consider details of the breach and determine the appropriate action to be taken. Such action can include suspension or cancellation of a membership.
3. If a person presents to the Club with symptoms consistent with COVID-19 they will be asked to return home or provided with assistance to seek medical treatment.
4. To report a breach by any user of the Club, or if you have concerns, please contact our president Andrew Kimber 0411 021 705.

Positive Test to COVID-19

1. If any player/spectator or member of their family tests positive to COVID-19 the committee will ascertain if and when they were most recently at the courts.
2. The Club will close the courts and clubhouse immediately unless it can be definitively confirmed the person who tested positive has not been at the courts in the prior 14 days.
3. All members will be notified of a positive testing, via their nominated email address.
4. If a recent guest or parent/family member of an adult or child who has played or been coached at the club in the past 14 days tests positive to COVID-19 the courts and clubhouse will be immediately closed and all members will be notified.
5. In the above situations, the Club will contact and liaise with Department of Human Services, Manningham Council and Tennis Victoria.
6. The Club will undertake any other actions as required by government or Tennis Victoria.
7. Any person who has tested positive or shown COVID-19 symptoms will be able to return to playing or to the courts if they have a relevant medical clearance certificate.

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Pro Tennis Academy is delighted that following the easing of restrictions by the State Government in Victoria, we can confirm that tennis coaching can restart.

We sincerely thank everyone in the tennis community for your patience and for sticking with us through this very difficult time.

To help keep us safe we must all take responsibility to minimise the effects and spread of COVID-19.

BEFORE YOU PLAY

- Anyone with mild flu-like symptoms or anyone who has been exposed to someone with COVID-19 must stay at home and must seek medical advice
- To assist with tracking COVID 19 cases we strongly urge all tennis players to download the COVID 19 APP

ATTENDING TENNIS ACTIVITIES

- Only people core to coaching should be at the venue
- There can be no off-court gatherings
- Please arrive and leave as close to your time as possible
- "GET IN PLAY & GET OUT"
- The clubhouse will be closed at all times
- Gates will be left ajar to minimise unnecessary physical contact
- All equipment and facilities will be regularly cleaned

INDIVIDUAL LESSON GUIDELINES

- Coaching activities will be conducted in small groups, no more than 10, and with adequate spacing (not more than 1 person per 4m²)
- Please wait outside the venue for your coach before entering
- Your coach will have hand sanitiser and will direct you to a court
- Please bring in a racquet and a full water bottle only, everything else must stay in the car
- Parents/carers (except essential support workers) will not be able to enter the venue, they can view the class from the car park and they must maintain social distancing rules at all times
- On court there will be no physical contact and we will maintain all social distancing rules
- At the end of the lesson all clients will sanitise their hands and the coaches will escort all students out of the venue before the next group can enter