



MINUTES OF 2020 AGM - AINSLIE TENNIS CLUB INC.

Held at the clubhouse on 21 June 2020

The meeting opened at 4.03 pm

Present: Michael Anderson, Susan Antcliff, Robyn Attewell, Trevor Bell, Roger Brake, Felix Edwards, Myles Emery, Roma Hosking, Kat Knope, Carol Ruster, Mary Ryan, Steve Ryan, Damian Smith

Apologies: Alan Corey, Janet Gibson, Indira Prickett

1. **Welcome:** Steve welcomed members and noted how fortunate the club was to have an active and engaged committee.
2. **Minutes of 2019 AGM:** The minutes of the 2019 AGM were accepted as accurate

Moved by Damian Smith
Seconded by Mary Ryan
Carried
3. **Matters arising from Previous Minutes:** There were no matters arising from the 2018 minutes
4. **President's report:** Steve noted that 2019 had been a big year for the club with the rebuilding of the clubhouse. He acknowledged the wonderful work done by Mary to manage the project and member volunteers who contributed to painting and landscaping. He commented that Open Court seemed to have been developed with a misapprehension regarding the number of volunteers who would be available to assist with the sessions and confusion about the target population.

Robyn asked what membership numbers were at the end of the year as they looked to be lower than the previous year. Steve commented that the lower membership numbers combined with higher book-a-court usage by non-members was actually financially advantageous.

It was agreed that membership numbers would be included in the President's report for future years.

The President's report was accepted by the meeting.

Moved by Roger Brake
Seconded by Kat Knope

Carried

5. **Treasurer's report and submission of the 2019 Annual Financial Report:** Michael commented on the movements in revenue and expenses relative to 2018. The major increases were in the repairs and maintenance item on the expense side due to the work on the clubhouse and in donations on the revenue side; the availability of tax deductibility for donations made through the Australian Sports Foundation led to an increase of more than \$7,000 in this item. The drop in fundraising receipts reflects the impact of the BBQ at Bunnings in 2018.

Most of the loans from members had been repaid by the end of the year (with the remainder being repaid in 2020).

Robyn asked how sustainable our financial position was given the significant loss in 2019. In particular, are more loans likely to be required. The view from both Michael and Steve was that barring any unforeseen major expenses we are now in a reasonable position, with anticipated expenses for the rest of the year being less than the current cash on hand.

The Treasurer's report was accepted by the meeting.

Moved by Roger Brake

Seconded by Trevor Bell

Carried

6. **Asset Manager's report:** Mary outlined the extensive work on the clubhouse over the year. It was hoped that the rerouting of pipes will solve the termite problem by reducing the moisture under the clubhouse. The treatment by the new contractors in July appears to have been successful with the inspection in February 2020 revealing no activity.

The repairs to the court lights were expensive and there are another 5 that will need to be replaced at some time at a cost of around \$5,000. There is no compelling need to upgrade the lights on court 1 to LED given how low our electricity costs are.

The meeting expressed appreciation for all the work that Mary has done. The high level of volunteer involvement of members and the positivity this engendered was also noted.

Roger asked whether our insurance needed to be increased given the work on the clubhouse. Michael advised that current insurance policy valued the clubhouse at \$225,000 (check) and this prompted a discussion of whether savings could be achieved by reducing the sum insured.

It was agreed that Michael would ask the insurer what the premium savings might be if the sum insured was reduced.

The Asset Manager's report was accepted by the meeting.

Moved by Felix Edwards

Seconded by Damian Smith

Carried

7. **Fundraising Committee report** : Ross Hogan was chairman of this committee in 2019 but resigned from the position in February 2020 and Mary present the report.

The raffle raised around \$650.

It was noted that an application needs to be made to Bunnings each year and that there is substantial competition so there is no guarantee that we will be able to access this opportunity.

The report from the fundraising committee was accepted by the meeting.

Moved by Roma Hosking

Seconded by Robyn Attewell

Carried

8. **Pennant Coordinator's report**: Kat noted that it had been a positive year with higher participation (typically 3-5 teams in each season compared with 2-3 teams in previous years) and a gradual improvement in standards as evidenced by the higher divisions in which the teams were playing. The club won one pennant in 2019.

Tennis ACT is improving their systems and it is now considerably easier for teams to enter.

The report from the fundraising committee was accepted by the meeting.

Moved by Mary Ryan

Seconded by Roger Brake

Carried

9. **Nomination of Committee Members** Steve noted that the fundraising role had been shifted into the Vice-President's role. He then declared all positions vacant and Robyn acted as chair of the meeting for the election of the President.

The outcome of the election process was as follows:

Position	Person Elected	Nominated by	Seconded by
President	Steve Ryan	Kat Knope	Susan Antcliff
Vice-President	Roger Brake	Mary Ryan	Carol Ruster
Secretary	Susan Antcliff	Steve Ryan	Roma Hosking
Treasurer	Michael Anderson	Mary Ryan	Damian Smith

Revenue Manager	Carol Ruster	Steve Ryan	Trevor Bell
Pennant Co-ordinator	Kat Knope	Steve Ryan	Myles Emery
Asset Manager	Mary Ryan	Steve Ryan	Robyn Attewell
Social Media Manager	Felix Edwards	Kat Knope	Susan Antcliff
Coaching Co-ordinator	Kat Knope	Steve Ryan	Roma Hosking
Committee Member	Trevor Bell	Mary Ryan	Roma Hosking
Committee Member	Damian Smith	Susan Antcliff	Steve Ryan
Committee Member	Roma Hosking	Kat Knope	Susan Antcliff
Committee Member	Indira Prickett	Steve Ryan	Kat Knope
Honorary Auditor	Robyn Attewell	Steve Ryan	Michael Anderson

Myles Emery is an ex-officio member of the committee by virtue of his position as club coach.

It was noted that we do not have a junior pennant co-ordinator and agreed that any relevant correspondence should be directed to the Secretary who will forward it to the manager of the one current junior team and to the pennant co-ordinator where relevant.

10. Other Business

- a. **Arrangements for relaunch of clubhouse:** Steve suggested that we aim for September for a formal launch. The ACT election is due to be held in October, but given that funds have already been provided there should not be any issue about holding the event during the caretaker period.
- b. **Motion to alter membership arrangements:** Steve had foreshadowed that he would be putting the following motion to the meeting:

"In line with changes to the Tennis Australia membership arrangements, I move that the Ainslie Tennis Club change its membership structure from annual membership for a calendar year to a flexible arrangement based on membership for a year from the date of joining, with the change taking effect from 1 July 2020. Further, that the Club introduce two- and four-week temporary memberships for visitors from interstate and

overseas, noting that all fees will remain subject to Committee determination from time to time."

The new website provides for two membership arrangements; one uses a fixed membership year and the other provides for flexible membership lengths applying for the date of joining. The flexible arrangement will in due course lead to some smoothing in revenue streams and will also remove the mismatch between book-a-court and membership which at the moment permits short term members to continue to access book-a-court as a member even after their membership has expired.

A question was asked about how membership numbers would be counted for the affiliation fee to Tennis ACT. Steve advised that the affiliation fee is now based on the number of courts rather than membership at a point in time. There were some concerns about how the short-term memberships might operate and whether it would reduce or increase revenue.

The meeting agreed that the first sentence of the motion should be supported but further thought be given to the issue of short term membership before instituting any particular arrangements.

Steve moved that *"In line with changes to the Tennis Australia membership arrangements, I move that the Ainslie Tennis Club change its membership structure from annual membership for a calendar year to a flexible arrangement based on membership for a year from the date of joining, with the change taking effect from 1 July 2020."*

Seconded by Michael Anderson

Carried

c. Any other business

The question was raised as to whether a manager of a junior team needs to have a Working with Vulnerable People card.

It was agreed that Steve and Susan would follow up

Carol thanked the President and Committee for keeping members informed about developments during the Covid restrictions

The meeting closed at 5:08 pm



Susan Antcliff
(Secretary)